

MINUTES OF GOSFIELD PARISH COUNCIL MEETING
HELD ON
MONDAY 17th JANUARY 2022
AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

Present:

Cllr Tricia Edwards (Vice-Chairman)
Cllr Jo Beavis
Cllr Mark Bloomfield
Cllr Joanne Colyer
Cllr Sam Cowie
Cllr Carol Hough
Cllr Sara Moutard
Cllr Maggie Pawsey
Mrs Diane Jacob (Parish Clerk)

Two members of the public

22/001 Welcome and Apologies for Absence. Vice-Chairman welcomed everyone and chaired the meeting due to apologies for absence received and accepted from Cllr Waters (Chairman) (illness).

22/003 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct. Received from Cllr Colyer and Cllr Edwards regarding item 22/010 item 2.

22/004 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

No comments made under this item.

22/005 County and District Councillors to address the members if present.

Not present.

22/006 Minutes.

To confirm the minutes of the Parish Council Meeting held on 13th December 2021, these were approved as a true and accurate record.

Proposed by Cllr Pawsey, seconded by Cllr Cowie, all in favour, resolution passed.

22/006 Planning Matters.

Item 1. Planning updates. No new updates.

Cllr Beavis abstained from taking part in this section of the meeting.

Item 2. New Planning Applications.

Ref: 21/03737/FUL

Description: Removal of existing outbuilding and erection of a new dwelling and garage.

Location: Longwood House Hedingham Road Gosfield Essex CO9 1PJ

Objection

Outside the village envelope and access concerns.

Proposed by Cllr Pawsey, seconded by Cllr Bloomfield, Cllr Edwards, Cllr Colyer, Cllr Hough, Cllr Cowie in favour, Cllr Moutard abstained, resolution passed.

Ref: 21/03744/LBC

Description: Alterations to fenestration on the rear elevation at ground floor to include 2no. larger windows and bifold doors and alterations to the internal layout to facilitate a larger kitchen and boot room.

Location: Hawkwood Farm Liston Hall Lane, Blackmore End, Gosfield, Essex CO9 1SB

No Objection

Proposed by Cllr Moutard, seconded by Cllr Bloomfield, all in favour, resolution passed.

Page 1

Signed.....

Chairman of the Parish Council

Date: 21st February 2022

Ref: 22/00001/LBC**Description:** Remove all existing guttering and down-pipes and replace with black aluminium guttering and down-pipes.**Location:** Sparrows The Street Gosfield Essex CO9 1TU

No objection

Proposed by Cllr Pawsey, seconded by Cllr Colyer, all in favour, resolution passed.

Ref: 22/00047/TPO**Description:** Notice of intent to carry out works to tree protected by Tree Preservation Order 23/82 - Remove all overhanging growth back to old cut points.**Location:** 16 Greenways Gosfield Essex CO9 1TW

Objection.

For the health of the tree all around the tree should be cut back, not just one side.

Proposed by Cllr Hough, seconded Cllr Pawsey, all in favour, resolution passed.

Ref: 21/03655/TPOCON**Description:** Notice of intent to carry out works to trees in a Conservation Area - Ash (T1) - reduce height by 2-3m to suitable growth points, Silver Birch (T2) - fell and replace - see plan for exact location.**Location:** Open Space In Front Of The Firs The Street Gosfield Essex CO9 1SU

No Objection

Proposed by Cllr Hough, seconded by Cllr Bloomfield, all in favour, resolution passed.

Ref: 21/03659/TPOCON**Description:** Notice of intent to carry out works to trees in the Conservation Area - Red Oak (T1) - clear overhead cables by 1m, Cherry (T2) - fell Lime (T3) - remove basal epicormic growth, clear overhead cables by 1m and remove deadwood >25mm, Silver Birch (T4) - clear overhead cables by 1m - see plan for exact locations of trees.**Location:** Land Fronting 1 And 2 The Limes The Street Gosfield Essex

Why does the Cheery tree need to be felled? If it has to be then it should be replaced with a new cherry tree.

Proposed by Cllr Hough, seconded by Cllr Pawsey, all in favour, resolution passed.

22/007 Financial Matters.**Item 1.** Approve accounts for payment

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 17 January 2022						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
For approval and payment						
A & J Lighting	15.12.21	695.88	115.98	579.90		Streetlight repairs
Richard Edwards Group	3.12.21	101.70	16.95	84.75		Payroll bureau costs
Tesco	01.12.21	18.95	3.16	15.79		Cleaning materials
Amanda Degnan	14.01.22	26.73		26.73		Holiday cover for toilet cleaner
Edward Parsley Assoc	10.01.22	6525.00	1087.5	5437.50		Work to date re building regulations drawings etc
Mrs D Jacob	31.12.21	47.33		47.33		Clerks expenses
Microsoft	01.02.22	492.48	82.08	410.40		Email addresses
npower	6.1.22	302.41	14.4	288.01		Streetlight electricity
GoDaddy	30.11.21	71.86	11.98		59.88	Microsoft 365 Starter from GoDaddy Renewal
GoDaddy	4.12.21	215.86			215.86	Websites + Marketing Premium Renewal
Total		8498.20	1332.05	6890.41	275.74	
Reported under Financial Regulation 5.6						
Payments, which are approved annually, made during the period 15.11.21 to 13.12.21						
e-on		377.98	3.33	16.67	357.98	Pavilion electricity
Payroll costs incl PAYE		995.58		995.58		
Previously Approved payments paid during the month						
Gosfield Social Club		75.00		75.00		Donation towards Christmas Tree
Total Payments		9946.76	1335.38	7977.66	633.72	

Proposed by Cllr Beavis, seconded by Cllr Colyer, all in favour, resolution passed.

Item 2. To consider whether to re-invest the fixed rate bond in Cambridge and Counties Bank in respect of the pavilion sinking fund which matured on 13 January 2022.

It was discussed and agreed to write to Sport England to advise them of our intentions to possibly use the money towards the community shop extension and to increase the sinking fund in future.

Proposed by Cllr Bloomfield, seconded by Cllr Beavis, all in favour, resolution passed.

22/008 Precept/Budget for 2022/2023.

As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Gosfield Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.

Proposed by Cllr Bloomfield, seconded by Cllr Beavis, all in favour, resolution passed.

22/009 Budget/Precept 2022/2023.

Item 1. After discussion about the budget, it was agreed to include £500.00 for clearing of the swims at the GNR not for water testing (to change headings in the accounts) and to include £75.00 for a Christmas tree, therefore the budget was set at £ 36,931.00.

Proposed by Cllr Moutard, seconded by Cllr Bloomfield, all in favour, resolution passed.

Item 2. The precept for 2022/2023 was set at £36,931.00 (an increase by 2.96%).

Proposed by Cllr Bloomfield, seconded by Cllr Beavis, all in favour, resolution passed.

Thanks expressed to Richard Edwards the RFO for all his help and advice which is greatly appreciated.

22/010 The Gosfield Community Shop.

Item 1. To discuss and consider a peppercorn rent – this item to be deferred – more information required regarding finances.

Proposed by Cllr Cowie, seconded by Cllr Beavis, all in favour, resolution passed.

Item 2. To discuss and update on the community benefit society, notice of explanation regarding the share scheme to be published in the Grapevine which must also include the car park to the building project.

Proposed by Cllr Bloomfield, seconded by Cllr Edwards, all in favour, resolution passed.

22/011 Matters Arising from previous minutes.

Item 1. Architects, Building Regulations regarding the extension – as item 2 above.

Item 2. Special Constables – on going.

Item 3. Fund Raising for the pavilion extension – Cllr Colyer and Cllr Waters have held a meeting to discuss and consider various funding options including the share scheme.

Item 4. Local Plan – Cllr Beavis gave an update that they are confident that this will move forward for adoption however they are struggling to get a 5 years housing supply.

Item 5. Neighbourhood Plan – A lot of feedback regarding the resident's survey to collate the information.

Item 6. Previous Minute No. 21/027 Hedging To consider hedging the playing field, from the play area to Hall Drive, some hedging has been planted by Cllr Waters but not enough to complete the project, this item to be removed from the agenda for now. Proposed by Cllr Bloomfield, seconded by Cllr Colyer, all in favour resolution passed.

Item 7. Previous Minute No. 21/118 Playing Field Management Committee- have looked at the constitution and one clause need to be confirmed and should be available at the February Parish Council meeting.

Item 8. Previous Minute No. 21/186 Purchase of copper beech tree to be planted at the top of the Playing Field – Cllr Waters suggested a plaque to commemorate the Queens Platinum Jubilee should be purchased with this item.

Proposed by Cllr Edwards, seconded by Cllr Beavis, all in favour, resolution passed.

Item 9. Previous Minute No.21/192 Footpath Map – ongoing.

Item 10. Previous Minute No. 21/161 Lighting the Beacon - Cllr Cowie to ask the guides if they are interested in participating.

Item 11. Previous Minute No. 21/197 Speed Camera update by Cllr Moutard, this item still ongoing and awaiting further information regarding extra funding. The Speed watch coordinator is stepping down so looking for a new volunteer to take on the role.

Item 12. (Previous minute no. 21/133) Highways Priority list of highway improvements for Gosfield issued by Cllr Beavis, to be on the February agenda.

Item 13. Previous Minute No. 21/111 Gosfield Nature Reserve Risk Assessment. Cllr Bloomfield to draft a risk assessment to be sent to Westover Woodlands for comment and to all Councillors prior to this meeting – ongoing.

Item 14. Improving the water quality at the GNR – Cllr Moutard gave an update that this was no longer required, item to be removed from the agenda.

Item 15. VAS rotation by Highways is due to take place in March.

22/012 Children's Play area.

To consider the quotes to replace the surface area under the red climbing frame.
It was agreed to accept the quote from Playground Facilities Limited at a cost of £1,866.83 excluding VAT.
Proposed by Cllr Beavis, seconded by Cllr Pawsey, all in favour, resolution passed.

22/013 To note the article for the February Grapevine magazine regarding the share issue for the community benefit society. It was agreed to remove the line regarding peppercorn rent.

22/014 Special Motion.

Vote to suspend Standing Order 7 (a) as follows: -

7. PREVIOUS RESOLUTIONS

a) A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 3 councillors to be given to the Proper Officer in accordance with standing order 7.

Previous minute number 22/015 Pub parking. The Kings Head have asked whether they can use the playing field car park as an overflow for the pub.

Proposed by Cllr Edwards, seconded by Cllr Pawsey, Cllr Hough in favour, resolution passed.

Cllr Bloomfield, Cllr Moutard, Cllr Cowie wish the original vote to remain.

Cllr Beavis and Cllr Colyer abstained.

22/015 Pub parking.

The Kings Head have asked whether they can use the playing field car park as an overflow for the pub.

Cllr Edwards explained the insurance implications regarding the carpark – it was agreed that anyone could use the carpark at any time however, it is in a bad state and it was agreed to temporarily fill in the holes, Cllr Moutard to approach the developer at Meadway for some hardcore.

Proposed by Cllr Edwards, seconded by Cllr Pawsey, all in favour resolution passed

22/016 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.

Cllr Moutard reported that she had attended a meeting regarding the Wethersfield Air Base scrutiny committee but as the representative of Gosfield Parish Council does not know our views on the subject so this item to be on the next agenda.

It was noted that the Parish Council have been approached by the fete committee for permission to close the playing field for the fete on 2nd July this item to be on the next agenda.

The very sad news that the postmistress has died and the future of the post office was discussed, this item to be on the next agenda.

22/017 Date of Next Meeting.

Next Parish Council Meeting 21st February 2022.

Meeting Closed at 8.45pm