

MINUTES OF GOSFIELD PARISH COUNCIL MEETING  
HELD ON  
MONDAY 17<sup>th</sup> FEBRUARY 2025  
IN THE BERNARD BROOKS COMMITTEE ROOM,  
AT THE MAURICE ROWSON HALL, CHURCH ROAD, GOSFIELD AT 7.15PM

**Present:**

Cllr Tricia Edwards (Chairman)  
Cllr Richard Edwards also (RFO)  
Cllr Tony Farrelly  
Cllr Carol Hough  
Cllr Maggi Pawsey  
Cllr Tony Strudwick  
Cllr John Willis  
Mrs Diane Jacob (Parish Clerk)

County Cllr C. Siddall  
District Cllr P. Schwier  
Three members of the public

**25/021 Welcome and Apologies for Absence.** The Chairman welcomed everyone, apologies for absence received and accepted from Cllr Colyer (due to work commitments) and Cllr Waters (due to family commitments).

**25/022 Declaration of Interests.**

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.

Cllr R. Edwards and Cllr T. Edwards and Cllr Strudwick non-pecuniary interest relating to 25/026 Planning application 25/00176/VAR.

**25/023 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.**

A member of the public asked for an update relating to the speed surveys in Gosfield Road, this was discussed with Cllr Siddall who will go back and check he also asked the residents for any recorded traffic accidents information, item ongoing.

**25/024 County and District Councillors to address the members if present.**

County Councillor Chris Siddall – update on devolution, elections have been postponed for this year due to Thurrock, Southend on Sea, Braintree District Council and Essex County Council to become one north Essex unity all leaders need to agree, for example the Ringway Jacobs (Highways) contract comes to an end in 2027 how would this fit into devolution? Consultation now open. Essex County Council has increased its budget up by 3.75%

District Councillor Peter Schwier – updated and confirmed the Cllr Community Grant will continue next year. BDC have called an extraordinary meeting to discuss devolution. Garden waste subscription is now open for payment, BDC have made a grant for the new cycle way, BDC are going back to two verge cuttings per year plus any safety cuts as requested. A new pop-up supermarket will be available in the rural areas for residents on low income which has been funded by BDC grants.

**25/025 Minutes.**

**Item 1.** To confirm receipt of the draft minutes of the Parish Council meeting held on 20<sup>th</sup> January 2025.

Proposed by Cllr Pawsey, seconded by Cllr Farrelly, all in favour resolution passed.

**Item 2.** To confirm the minutes of the Parish Council meeting held on 20<sup>th</sup> January 2025.

Proposed by Cllr Hough seconded by Cllr Willis, all in favour resolution passed.

## **25/026 Planning Matters**

### **Item 1. Planning updates.**

An appeal has been made to the Secretary of State against an enforcement notice issued by Braintree District Council on 2 September 2024. Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU

Alleged Breach: Appeal against The unauthorised material change of use of the land for the siting of containers for storage purposes and the construction of an earth bund along the Eastern boundary.

Awaiting notification of decision.

**Ref:** 24/02260/HH

**Description:** Installation of new driveway and dropped kerb.

**Location:** 18 Park Cottages The Street Gosfield Essex CO9 1TP

Awaiting notification of decision.

### **Item 2. New applications.**

**Ref:** 25/00091/HH

**Description:** First floor side & single storey rear extensions to include integrated annexe at ground floor level. New front porch. Alterations to exterior including new fenestration, roof tiles and horizontal cladding.

**Location:** 7 Meadway Gosfield Essex CO9 1TQ

No objection

Proposed by Cllr Pawsey, seconded by Cllr R. Edwards, all in favour resolution passed.

Cllr T. Edwards (Chairman), Cllr R. Edwards and Cllr Strudwick left the meeting.

Due to the Chairman leaving the meeting and no Vice-Chairman present it was voted that Cllr Pawsey would Chair the next item, proposed by Cllr Willis, seconded by Cllr Hough, all in favour resolution passed.

**Ref:** 25/00176/VAR

**Description:** Variation of Condition 2 of (Approved plans) of approved application 22/02973/FUL granted 03/11/2022 for the erection of 1No. two-storey 3-bedroom dwelling. Amendment would allow a revised design.

**Location:** Land Rear Of Parklands House The Street Gosfield Essex

No objection

Proposed by Cllr Willis, seconded by Cllr Farrelly, all in favour resolution passed.

Cllr T. Edwards (Chairman), Cllr R. Edwards and Cllr Strudwick returned to the meeting.

## **25/027 Financial Matters.**

Gosfield Parish Council approved accounts for payment, see separate page.

Proposed by Cllr Pawsey, seconded by Cllr Willis, all in favour resolution passed.

Cllr R. Edwards the RFO commented on reissued invoices presented from EON dated back to August 2021 and all have been reconciled, invoices sent to the shop and playfield management committee.

## **25/028 Matters Arising from previous minutes.**

**Item 1.** Previous Minute No. 24/268 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, no further update by Cllr R. Edwards to contact solicitors, ongoing.

**Item 2.** Previous minute No. 24/268 Complaint letter to Clarion and BDC regarding affordable housing – Further clarification requested from Clarion, no update.

**Item 3.** Previous minute No. 24/129 Open Space land at the top of Meadway – access gate to knee high fencing (BDC) public rights of way concerns regarding footpath 11, replacement of trees and to discuss the transfer of land. No update from BDC.

**Item 4.** Previous minute No. 24/146 The Beacon – new one is currently being built and should be finished in April ready for VE Day event.

**Item 5. Highways** - Two noisy manhole surface/covers have been reported to Essex County Council Highways ref: 2947272 and ref: 2924085 The Street and junction with Hall Drive – Works completed so can be removed from agenda, thanks expressed to Cllr Siddall.

**Item 6. Highways** – White Lines. White lines on the edge of the road near the kerb from the Kings head pub down to the Limes. Reported to Highways ref numbers 373559, 3731561 and 2946334 – Cllr Siddall will chase – ongoing.

**Item 7. Highways** – Blocked gully/drains. Ref: 3766624, and 35321973 What three words: puffed.rival.nurtures - update by Cllr Siddall- no update, on going.

Page 2

Signed.....  
**Chairman of the Parish Council**

**Date: 17<sup>th</sup> March 2025**



**Item 8.** Neighbourhood Plan – Consultation is now closed and information has been sent to the consultant, awaiting recommendation to come back him, Cllr Willis updated on the new grant funding application.

**Item 9.** Car Park – Cllr Willis confirmed that the National Lottery had declined the funding application and to now try to obtain funding from other sources it was agreed that all funding needs to be in place before works can commence. The Parish Council agreed to make an application for financial assistance for £60,00.00 from the Rowson Trust.

Proposed by Cllr Willis, seconded by Cllr Farrelly, Cllr T. Edward, Cllr R. Edwards and Cllr Hough in favour, Cllr Pawsey and Cllr Strudwick abstained.

**Item 10.** Skate Ramp previous minute 24/279 – Clerk has contacted suppliers to confirm a site meeting, still awaiting a date. Application for funding submitted to Sport England and they have awarded a grant for £7,500.00 subject to conditions, the Parish Council will have to go out to Crowd fund and match the funding. The Parish Council decided they would accept the conditions of the awarded funding and go out to crowd fund and raise further money for the project.

Proposed Cllr T. Edward, seconded by Cllr Strudwick, all in favour resolution passed.

**Item 11.** Gosfield Nature Reserve previous minute no. 24/277- Update 5 Year Plan will be on the next agenda, Cllr Strudwick and Cllr R. Edwards to hold another meeting to discuss with Westover Woodlands.

**Item 12.** Public Footpaths 15 and 22 – E-mail received from Essex County Council Public Rights of Way, Parish Council not happy with content and tone of the e-mail so Cllr Siddall to follow up, item still ongoing.

**Item 13.** Gosfield Wood – No update.

**Item 14.** Fairy Trail in Gosfield Nature Reserve, update by Cllr Strudwick that this is progressing and has been discussed with Westover Woodlands, a route has been planned a lot of work involved, but hopefully to be open in the spring.

**Item 15.** VE Day Event 8<sup>th</sup> May 2025 – update work is progressing and events planned, tickets will be available to purchase in the community shop. Party in the park, BBQ on the playing field, grants received for this, VE Day flag purchased for the Church and the new beacon will be lit.

#### **25/029 To adopt New Council Document/Policy.**

Financial Regulations 2024 (New version issued by NALC to consider adoption) ongoing – item to be on the next agenda.

#### **25/030 Street Lights.**

Previous minute No. 24/251, 24/270, 25/012

To discuss and consider replacing the street lights with LED at a cost of £359.00 each ongoing – item to be on the next agenda.

#### **25/031 Training.**

It was discussed and agreed that Cllr Farrelly could attend Webinar's presented by The National Allotment Society in March at a cost of £160.00 + VAT for the 2 sessions.

Proposed by Cllr T. Edwards, seconded by Cllr Hough, all in favour resolution passed.

#### **25/032 Litter Bin.**

It was agreed to purchase a hooded trimline 25TM litter bin to replace the one in The Street opposite the Bus Shelter at approx. £150.00.

Proposed by Cllr Hough, seconded by Cllr Pawsey, all in favour resolution passed.

#### **25/033 Allotments.**

Update by Cllr Farrelly, inspection carried out, community greenhouse to be purchased and installed and number plots, at a total cost of £3,000.00.

Proposed by Cllr Hough, seconded by Cllr Willis, all in favour resolution passed.

#### **25/034 Parish Council Laptop.**

It was agreed to purchase a new Parish Council laptop at a cost of £551.00.

Proposed by Cllr Hough, seconded by Cllr Farrelly, Cllr Willis, Cllr Strudwick, Cllr Pawsey and Cllr R. Edwards in favour, Cllr T. Edwards abstained, resolution passed.

**25/035** To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.

Cllr Strudwick reported on the Wethersfield Asylum Centre.

It was agreed to purchase new batteries for speed cameras at £17.99 inc VAT.

**25/036 Items for next agenda.**

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

New items to be sent to the Clerk.

Replacement fence from Hall Drive to electrical substation.

**25/037 Date of Next Meeting.**

**Item 1.** Parish Council Meeting Monday 17<sup>th</sup> March 2025 (7.15pm) Noted.

**Item 2.** The date for the April Parish Council meeting was changed to Monday 28<sup>th</sup> April.

Proposed Cllr Hough, seconded Cllr Pawsey all in favour resolution passed.

Meeting closed at 8.56pm

Gosfield Parish Council  
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
157 Play Equipment Repairs	19/02/2025		Barclays Current Acc	104	Play area repairs	Jarvis M	Z	1,073.00		1,073.00
158 Meeting Costs	19/02/2025		Barclays Current Acc	105	Room hire	Maurice Rowson Hall	Z	25.50		25.50
159 Neighbourhood Plan	19/02/2025		Barclays Current Acc	106	Room hire	Maurice Rowson Hall	Z	16.00		16.00
160 Printing Costs	19/02/2025		Barclays Current Acc	114	Grapevine printing	Paul Clark Printing Ltd	Z	620.00		620.00
161 PF Fence Replacement	19/02/2025		Barclays Current Acc	107	Playing field fencing	Jacksons Fencing	S	10,465.90	2,093.18	12,559.08
162 VE Day May 2025	19/02/2025		Barclays Current Acc	108	VE Day Expenses	Alex Mair	X	58.24		58.24
163 VE Day May 2025	19/02/2025		Barclays Current Acc	108	VE Day Flag	J W Plant	S	37.33	7.47	44.80
164 GNR General maintenance	19/02/2025		Barclays Current Acc	109	Plastic boards	Filicris Ltd	S	206.92	41.38	248.30
165 Pavillion & Playing Field Gener	19/02/2025		Barclays Current Acc	110	New taps	Pennicks Plumbing	S	290.00	58.00	348.00
166 Distribution Costs	19/02/2025		Barclays Current Acc	111	Grapevine advertising	Post Office Ltd	Z	47.60		47.60
167 Stationery & Office Supplies	19/02/2025		Barclays Current Acc	112	Clerk's expenses	Jacob Mrs D	X	23.32		23.32
167 Telephone & Broadband	19/02/2025		Barclays Current Acc	112	Clerk's expenses	Jacob Mrs D	X	8.68		8.68
167 Telephone & Broadband	19/02/2025		Barclays Current Acc	112	Clerk's expenses	Jacob Mrs D	X	6.34		6.34
167 Car Mileage Allowance	19/02/2025		Barclays Current Acc	112	Clerk's expenses	Jacob Mrs D	X	23.40		23.40
168 Toilet Sundries	19/02/2025		Barclays Current Acc	113	Toilet products	Tesco Stores Ltd	S	19.69	3.94	23.63
172 PF Fence Replacement	19/02/2025		Barclays Current Acc	115	Playing field fencing	Jarvis M	Z	4,320.00		4,320.00
Total								17,241.92	2,203.97	19,445.89

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role