

MINUTES OF GOSFIELD PARISH COUNCIL VIRTUAL MEETING

HELD ON

MONDAY 18th January 2021

(Due to the Coronavirus and Government advice this virtual meeting was held by Microsoft Teams)

Item 21/003 on the agenda - The Press and Public were invited to e-mail, contact/send comments to the Parish Clerk

Present:

Cllr Bob Waters (Chairman)

Cllr Tricia Edwards (Vice-Chairman)

Cllr Mark Bloomfield

Cllr Joanne Colyer

Cllr Sam Cowie

Cllr Carol Hough

Mrs Diane Jacob (Parish Clerk)

Cllr Peter Schwier

No members of the public

21/001 Welcome and Apologies for Absence. Chairman welcomed everyone to this virtual meeting. Apologies received from Cllr Beavis, Cllr Moutard and Cllr Pawsey due to due to technical issues.

21/002 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct. Received from Cllr Colyer regarding item 21/010 item 5 and item 6, Cllr Waters regarding 21/006 item 20/01961/HH and Cllr Edwards regarding item 21/007.

21/003 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

None.

21/004 County and District Councillors to address the members if present.

Report by Cllr Schwier as follows: If you have no symptoms of Covid 19 you can obtain a lateral flow test from Witham Spa Football Club, highlight guidance and information level has risen dramatically in the area. No change regarding the local plan. Business grants are available forms available on line. Cllr Community grant is available. The BDC Cllr development and support charter plus scheme is in place for developing and growing Cllrs in knowledge and ability.

21/005 Minutes.

The minutes of the virtual Parish Council meeting held on 14th December 2020, were amended item 20/224 item 12 Neighbourhood Plan the new e-mail address should read info@gosfieldneighbourhoodplan.co.uk and tony@gosfieldneighbourhoodplan.co.uk

Proposed by Cllr Bloomfield, seconded by Cllr Edwards all in favour, resolution passed.

21/006 Planning Matters.

Item 1. Planning updates.

Outline Permission Ref 17/01066/OUT Land To The West Of Hedingham Road, Gosfield. S106 Schedule 3 Clause 2 S106 agreement. The Parish Council were disappointed that they had not been consulted over the plans for the site by the land management company although the Parish Council would be ultimately be responsible when it is handed over to them. It was agreed that the Parish Council were largely in favour of the plans produced as it left the area as an open space to be used by the people of the village as a recreational area which is relatively easy to maintain. The Parish Council agreed to add a small copse of trees in the SE corner in order to break up the large open space.

It was agreed to contact BDC to confirm whether the money for the management of the area will be held by BDC, be invested by BDC to provide an income and be available to the Parish Council when required (out of income or out of capital?).

It was also agreed that the Parish Council would request a meeting with the land management company to discuss the project.

Proposed by Cllr Waters, seconded by Cllr Hough, all in favour, resolution passed.

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Signed.....

Chairman of the Parish Council

Date: 15th February 2021

Item 2. Planning applications and TPO.

Ref: 20/02103/HH

Description: Proposed Demolition of existing garage and replacement single storey extension

Location: Queenswood Hall Drive Gosfield Essex CO9 1SY

No objection

Proposed by Cllr Bloomfield, seconded by Cllr Edwards, all in favour, resolution passed.

Ref: 21/00003/HH

Description: Conversion of existing double garage with extension to form dependant person's accommodation.

Location: Whitehouse Church Road Gosfield Essex CO9 1TL.

Objection

This appears to be a separate dwelling from the main dwelling, in a rural area overdevelopment

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

Ref: 20/02018/LBC

Description: Replacement of the rear boundary fence of Byford Cottage.

Location: Byford Cottage Church Road Gosfield Essex CO9 1TL

No objection

Proposed by Cllr Bloomfield, seconded by Cllr Edwards, all in favour, resolution passed.

Ref: 20/02244/REM

Description: Reserved matters (appearance, landscaping, layout & scale) pursuant to outline planning application ref: 19/00998/OUT - Erection of 5no. Dwellings with access and car park for Tennis Club.

Location: Tennis Club Braintree Road Gosfield Essex CO9 1PR

No objection

Regular sweeping of access road and clearing of pavements required.

Proposed by Cllr Bloomfield, seconded by Cllr Edwards, all in favour resolution passed.

21/007 Financial Matters.

Item 1. Approve accounts for payment.

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 18 January 2021						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
For approval and payment						
Richard Edwards Group	11/12/2020	138.77	23.12	115.65		Payroll bureau services Oct-Dec 2020
e-on	02/01/2021	501.53	23.88	477.65		Street lighting
Microsoft	02/01/2021	492.48	82.08	410.40		Email addresses for councillors
Trend Capital Ltd	01/01/2021	22.68	3.78	18.90		Parish Council domain name for 1 year
Wave	08/12/2020	76.00		76.00		Allotment water
Wave	09/12/2020	0.70		0.70		Pavilion water
Total		1232.16	132.86	1099.30	0.00	
Reported under Financial Regulation 5.6						
Payments, which are approved annually, made during the period 17.12.2019 to 20.01.2020						
e-on		158.82	0.66	13.30	144.86	Pavilion electricity
Payroll Costs inc PAYE & Pensions		1246.05		1246.05		
		1404.87	0.66	1259.35	144.86	
Previously Approved payments paid during the month						
		0.00	0.00	0.00	0.00	
Total Payments		2637.03	133.52	2358.65	144.86	

Proposed by Cllr Bloomfield, seconded by Cllr Waters, all in favour, resolution passed.

21/008 Precept/Budget for 2021/2022.

As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Gosfield Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.

Proposed by Cllr Bloomfield, seconded by Cllr Edwards, all in favour, resolution passed.

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Signed.....

Chairman of the Parish Council

Date: 15th February 2021

21/009 Budget/Precept 2021/2022.

Item 1 and Item 2. The budget and precept were set at £35,805.00 (no increase to remain as previous year). The Chairman praised and thanked the Responsible Financial Officer, Richard Edwards, for all of his hard work and effort in carrying out the budget/precept process.
Proposed by Cllr Bloomfield, seconded by Cllr Waters, all in favour, resolution passed.

21/010 Matters Arising from previous minutes.

- Item 1.** Highways Issues update by Cllr Beavis, including the kerbs at Greenfields – ongoing.
- Item 2.** Bus Shelter request, little or no hardstanding, request passed onto Highways – ongoing.
- Item 3.** Previous minute no. 20/135 – Salt bin at the end of the Limes – ongoing.
- Item 4.** Special Constables – ongoing.
- Item 5.** The Gosfield Community Shop – the shop continues to do very well, opening hours have been reduced to 8.00am to 12pm due to the current restrictions.
- Item 6.** Plans for extension onto the Pavilion into BDC Planning – update/Building Regs, specification/schedule of works etc to consider who will be responsible for paying for this work and the overall cost of the extension. Item deferred until February.
- Item 7.** Fund Raising for the pavilion – Cllr Bloomfield gave an update regarding the Scarecrow trail which may take place in September (date to be confirmed depending on restrictions), to confirm that all fund raising should be arranged by the Parish Council. Item deferred until February.
- Item 8.** Local Plan – Section 1 Local Plan inspector agreed on the figures 716 homes per year. Section 2 a public consultation will be held in Feb/April and last for 6/8 days, hopefully a decision will be made and a local plan in place by September.
- Item 9.** E-mail Address – Cllr Beavis still to install and use dedicated e-mail address
- Item 10.** Playing Field Fencing – Previous minute no. 20/216 – delivery expected within the next few weeks.
- Item 11.** Neighbourhood Plan – 23 virtual and 4 written surveys have been received, website is being set up and to be launched end of January. GNPC may need to consider a leaflet drop if the April edition of the Grapevine is not published subject to Covid19 restrictions. The main survey for residents cannot be finalised due to public participation under current restrictions.
- Item 12.** Car Park – drainage work due to commence Monday 25th January.

21/011 Old Village Sign.

Agreed a quote of £200.00 to repair and paint the old village sign.
Proposed by Cllr Waters, seconded by Cllr Hough, all in favour, resolution passed.

21/012 Playing Field Management Committee.

- Item 1.** No report available as no meetings have taken place.
- Item 2.** To confirm if the Playing field Management Committee are a Committee of Gosfield Parish Council or a separate organisation. This item deferred until the Parish Council are able to consult with the Playing Field Management Committee, item to be on the next agenda.

21/013 BDC Action Plan. (Open Spaces).

To consider or remove any items on the BDC action plan, to ask BDC to amend as follows: -
To replace boundary around the playing field.
To take out the suggested car par at the entrance to the tack to the Nature reserve.
Proposed by Cllr Bloomfield, seconded by Cllr Edwards, all in favour, resolution passed.

21/014 Grapevine.

- Item 1.** To discuss future issues advertising and content etc. It was discussed that at present the Parish Council is subsidising the Grapevine. More advertising required and more input from residents.
- Item 2.** It was agreed that all future issues to be published on the Gosfield Parish Council website.
Proposed by Cllr Bloomfield, seconded by Cllr Edwards, all in favour, resolution passed.

21/015 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.
None.

21/016 Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

To discuss, consider and re-adopt Financial Regulations

To consider if the Parish Council should be VAT registered.

21/017 Date of Next Meeting.

Virtual Parish Council Meeting for 15th February 2021.

Meeting Closed at 8.40pm