

**MINUTES OF GOSFIELD PARISH COUNCIL MEETING HELD ON MONDAY 17<sup>th</sup> DECEMBER 2018 AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM**

**Present:**

Cllr Bob Waters (Chairman)  
Cllr Tricia Edwards (Vice-Chairman)  
Cllr Mandy Adams  
Cllr Carol Hough  
Cllr Thea Maragkakis  
Cllr Maggie Pawsey  
Cllr Joanne Beavis (County Councillor)  
Cllr John O'Reilly-Cicconi (District Councillor)  
Mrs Diane Jacob (Parish Clerk)  
Together with 15 members of the public.

**18/216 Resignations.**

Resignations accepted with immediate effect from Cllr Gill and Cllr Strudwick.  
Proposed by Cllr Edwards, seconded by Cllr Adams, all in favour, resolution passed. May 2019 is an election year the Parish Council are unable to co-opt, and these positions will remain vacant until an election has taken place. Chairman expressed thanks to Cllr Gill and Cllr Strudwick for all their contribution to the Parish Council.

**18/217 Welcome and Apologies for absence** – The Chairman welcomed everyone, apologies received and accepted from Cllr Carter (due to family commitments).

**18/218 Declarations of interest** – Received and accepted from Cllr. M. Pawsey regarding item 18/225 reference 18/02112/FUL.

**18/219 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.** Members of the public raised concerns regarding the following:

That a horse warning sign was missing, the pole is still there but not the sign and also no give way sign, down near the Lake. Cllr Beavis noted this.

A member of the public said that the GNR working party had been cancelled due to bad weather and that an objection letter had been sent direct to BDC regarding planning ref: 18/02007/FUL regarding the Lime trees. Discussion took place regarding the car park, Chairman confirmed that planings are on order. It is a shame that the village will no longer have a bottle bank, but concerns raised over broken glass and debris being left behind. The hedge at the bottom of Meadway is overgrown and requires cutting back to the boundary. Chairman said he would approach residents about cutting back to the boundary.

County Cllr Joanne Beavis reported as follows: - On the Village shop, as permission was refused for it to remain.

They would like the full support of the Parish Council, they have various options, to stay where they are and clad the existing building and apply for it to be a permanent building or to build an extension onto the Pavilion, they have also been made an offer to move up to Petersfield Lane.

A petition will be set up to try to obtain a thousand signatures, and fund raising to try and raise the funds required. There are various options for the community to consider. A member of the public asked why the accounts for 2018 were not published, Cllr Joanne Beavis replied that the accounts are with the auditor and once approved they would be published.

**18/220 County and District Councillors to address the members.**

CLlr John O'Reilly-Cicconi reported as follows: That he thought the refusal of permission for the village shop to remain was disgraceful. Community 360 funding was available and could be applied for deadline date 25 January 2019. [www.essexcommunityfoundation.org.uk/grants](http://www.essexcommunityfoundation.org.uk/grants).

**18/221 Minutes.**

Minutes of Parish Council Meeting held on 19<sup>th</sup> November 2018 approved and signed by the Chairman  
Proposed by Cllr Pawsey, seconded by Cllr Edwards, Cllr Adams abstained, Cllr Hough, Cllr Waters and Cllr Maragkakis in favour, resolution passed.

**18/122 Policies and Procedures.**

**Item 1.** It was agreed to re-adopt Standing Orders as per advised by EALC.

**Item 2.** It was agreed to re-adopt Code of Conduct as per advised by BDC.

**Item 3.** It was agreed to adopt Public Participation Policy as per advised by EALC.

**Item 4.** To consider to re-adopt Financial Regulations as per advised by EALC. (Deferred until January meeting, to be on next agenda).

Proposed by Cllr Adams, seconded by Cllr Pawsey, all in favour, resolution passed.

**18/223 Surface Water Issue. (previous number 18/199)**

Alternative methods are being looked into, this item to be on next agenda.

**18/224 Open Spaces Action Plan 2019.**

Confirmed items listed on the action plan, to add the purchase of the Spinney.

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

MUGA – The Parish Council are reviewing if this is the right facility for the village, to delegate the power to the Chairman and Vice-Chairman to hold discussions with BDC early in the new year.

Proposed by Cllr. Adams, seconded by Cllr Edwards, all in favour, resolution passed.

**18/225 Planning Matters.**

**Item 1. Planning updates.** Community Shop, Church Road, Gosfield – The Chairman confirmed that he had attended the planning meeting and spoke on behalf of the Parish Council. In principle the Parish Council support the village shop 100%, however, until a decision is made on what is required, and a proposal put forward, then the Parish Council cannot take a vote.

**Item 2. Planning applications and TPO.**

**Ref: 18/02007/FUL**

Land Off - The Street Gosfield Essex

22 dwellings with associated access, parking, garaging, landscaping and amenity space

Objection

On the following grounds:

The number of Lime trees being removed, and the addition of 3 more dwellings to the application, and Highway access from The Street.

Proposed by Cllr Waters, seconded by Cllr Maragkakis, all in favour, resolution passed.

**Ref: 18/01996/FUL**

St Margaret's Preparatory School, Hall Drive, Gosfield Essex CO9 1SE

Formalised outdoor play area.

Support – however, note artificial grass.

Proposed by Cllr Waters, seconded by Cllr Adams, all in favour, resolution passed

**Ref: 18/02112/FUL**

Holly Cottage The Street Gosfield Essex CO9 1TP

Erection of shed -Retrospective

Support

Proposed by Cllr. Edwards, seconded, by Cllr Adams, all in favour, resolution passed.

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Signed.....

**Chairman of the Parish Council**

**Date: 21<sup>st</sup> January 2019**

**18/226 Matters Arising from Minutes dated 19<sup>th</sup> November 2018.**

**Item 1.** Car Park – (Previous Item Number 18/86b) no update, no further action, to be taken off the agenda.

**Item 2.** SID – update - (Previous item Number 18/125) awaiting further information.

**Item 3.** Mobile Camera - update from Cllr Adams (Previous item Number 18/125) No update.

**Item 4.** Post Box & registered address – update – (Previous item number 18/128) Actioned.

**Item 5.** Sparrows – (Previous item number 18/131/) Ongoing, no change.

**Item 6.** Notice Board (near village shop) (Previous item number 18/159) - Ongoing.

**Item 7.** Map Case (Previous item number 18/181) – Actioned.

**Item 8.** Parish Councils e-mail address – Update (Previous item number 18/188) - Ongoing.

**Item 9.** Playing field Fence – Update (Previous item number 18/162)- Ongoing.

**Item 10.** Tree Survey (Previous item number 18/184) -Ongoing.

**Item 11.** Village Sign (Previous item number 18/183) –The Twinning Association have kindly donated £250.00. The Parish Council are currently awaiting permission from BDC.

**Item 12.** Letters to residents in De Vere Close, Greenfields and Edmund Green (Previous item number 18/186) Actioned.

**Item 13.** Resurfacing Play areas and tightening of the zip wire (Previous item number 18/152) – Actioned.

**Item 14.** Public Toilets (Previous item number 18/205) Replacement of taps and water saving device to urinals, approximate maximum cost £500.00.

Proposed by Cllr Hough, seconded by Cllr Maragkakis, all in favour, resolution passed.

**18/227 Financial Matters.**

1) Approve accounts for payment.

Bank payment 91	Paul Clark Printing Ltd	£364.00	700 Grapevine
Bank payment 92	Diane Jacob	£26.50	Timpson, keys for pavilion/post box
Bank payment 93	A & J Lighting	£139.02	Streetlight, no 13
Bank payment 94	Fiona Martin	£383.67	Toilet cleaner
Bank payment 95	Diane Jacob	£498.14	Clerks salary
Bank payment 96	Tony Snowdon	£125.20	Litter picker
Bank payment 97	Peter Kelshaw	£162.78	Handyman
Bank payment 98	HMRC	£523.80	PAYE
Bank payment 99	Phils Garden Services	£60.00	Clear up garages, The Limes
Bank payment 100	Wave	£83.72	Water, the allotments
Bank payment 101	A & J Lighting	£292.20	Streetlights, nos 56 and 43
Bank payment 102	Playquip	£4,834.80	Bonded mulch safety surfacing
Bank payment 103	T Strudwick	£29.00	Stamps, the Grapevine
Bank payment 104	David Self Tree Surgery	£40.00	Remove dead oak limb in play area
Bank payment 105	S & D Engraving Services	£7.61	Adhesive sign for post box
Direct debit	E-on	£251.40	Pavilion electricity
Direct debit	Wave	£122.98	Pavilion water
<b>Total payments = £7570.44 + direct debits</b>			

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour, resolution passed.

2) Approve petty cash payments. None.

3) To approve the transfer of £221.16 from petty cash to the current account.

4) To approve the closure of Barclays Business Premium account 20264679 which holds the balance of the pavilion sinking fund money £409.73

To approve the reinvestment of the £10,000 sinking fund moneys in the Cambridge and Counties Bank together with

a) interest thereon of £128.58

b) £409.73 balance of sinking fund moneys from Barclays

c) £500 re 2018/19 contribution

d) Total to be re-invested £11,038.31 which relates to the entire pavilion sinking funds.

The Responsible Financial officer confirmed that the movement of funds was due to interest rates.

Proposed by Cllr Adams, seconded by Cllr Maragkakis, all in favour, resolution passed.

**18/228 Working Groups.**

Representatives on the Finance Working Group are Cllr Carter, Cllr Edwards, Cllr Waters, Cllr Adams, and Cllr Maragkakis.

Representatives on the Personnel Working Group are Cllr Maragkakis, Cllr Adams, Cllr Edwards, Cllr Waters, Cllr Pawsey and Cllr Hough.

Proposed by Cllr Maragkakis, seconded by Cllr Adams, all in favour, resolution passed.

**18/229** A meeting is due to take place on 18<sup>th</sup> December, regarding the War Memorial, looking at ideas and funding. Gosfield in Bloom have raised enough money to purchase 14 self-watering baskets and 4 three tiered planters.

**18/230 Items for next agenda.**

Village of the Year 2019.

**18/231 To exclude the press and public.**

Public Bodies (Admission to Meetings) Act 1960

That the public be excluded from the meeting during consideration of Agenda Items 18/233, 18/234 and 18/235, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2. Resolution to exclude members of the press and public.

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

**18/232 Quotes for works to Trees in the GNR.**

Considered quotes for work to trees in the Gosfield Nature Reserve, contract awarded to Mercer Tree Services Ltd at a cost of £2,650.00 plus VAT

Proposed by Cllr Hough, seconded by Cllr Adams, all in favour, resolution passed.

**18/234 Hedge near Allotments (Previous item number 18/185).**

Considered quotes contract awarded to MDL Landscapes at a cost of £100.00 plus VAT.

Proposed by Cllr Hough, seconded by Cllr Pawsey, all in favour, resolution passed.

**18/234 Handyman.**

Contract of employment and job description agreed and Barrie Natusch appointed as the Handyman for Gosfield Parish Council.

proposed by Cllr Hough, seconded by Cllr Maragkakis, all in favour, resolution passed.

**18/235 Gosfield In Bloom.**

To approve and sign the agreements from ECC Highways in relation to Gosfield in Bloom.

Cllr Adams to consider these and this item to be on the next agenda.

**18/236 Date of Next Meeting.**

Parish Council Meeting Monday 21st January 2019 (7.15pm)

Meeting Closed at 8.30pm