

MINUTES OF GOSFIELD PARISH COUNCIL MEETING HELD ON MONDAY 21st JANUARY 2019 AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

Present:

Cllr Bob Waters (Chairman)
Cllr Tricia Edwards (Vice-Chairman)
Cllr Laurence Carter
Cllr Carol Hough
Cllr Thea Maragkakis
Cllr Joanne Beavis (County Councillor)
Mrs Diane Jacob (Parish Clerk)
Together with 9 members of the public.

19/001 Welcome and Apologies for absence – The Chairman welcomed everyone, apologies received and accepted from Cllr Pawsey (due to illness) and Cllr Adams (due to work commitments).

19/002 Declarations of interest – None.

19/003 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Members of the public raised concerns regarding the following:

GNR Tree work by Mercer Tree Services Ltd to be carried out on Monday 11th February will take approx. 2/3 days, warning notices will be in place and two residents notified. Working party has taken place and 2 more planned to clear and tidy up, ready for the installation of a bench. A member of the public asked why the press and public will be excluded under item 19/016 the Chairman and Clerk explained that this would always be the case when a legally binding contract between two people would be discussed, the contact is between those two people only. A member of the public asked if a standard letter could go out to residents regarding overgrown hedges the Chairman confirmed that he liked to deal direct with individuals concerned. A member of the public raised the issue regarding Street Lights not working, the Chairman explained this was a decision by the previous council, one on one off, a plan of the street lights which should be on and off to be published in the Grapevine. A member of the public raised concerns regarding the Cherry Tree and Chestnut tree at the Limes, issue relating to the hedge from the Lake café to Church wall, lack of signage. County Councillor Beavis was taking this up with Highways. Mr Strudwick handed in the S106 Edmund Green Agreement and the account card for Kent Blaxill. A member of the public gave an update on the Village shop. They are in consultation with the Historic building adviser. They will have a discussion regarding a possible extension on the pavilion, holding a meeting in February with BDC. It was noted that a covenant has been removed from the previous shop in the village.

19/004 County and District Councillors to address the members.

County Cllr Beavis reported that the Highways panel meeting had been cancelled. Three areas were identified in the village, bus shelter, the bridge at the lake and the site line along the road near the lake. Confirmed that signage is being dealt with. RAC award given to Essex Highways as the most progressive. ECC Children Services have won an outstanding achievement award.

19/005 Minutes.

Minutes of Parish Council Meeting held on 17th December 2018 approved and signed by the Chairman Proposed by Cllr Maragkakis, seconded by Cllr Hough, all in favour, resolution passed.

19/006 Policies and Procedures.

Item 1. To consider to re-adopt Financial Regulations as per advised by EALC. (Deferred until February meeting, to be on next agenda). **Item 2.** Cllr Carter signed Standing Orders.

19/007 Planning Matters.

Item 1. Planning updates 18/01255/FUL Residential development of 8 new dwellings, associated parking and landscaping to replace existing industrial buildings and hardstanding on Land at Hedingham Road, Gosfield. Will be considered by BDC Planning Committee on 29th January at Causeway House, at 7.15pm.

Item 2. Planning applications and TPO.

Ref: 18/02242/FUL

Erection of detached 2-bay, single storey, oak-framed Cartlodge.

Keepers Lodge, Hall Drive, Gosfield Essex CO9 1SE

No Objection

Proposed by Cllr Maragakis, seconded by Cllr Edwards, all in favour, resolution passed.

19/008 Precept/Budget for 2019/2020.

As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Gosfield Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.

Proposed by Cllr Waters, seconded, by Cllr Edwards, all in favour, resolution passed.

19/009 Precept/Budget 2019/2020.

Item 1. The budget. The Responsible Financial Officer explained in detail each item on the budget, the budget was set at £34,019.00

Proposed by Cllr Maragkakis, seconded by Cllr Hough, all in favour, resolution passed.

Item 2. The precept. The Precept was discussed in detail and it was agreed to increase the precept from last year. The Precept figure was set at £34,019.00. The Parish element of band D tax rate would be £58.88 compared to £56.35 last year.

Proposed by Cllr Carter, seconded by Cllr Maragkakis, all in favour, resolution passed. The forms for the Precept duly signed by the Chairman and the Clerk. Clerk to send to BDC.

The Chairman praised and thanked the Responsible Financial Officer, Richard Edwards, for all of his hard work and effort in carrying out the budget/precept process.

19/010 Matters Arising from Minutes dated 17th December 2018.

Item 1. Car Park - (Previous item number 18/86b) Gosfield Parish Council have received an e-mail from Transporters confirming that they are willing to supply planings. The Chairman explained that drainage was required, a concrete trench in the middle of the car park with a metal grid over, in order for surface water to soakaway. The Parish Council to obtain quotes for drainage works.

Item 2. Trophy Cabinet (Previous item number 18/114) – Installed, the Chairman expressed thanks to Mr Strudwick, for organising the installation.

Item 3. Notice Board (near village shop) (Previous item number 18/159). Actioned.

Item 4. Parish Councils e-mail address – Update (Previous item number 18/188). Actioned - The new e-mail address is parishclerk@gosfieldparishcouncil.org.

Item 5. Village Sign (Previous item number 18/183) – Is on order and will hopefully be installed by May 2019.

Item 6. SID – update - (Previous item number 18/125). Actioned – Now fully operational and money received from Insurance company.

Item 7. Mobile Camera -(Previous item Number 18/125). Information regarding a TruCam (laser speed gun) to be passed onto Cllr Adams for speed watch to comment, to be on next agenda.

Item 8. Sparrows – (Previous item number 18/131/) on going.

Item 9. Playing field Fence – (Previous item number 18/162). Actioned.

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Signed.....

Chairman of the Parish Council

Date: 11th February 2019

Item 10. Tree Survey (Previous item number 18/184) – To be on next agenda.

Item 11. Surface Water Issue/into the GNR. (Previous Item number 18/199 and 18/223) Alternative methods being looked into – to be on next agenda.

Item 12. Public Toilets (Previous item number 18/205) Council have received a quote for a total of £656.72 Inc VAT, it was proposed to replace wash basin tap in ladies (2 pairs) and gents (1 pair) to self-closing. Finished in chrome, at a cost of £125.96 plus labour and to contact Anglian Water for further information regarding the water saving device to urinals. To be on next agenda.

Proposed to purchase taps and labour only at present, Cllr Maragkakis, seconded by Cllr Edwards, all in favour, resolution passed.

Item 13. Open Spaces Plan 2019. To consider items to be listed on the BDC Open Spaces Action Plan 2019. A meeting took place with BDC to see if the MUGA – as part of S106 (Previous item number 18/224) – could be moved to purchase land. It was agreed to change MUGA to purchase of land.

Proposed by Cllr Maragkakis, seconded by Cllr Hough, all in favour resolution passed.

To delegate the power to the Chairman and Vice-chairman to only negotiate with land owners, possible purchase of land (The Spinney and The Grove along Hall Drive). If any possibility then the Chairman and Vice-Chairman to bring this back to the Parish Council to consider, terms and conditions of sale etc.

Proposed by Cllr Maragkakis, seconded by Cllr Hough, all in favour resolution passed.

Item 14. Hedge at bottom of Meadway – ongoing – to be on next agenda.

19/011 Financial Matters.

- 1) Approved accounts for payment.

Bank payment 106	E-on	£406.21	Streetlight electricity
Bank payment 107	RDSonline	£730.80	Trophy cabinet (50% received from PFMC)
Bank payment 108	Traffic Technology	£1,782.00	Solar panel/installation/powerpack
Bank payment 109	A & J Lighting	£197.40	Nos 11 and 37
Bank payment 110	Zurich Insurance	£495.00	GNR PL insurance
Bank payment 111	Tony Snowdon	£125.20	Litter picker
Bank payment 112	Diane Jacob	£501.24	Clerk's salary
Bank payment 113	Fiona Martin	£274.05	Cleaner
Bank payment 114	Barrie Natusch	£54.81	Handyman
Bank payment 115	Breeze Office Solutions	£127.08	Paper/printer cartridge for Vice Chairman
Bank payment 116	Tesco	£11.98	Cleaning materials
Bank payment 117	A & J Lighting	£342.84	Nos 4, 5 and 56
Direct debit	E-on	£255.11	Pavilion electricity
Card payment	LCN	£16.74	Domain registration - 1 year
Card payment	Microsoft	£54.72	Clerk's email - 1 year
Total payments = £5048.61 + direct debits			

Proposed by Cllr Hough, seconded by Cllr Carter, all in favour, resolution passed.

19/012 Village of the Year 2019.

Gosfield Parish Council would like to enter for Village of the Year 2019.

Proposed by Cllr Hough, seconded by Cllr Edwards, all in favour, resolution passed.

19/013 A meeting has taken place by the Finance Working Group regarding the budget.

A meeting has taken place regarding the War Memorial, a design has been approved by the village working group, to contact BDC regarding planning/advertising permission, material to be similar to the American War Memorial already in situ, new memorial hopefully to be installed by November 2019, subject to funding.

19/014 Grapevine – Newsletter

It was confirmed that Cllr Thea Maragkakis is appointed the new Editor, of the Grapevine, until May 2019. Still awaiting some of the information relating to the Grapevine to be forward onto Cllr Maragkakis. The Parish Council are still seeking a volunteer to continue to run the Grapevine Newsletter, hopefully someone will come forward in the next few months, or maybe a new Parish Councillor will take this over in May. The Chairman expressed thanks to Mr Strudwick for all the years working on the Grapevine. A separate e-mail address is required, so whoever takes this over keeps the same e-mail address, generic to the Grapevine.

Proposed by Cllr Hough, seconded by Cllr Edwards, all in favour, resolution passed.

19/015 Items for next agenda.

Village Fete and the closing of the playing field.
Edmund Green Housing.

19/016 To exclude the press and public.

Public Bodies (Admission to Meetings) Act 1960

‘That the public be excluded from the meeting during consideration of Agenda 19/017, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.

Resolution to exclude members of the press and public.

Proposed by Cllr Maragkakis seconded by Cllr Carter, all in favour, resolution passed.

19/017 Gosfield In Bloom.

Approved and the Chairman signed the agreement from ECC Highways in relation to Gosfield in Bloom.

Proposed by Cllr Maragkakis seconded by Cllr Carter, all in favour, resolution passed.

19/018 Date of Next Meeting.

Note: Date changed due to holidays.

Parish Council Meeting re-scheduled to take place on Monday 11th February 2019 (7.15pm)

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

Meeting Closed at 8.55pm