

MINUTES OF GOSFIELD PARISH COUNCIL MEETING
HELD ON
MONDAY 16th JANUARY 2023
AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

Present:

Cllr Tricia Edwards (Chairman)
Cllr Bob Waters
Cllr Joanne Colyer
Cllr Carol Hough
Cllr Sara Moutard
Mrs Diane Jacob (Parish Clerk)

Eight members of the public present.

23/001 Welcome and Apologies for Absence. The Chairman welcomed everyone. Apologies for absence received and accepted from Cllr Bloomfield (due to family commitments) and Cllr Pawsey (illness).

23/002 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct. A non-pecuniary interest (Para 8.1 of Gosfield Parish Council's code of conduct) was received and accepted from Cllr Edwards Cllr Colyer and Cllr Waters relating to agenda item 23/012 item 4 the community shop, also, from Cllr Edwards relating to agenda item 23/007 Item 2. Ref: 22/02973/FUL.

23/003 Hastoe Management Company.

Eddie Bacon the Development Manager from Hastoe Group attended and discussed the Lindens development and affordable housing. There will be 4 rented and 2 shared ownership. Hastoe Management Company will work in conjunction with BDC who currently have a list to see if people are eligible for an affordable house, there are 10 people looking for affordable houses in Gosfield at present, public to contact BDC direct. There will be a management company in place who will be responsible for the open space area, grass cutting etc.

23/004 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

A member of the public confirmed that planning permission had been granted for solar panels on the village hall, thanks expressed to the Parish Council for their support.

23/005 County and District Councillors to address the members if present.

Cllr Siddall reported that the speed survey had been carried out near the lake (see item 23/012 item 6) and that it had shown vehicles were within the limit so does not conform. Bournebrook hill highway repair work will be carried out later this month, potholes in the village have been reported and these were discussed. Cllr Siddall has put in a proposal to the LHP to change the speed limit along Braintree Road to High Garrett to 40mph he will also put in a proposal to the LHP to change the speed limit near the school to 20mph. Still no update regarding the bus stop in Halstead Road. ECC have set their budget and there will no longer be a Highway Ranger team that carried out low maintenance issues such as sign cleaning and verge clearing. Hedges (see item 23/012) was discussed and a list passed to Cllr Siddall of those that have not cut back their hedges, all of which have a separate reference number, clerk to also e-mail list along with the list of potholes for Cllr Siddall to follow up and update at the next meeting. He has received our application for the community grant funding which we may be able to put towards car park resurfacing, however, not sure how much is available yet.

Cllr Schwier not present, no report.

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Signed.....

Chairman of the Parish Council

Date: 20th February 2023

23/006 Minutes.

To confirm receipt of the draft minutes of the Parish Council Meeting held on 19th December 2022. They were approved as a true and accurate record and signed by the Chairman.
Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

23/007 Planning

Item 1. Planning updates.

Item 2. New Planning Applications.

Ref: 22/03364/VAR

Location: Land South Of The Limes Gosfield Essex

Description: Variation of condition 2 'Approved Plans' of permission 18/02007/FUL granted on 22/06/2020 for:17 dwellings with associated access, parking, garaging, landscaping, and amenity space. Variation would allow a 3.2 kW and 4 kW roof top PV solar array on all plots.

No objection.

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

Ref: 22/03365/VAR

Location: Land South Of The Limes Gosfield Essex

Description: Variation of condition 2 'Approved Plans' of permission 18/02007/FUL granted on 22/06/2020 for:17 dwellings with associated access, parking, garaging, landscaping and amenity space. Variation would allow a 3.2 kW roof top PV solar array on Plot 5.

No objection.

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

Ref: 22/03368/FUL

Location: Land Adjacent Octavia House The Street Gosfield Essex

Description: Erection of detached dwelling and garage.

No objection.

Proposed by Cllr Waters, seconded by Cllr Moutard, all in favour, resolution passed.

Cllr Edwards left the meeting.

Ref: 22/02973/FUL - Amendments

Location: 12 Park Cottages The Street Gosfield Essex CO9 1TJ

Description: Erection of 1 No. two-storey 3-bedroom dwelling.

No objection.

Proposed by Cllr Moutard, seconded by Cllr Colyer, Cllr Waters in favour, Cllr Hough abstained, resolution passed.

Cllr Edwards returned to the meeting.

Ref: 23/00041/TPO

Location: 20 Greenways Gosfield Essex CO9 1TW

Description: Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - Reference: 23/82 - A2 Sycamore tree to be felled and stump poisoned. The customer will replace the tree with a smaller variety.

No objection – to replace with a Rowan.

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

23/008 Precept/Budget for 2023/2024.

As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Gosfield Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

23/009 Budget/Precept 2023/2024.

Item 1. The budget for 2023/2024 was set at £40,080.00

Proposed by Cllr Edwards, seconded by Cllr Moutard, all in favour, resolution passed.

Item 2. The precept for 2023/2024 was set at £40,080.00 a 5.9% increase which is a £3.74 per year increase based on a band D property.

Proposed by Cllr Edwards, seconded by Cllr Moutard, all in favour, resolution passed.

23/010 Financial Matters.

Approve accounts for payment.

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 16 January 2023						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
For approval and payment						
Microsoft	2.1.23	583.20	97.2	486.00		Microsoft Emails Renewal
Richard Edwards Group	12.12.22	104.40	17.4	87.00		Payroll Services
Mrs D. Jacob	30.12.22	43.41		43.41		Clerks expenses
Npower	5.1.23	503.77	23.99	479.78		Street Light Electric 1.10.22 to 31.12.22
MD Landscapes	24.11.22	168.00	28	140.00		Hedge cutting at allotments
A. Degnan	3.1.23	19.00		19.00		Cleaner holiday cover
A. Degnan	31.12.22	114.00		114.00		Cleaner holiday cover
Westover Woodlands	11.1.23	310.00		310.00		Path clearance, bin emptying
Gosfield Social Club	1.1.23	75.00		75.00		Christmas Tree
ICO	14.12.22	35.00		35.00		Data protection fee
Total		1955.78	166.59	1789.19	0.00	
Reported under Financial Regulation 5.6						
Payments, which are approved annually, made during the period 20.12.2022 to 16.01.23						
e-on	7.12.22	82.64			82.64	Electric 27th Nov-3rd Dec
e-on	4.12.22	322.50	3.33	16.67	302.50	Electric 4 Dec - 31Dec
HMRC	13.1.23	354.42		354.42		Payroll costs
		759.56	3.33	371.09	385.14	
Previously Approved payments paid during the month						
		0.00	0.00	0.00	0.00	
Total Payments		2715.34	169.92	2160.28	385.14	

Proposed by Cllr Moutard seconded by Cllr Edwards, all in favour, resolution passed.

23/011 Cllr Vacancy - Co-Option.

We have a Cllr vacancy, it was agreed to leave the seat vacant until the Parish Council elections in May 2023.

Proposed by Cllr Hough, seconded by Cllr Colyer, Cllr Waters and Cllr Edwards in favour, Cllr Moutard abstained, resolution passed.

23/012 Matters Arising from previous minutes.

Item 1. Previous Minute No. 21/118 Playing Field Management Committee- To consider and approve the revised constitution, no Playing Field Management Committee meeting has been held to discuss this – ongoing, to be on the next agenda.

Item 2. Previous Minute No.21/192 Footpath Map – update by Cllr Waters that we now have the text and photos ready, Clerk to take them to BDC for them to work on a draft footpath map – ongoing, to be on the next agenda.

Item 3. Previous Minute No. 22/029 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, update and to discuss a possible path. At the present time documents are with Land Registry to register the land in the family name, before it can be handed over to the Parish Council, so until the Council own the land a path could not be discussed – on going, to be on the next agenda.

Item 4. Community Shop – update by Cllr Colyer building work is continuing to progress.

Item 5. Previous minute no. 22/162 The Street/Hedingham Road Hedges overhanging pavement – List handed to Cllr Siddall (see item 23/005 above) on going to be on the next agenda.

Item 6. Previous minute no. 22/179 Cllr Siddall to update on speed survey at the bridge near the lake (see item 23/005 above) no further action.

Item 7. Previous minute no. 22/208 Village pump – Eastlight will be carrying out maintenance work by the end of March 2023.

Item 8. Previous minute no. 22/221 Old village sign – to consider quote for repair and to consider applying for grants. Clerk and Cllr Waters to apply for grants, ongoing to be on the next agenda.

Item 9. Previous minute no.22/204 and 22/218 Allotment plot 6.

Item 1. To consider quote to cover the plot. The quote for £138.00 was agreed to cover the plot. Proposed by Cllr Waters seconded by Cllr Edwards, all in favour, resolution passed.

Item 2. To consider the quote to cut back the willow each year. Westover Woodlands have agreed to cut back the willow each year free of charge.

23/013 Allotments/S106 Funding.

It was agreed to add enhancement to the Allotments to the BDC Open Spaces Action Plan 2023.

The open space land at the top of Meadway was discussed, Clerk to check to see if this should be added to the plan or to wait until the Parish Council owns the land.

Proposed by Cllr Edwards, seconded by Cllr Colyer, all in favour resolution passed.

23/014 Neighbourhood Plan.

Update by Cllr Moutard, a meeting has been held and the budget agreed, grant applications to be sent out. Hopefully in May after the Parish Council election more volunteers will become available to proceed with the project further.

23/015 Kings Coronation May 2023.

Volunteers of the village to organise an event to mark the occasion.

Proposed by Cllr Edwards, seconded by Cllr Waters all in favour resolution passed.

23/016 Playing field Drainage.

Report received but item deferred until next meeting, to be on the next agenda.

23/017 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.

Cllr Moutard gave an update on the Wethersfield Airbase Scrutiny Committee, other prison sites are under consideration, no application has been submitted yet. Possible contamination of land, BDC have issued a statement.

Cllr Edwards and Cllr Moutard attended a service of commemoration for the life of Colonel Wendell J. Kelly who died in an air crash in Gosfield on 15th January 1963.

23/018 New Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

Any new items to be sent to the Clerk.

23/019 To exclude the press and public.

Public Bodies (Admission to Meetings) Act 1960

'That the public be excluded from the meeting during consideration of Agenda Item 23/020 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.n

Resolution to exclude members of the press and public.

Proposed by Cllr Edwards, seconded by Cllr Waters all in favour resolution passed.

23/020 Tree Survey.

To discuss and consider quotes for a tree survey, it was agreed to accept a quote from Tracy Clarke Tree Consultancy at a total cost of £1,780.00 which includes the nature reserve, playing field, children’s play area and road side trees along Church Road.

Proposed by Cllr Edwards, seconded by Cllr Moutard, all in favour resolution passed.

The Backhouse Trust has agreed to offer £100.00 towards this.

23/021 Date of Next Meeting.

Next Parish Council Meeting 20th February 2023 (7.15pm).

Meeting Closed at 8.20pm.