

MINUTES OF GOSFIELD PARISH COUNCIL MEETING
HELD ON
MONDAY 19th DECEMBER 2022
AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

Present:

Cllr Tricia Edwards (Chairman)
Cllr Bob Waters
Cllr Sara Moutard
Mrs Diane Jacob (Parish Clerk)

Six members of the public.

22/227 Welcome and Apologies for Absence. The Chairman welcomed everyone.

Apologies for absence received and accepted from Cllr Colyer, Cllr Pawsey (illness) Cllr Hough (due to other commitments) Cllr Beavis, Cllr Bloomfield, Cllr Siddall (due to work commitments).

22/228 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct. A non-pecuniary interest (Para 8.1 of Gosfield Parish Council's code of conduct) was received and accepted from Cllr Edwards and Cllr Waters relating to agenda item 22/234 item 5 the community shop.

22/229 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

A member of the spoke about the Bournebrook Hill Highway repairs should have been carried out in the spring, cones now in place but no work being carried out. GNR information board is being repaired and will be installed along with the fishing signs in a couple of weeks. Tree works have been completed. Someone is staying overnight in the car park and keeps leaving tissues near the bin this has been checked and is not hazardous. Cllr Hough and Westover Woodlands held a meeting with a resident of 84 Edmund Green regarding an overhanging branch into the garden, they advised the resident to apply to BDC for it to be removed to the boundary, the branch leans away from the house and any major work would be bad for the tree. Two oaks behind De Vere Place have been cut back and one has died. Item 22/439 on the agenda regarding the Lindens development the member of public would like to know who is going to manage the open space area.

Planning applications submitted ref: No. 22/02818/FUL for solar panels on the roof of the village hall still awaiting a decision from BDC.

22/230 County and District Councillors to address the members if present.

Not present.

22/231 Minutes.

To confirm receipt of the draft minutes of the Parish Council Meeting held on 21st November 2022.

They were approved as a true and accurate record and signed by the Chairman.

Proposed by Cllr Edwards, seconded by Cllr Moutard, all in favour, resolution passed.

22/232 Planning Matters.

Item 1. Planning updates.

Item 2. New Planning Applications.

Ref: 22/03227/HH

Location: Bournebrook The Street Gosfield Essex CO9 1TU

Description: Erection of 1.5 storey rear extension, 6no. roof lights and 1no. side roof dormer.

No Objection

Proposed by Cllr Moutard, seconded by Cllr Waters, all in favour, resolution passed.

22/233 Financial Matters.

Approved accounts for payment.

It was noted that invoices for the Neighbourhood are listed for payment and approval, however, they have not been allocated for in the budget and no grants have yet been received to cover the costs. These costs will therefore have to be taken from reserves.

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 19 December 2022						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
For approval and payment						
Tesco	24.10.22	13.45	2.24	11.21		Cleaning materials
Homepride	23.11.22	2.99	0.50	2.49		Cleaners bucket
Wave	9.12.22	58.18		58.18		Playing field and pavilion water
Wave	8.12.22	9.47		9.47		Allotment water
Mrs D Jacob	30.11.22	65.35		65.35		Clerks expenses
Handyking	1.12.22	40.00		40.00		Filling in car park holes/remove branch outside playing field
Paul Clark Printing	2.12.22	407.00		407.00		Grapevine printing
A Summerland	3.11.22	91.12		91.12		Postage for Grapevine May-November
Trend Capital Ltd	26.11.22	29.93	4.99	24.94		Renewal of gosfieldparishcouncil.org for 1 year
MD Landscapes	17.11.22	168.00	28.00	140.00		Scrape back path near allotments
Concept Signs	7.12.22	114.00	19.00	95.00		3 x GNR fishing signs
Handyking	12.12.22	65.00		65.00		Filling in car park holes/clearing HaHa ditch
TJS Tree Serv ices	19.12.22	1680.00		1680.00		Tree work
St Annes Haulage	12.11.22	66.00	11.00	55.00		1 ton type 1
St Annes Haulage	5.12.22	66.00	11	55.00		1 ton type 1
Godaddy	30.11.22	71.86	11.98	59.88		NHP email addresses renewal
Godaddy	4.12.22	244.66	40.78	203.88		NHP website renewal
Godaddy	1.12.22	28.78	4.8	23.98		NHP domain name renewal
Total		3221.79	134.29	3087.50	0.00	
Reported under Financial Regulation 5.6						
Payments, which are approved annually,made during the period 21.11.22 to 19.12.22						
e-on	29.11.22	91.08			91.08	Pavilion electricity 25-30 September
e-on	29.11.22	629.74	3.33	16.67	609.74	Pavilion electricity 25.10.22-27.11.22
Payroll costs		2737.52		2737.52		Payroll costs (November and December)
		3458.34	3.33	2754.19	700.82	
Previously Approved payments paid during the month						
		0.00	0.00	0.00	0.00	
Total Payments		6680.13	137.62	5841.69	700.82	

Proposed by Cllr Moutard, seconded by Cllr Waters, all in favour, resolution passed.

Note – In future no invoices are to be paid for by individual Councillors and reclaimed, all invoices, direct debts, are to be paid from the Gosfield Parish Council bank account and all invoices to be addressed to Gosfield Parish Council in order to reclaim VAT.

Proposed by Cllr Edwards, seconded by Cllr Moutard, all in favour, resolution passed

22/234 Matters Arising from previous minutes.

Item 1. Previous Minute No. 21/118 Playing Field Management Committee – ongoing.

Page 2

Signed.....

Chairman of the Parish Council

Date: 16th January 2023

Item 2. Previous Minute No.21/192 Footpath Map – update by Cllr Waters awaiting photos etc, ongoing.

Item 3. Previous minute no. 21/133 Highways Priority list of highway improvements for Gosfield, no list available so no update, to be removed from future agendas. Proposed by Cllr Edwards, seconded by Cllr Waters. All in favour, resolution passed.

Item 4. Previous Minute No. 22/029 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve. The family have been to see solicitors and signed all the documentation it is now currently awaiting first registration at Land Registry, the Clerk to chase paperwork – ongoing.

Item 5. Community Shop – Building works proceeding - ongoing.

Item 6. Previous minute no. 22/162 The Street/Hedingham Road Hedges overhanging pavement – A letter has been delivered to all residents along The Street and Hedingham Road asking them to cut back hedges an inspection to be carried out and anyone not complying have now been reported via the ECC Highway website, reference numbers allocated to each, Cllr Siddall to now follow up – ongoing.

Item 7. Previous minute no. 22/179 Cllr Siddall to update on speed survey at the bridge near the lake. Cllr Siddall not present to update – ongoing item to be on the next agenda.

Item 8. Previous Minute number 22/133 GNR Fishing Signs – To be installed within the next few weeks.

Item 9. Previous minute no. 22/208 village pump. Still awaiting update from Eastlight ongoing.

Item 10. Old village sign – to consider quote. Item deferred to be on the next agenda.

Item 11. Previous minute no. 22/222 Annual Tree Survey, Cllr Moutard to prepare specifications/information and to take this forward, ongoing to be on the next agenda.

Item 12. Previous minute no.22/204 Allotment plot 6 – To consider quote. Item deferred to be on the next agenda.

22/235 Neighbourhood Plan.

Update by Cllr Moutard and confirmed that RCCE had attended the last meeting and gave advice on how to take this forward. Funding opportunities are available, cost of data analysis etc discussed. More volunteers required for this project.

22/236 Tree Branch Trimming - 84 Edmund Green

The overhanging tree branch was discussed and it was agreed that any works agreed by Braintree District Council to be at the owner's own cost.

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

22/237 Cllr Vacancy - Co-Option.

As we have a Cllr vacancy would the Parish Council like to Co-opt or leave the seat vacant until the Parish Council elections in May 2023. This item deferred until next meeting.

22/238 Food Truck enquiry.

To discuss and consider permission for a food truck to use the car park facility. Due to the condition of the car park, it was regrettably agreed not to grant permission at this time.

Proposed by Cllr Moutard, seconded by Cllr Waters, all in favour, resolution passed.

22/239 Hastoe Management Company.

It was agreed to invite Eddie Bacon, the Development Manager from Hastoe Group to the January Parish Council meeting to discuss the Linden development and affordable housing.

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

22/240 Playing field Drainage.

A contractor has agreed to carry out a report on the Playing field drainage and car park. Item to be on the next agenda.

22/241 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups. Cllr Edwards attended the Christmas Service at BDC which was very enjoyable.

22/242 Meeting Dates 2023.

It was agreed by Gosfield Parish Council to bring the Parish Council meeting date for June 2023 forward one week, so now to be held on Monday 12th June 2023, due to Clerk's holiday.

Proposed by Cllr Edwards, seconded by Cllr Moutard, all in favour, resolution passed.

22/243 New Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

New items of request to be sent to the Clerk.

22/244 Date of Next Meeting.

Next Parish Council Meeting 16th January 2023 (7.15pm).

Meeting Closed at 7.55pm.