

MINUTES OF GOSFIELD PARISH COUNCIL MEETING HELD ON MONDAY 16th DECEMBER 2019 AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM.

Present:

Cllr Bob Waters (Chairman)
Cllr Tricia Edwards (Vice-Chairman)
Cllr Mark Bloomfield
Cllr Joanne Colyer
Cllr Sam Cowie
Cllr Carol Hough
Cllr Sara Moutard
Cllr Maggi Pawsey
Mrs Diane Jacob (Parish Clerk)
Together with 5 members of the public.

19/244 Welcome and Apologies for absence – Apologies for absence received and accepted from Cllr Beavis and District Councillor Schwier.

19/245 Declarations of interest – Received and accepted from Cllr Colyer regarding item 19/250 item 10 and Cllr Pawsey item 19/249 ref Ref: 18/02007/FUL

19/246 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Members of the public raised the following items:

Speed Watch volunteer has come forward but would like the use of the tractor shed to store the signs and the camera to be locked in the Shop. Chairman to write a letter of thanks to the previous volunteer of Speed Watch. The Limes planning application Ref: 18/02007/FUL not much difference to the previous application, change of house type, design and access statement rewritten but not very clear. Who will maintain the Open Spaces areas will this be managed by a management company, this should be made a condition of consent? TPO on the trees in The Limes, enforcement regarding Oak Grove soil movements update requested.

Personal Trainers still using the play area as a fitness area on Tuesday and Friday mornings, if seen Councillors to request them to stop as this will damage the play equipment.

19/247 County and District Councillors to address the members.

Not present.

19/248 Minutes

Parish Council Meeting minutes held 18th November 2019 approved and signed by the Chairman. Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour resolution passed.

19/249 Planning Matters.

Item 1. Planning Updates. Ref: 19/00998/OUT

Description: Erection of 5no. Dwellings with access and car park for Tennis Club.

Location: Gosfield Tennis Club Braintree Road Gosfield Essex

The application will be considered by the Planning Committee on 17 December 2019 at Causeway House, Bocking End, Braintree at 7.15pm.

Item 2. New Planning applications

Ref: 19/02016/FUL

Description: Replacement dwelling

Location: Church View House Church Road Gosfield Essex CO9 1UD

No Objection

Proposed by Cllr Edwards, seconded by Cllr Pawsey, all in favour, resolution passed.

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Signed.....

Chairman of the Parish Council

Date: 20th January 2020

Ref: 18/02007/FUL

17 dwellings with associated access, parking, garaging, landscaping and amenity space (Revised Plans)
Land Off The Street Gosfield Essex

No comment

But Braintree District Council to be asked who will maintain the Open Spaces areas will this be managed by a management company, this should be made a condition of consent? TPO on the trees around the area.

Proposed by Cllr Moutard, seconded by Cllr Bloomfield, all in favour resolution passed.

Item 3. Tree Preservation Orders

Ref: 19/00315/TPO

12 Greenways Gosfield Essex CO9 1TW

An application to carry out work on trees affected by the Tree Preservation Order.

No Objection

Proposed by Cllr Hough, seconded by Cllr Water, all in favour, resolution passed.

19/250 Matters Arising from Previous Minutes.

Matters Arising from previous minutes.

Item 1. Car Park – ongoing.

Item 2. Highways Issues - no update.

Item 3. Bus Shelter request, little or no hardstanding, request passed onto Highways – no update.

Item 4. Special Constables – ongoing.

Item 5. Neighbourhood Plan Working Group - Chairman will invite RCCE representative to speak at a meeting to be arranged in January.

Item 6. Street Lights Working Group meeting – A working group meeting has taken place Councillors drove around looking at the street lights in the dark 3 lights not working, number 77 in Kings Head Field to be repaired, number 39 between the Church and Lakeside to be repaired, number 48 Park Lane to be repaired. Number 31 Church Road to be turned back on, number 42 Park Hall Road to be turned off, number 50 The Limes, to be kept off.

Proposed by Cllr Hough, seconded by Cllr Moutard, Cllr Bloomfield, Cllr Edwards, Cllr waters, Cllr Pawsey in favour, Cllr Colyer and Cllr Moutard abstained, resolution passed.

Item 7. Building on Parish Council Land – Enforcement notified - no update received from BDC as yet.

Item 8. VE Day -75 years anniversary on 8th May 2020 – ongoing item to be placed in the Grapevine.

Item 9. Fund Raising – Would like to organise fund raising, awaiting budget meeting to see how much needs to be raised by Cllr Bloomfield.

Item 10. The Gosfield Community Shop – This is continuing to progress very well, a standing order of £50.00 per week has been set up to repay the loan back to the Parish Council.

Item 11. Emergency Plan – Cllr Moutard to update, item deferred until January.

Item 12. Plans for extension onto the Pavilion into BDC Planning – ongoing to be on the January agenda.

Item 13. Play Field driveway bump – hopefully work to commence before Christmas weather permitting.

Item 14. Previous Minute number 19/215 item 1 Twinning Association Donation - £50.00 donation to be received from the Twinning Association Cllr Waters to write to the Twinning Association.

Item 15. Previous Minute Number 19/211 item 13 Christmas Tree – has been installed and looking nice, but a bit smaller than expected, thanks expressed to The Social Club.

Item 16. Previous Minute Number 19/232 Chairman's Board in the Village Hall – no update to be on January agenda.

Item 17. Previous Minute Number 19/237 Tree at the School – Clerk phoned the school and they will add it to their list of works.

Item 18. Previous Minute Number 19/226 Oak Grove Enforcement – no update received from BDC as yet.

19/251 BDC Open Spaces Action Plan.

Items discussed on the action plan currently held at BDC.

New skateboard ramp to be added.

MUGA to be removed from the list.

Proposed by Cllr Pawsey, seconded by Cllr Edwards, all in favour resolution passed.

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Signed.....

Chairman of the Parish Council

Date: 20th January 2020

19/252 War Memorial.

QR Code for War Memorial annual payment discussed, a £100.00 donation to the Parish Council to cover the cost will be provided by the War Memorial Committee, then approx. £10.00 per year.

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

19/253 Financial Matters.

Approved accounts for payment.

It was questioned as to why we had a quote and vote for £100.00 for a Christmas tree and the invoice is for £149.00. Quotes and invoices issued to the Parish Council should be the same figure as per agreed and voted on.

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 16 December 2019						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/Amount Recoverable	Brief Description of Supply
For approval and payment						
Rebecca Westover	21.11.19	149.00		149.00		Christmas tree + collection, installation & disposal
Post Office	15.11.19	36.60		36.60		Postage for The Grapevine
Paul Clark Printing	26.11.19	420.00		420.00		Printing of The Grapevine
Travis Perkins	28.11.19	60.88	10.15	50.73		Bag of Type 1
Westover Woodlands	9.12.19	220.00		220.00		Path clearing/bin emptying/supervision fee/clearing fallen willow
RE Group Accountants Ltd	5.12.19	136.08	22.68	113.40		October to December payrolls
Edward Parsley Associates	29.11.19	622.00	80.00	542.00		To take plans to planning stage plus planning application fee to BDC
Total		1644.56	112.83	1531.73	0.00	
Reported under Financial Regulation 5.6						
Payments, which are approved annually, made during the period 19.11.19 to 16.12.19						
e-on		249.13	3.33	16.67	229.13	Pavilion electricity
Payroll costs		894.88	0.00	894.88		Payroll costs incl pension
		1144.01	3.33	911.55	229.13	
Previously Approved payments paid during the month						
Community Action Suffolk		1669.82		1669.82		Insurance renewal
LCN		22.68	3.78	18.90		Domain renewal .org
		1692.50	3.78	1688.72	0.00	
Total Payments		4481.07	119.94	4132.00	229.13	

Proposed by Cllr Hough, seconded by Cllr Pawsey, all in favour resolution passed.

19/254 Council Documents.

The following documents we adopted by Gosfield Parish Council as per advised by the EALC and NALC.

Item 1. Complaints Procedure

Item 2. Co-Option Procedure

Item 3. Grievance Policy

Item 4. Disciplinary Policy

Proposed by Cllr Edwards, seconded by Cllr Pawsey, all in favour, resolution passed.

19/255 Training.

It was agreed that Cllr Moutard and Cllr Edwards could attend a Planning Briefing at the EALC on Saturday 1st February at a cost of £65.00 plus VAT.

Proposed by Cllr Hough, seconded by Cllr Waters, all in favour, resolution passed.

19/256 Local Plan.

Consider support of Part 2 Local Plan sooner and revisit Garden Communities later in line with the Government Inspector's Option 1, stops speculative developers which could impact Gosfield.

To note that the date has passed to comment - This item deferred until January.

19/257 CCTV.

To consider and discuss security cameras for the carpark, this item deferred until January.

19/258 Special Motion.

Vote to suspend Standing Order 9(b).

To revisit item 19/242 (regarding website provider)- Revisited Special Motion

Proposed by Cllr Waters, seconded by Cllr Bloomfield, all in favour, resolution passed.

19/259 Website. Previous agenda item 19/242

To reconsider the vote taken to award Pale September the contract to take over the website – It was considered and agreed the new website provider would be the Voice which is free of charge similar to Essexinfo net.

Proposed by Cllr Hough, seconded by Cllr Cowie, all in favour, resolution passed.

19/260 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups. Cllr Moutard gave a report on the Councillor training that she has attended. It was agreed to accept and pay half the cost for the concrete posts for the car park.

19/261 Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

To agree and set the Budget 2020/2021

To agree and set the Precept 2020/2021

19/262 Date of Next Meeting.

Parish Council Meeting Monday 20th January 2020 (7.15pm) in the Pavilion.

Meeting Closed at 9.00pm.