

**MINUTES OF GOSFIELD PARISH COUNCIL MEETING
HELD ON
MONDAY 19th AUGUST 2024
AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM**

Present:

Cllr Tricia Edwards (Chairman)
Cllr Bob Waters (Vice-Chairman)
Cllr Jo Colyer
Cllr Richard Edwards also (RFO)
Cllr Tony Farrelly
Cllr Carol Hough
Cllr Maggie Pawsey
Cllr Tony Strudwick
Cllr John Willis
Mrs Diane Jacob (Parish Clerk)

County Cllr Chris Siddall

Thirteen members of the public

24/161 Welcome and Apologies for Absence. The Chairman welcomed everyone, apologies for absence received and accepted from District Cllr Peter Schwier (due to work commitments).

24/162 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct. A non-pecuniary interest (Para 8.1 of Gosfield Parish Council's code of conduct) was received and accepted from the following:
Cllr T. Strudwick pecuniary interest relating to agenda item 24/166 Ref: 24/01631/HH

24/163 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

Various members of the public spoke regarding speeding along Braintree Road to High Garrett and through the village. Very difficult to cross the road and to stand and wait for a bus. Hardstanding area is uneven and vegetation overgrown. Traffic has increased which has an impact on the whole village. Infrastructure requires to be improved urgently. An allotment tenant asked if the Parish Council could apply to the Rowson Perpetual Memorial fund to ask for funding to put towards chicken manure for the plots.

Cllr Strudwick although making a declaration of interest at item 24/162 spoke on item 24/166 Ref: 24/01631/HH (The Clerk advised that he should not and so did the Chairman) but he continued anyway to explain the history and position of the public rights of way in the area.

24/164 County and District Councillors to address the members if present.

County Councillor Cllr Chris Siddall addressed the public's concerns to the speeding traffic. Various options have been considered but do not meet the criteria set out by Essex County Council Highways. Essex County Council are looking at all speed limits in the area and he is actively trying to get the speed limits reduced and for Halstead, Earls Colne and Gosfield to have extra white lines painted on the roads which would help. This is an ongoing issue, the Local Highway Panel (LHP) hold 4 meetings a year and members of the public can attend, if members of the public wish to do so they will need to contact Cllr Siddall direct.

Pothole repairs are underway and there is still County Councillor Locality funding available.

24/165 Minutes.

Item 1. To confirm receipt of the draft minutes of the Parish Council meeting held on 15th July 2024.

Proposed by Cllr Farrelly, seconded by Cllr Colyer, all in favour resolution passed.

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Signed.....
Chairman of the Parish Council

Date: 16th September 2024

Item 2. To confirm the minutes of the Parish Council meeting held on 15th July 2024.

Proposed by Cllr Hough, seconded by Cllr Farrelly, all in favour resolution passed.

Item 3. To confirm receipt of the draft minutes of the Extraordinary Parish Council meeting held on 8th August 2024.

Proposed by Cllr Farrelly, seconded by Cllr Waters, all in favour resolution passed.

Item 4. To confirm the minutes of the Extraordinary Parish Council meeting held on 8th August 2024.

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour resolution passed.

24/166 Planning Matters.

Item 1. Planning updates. 24/01307/HH Canberra Hedingham Road Gosfield Essex CO9 1PJ

Description: Erection of two storey side extension and replacement of flat roof garage with pitched roof garage (withdrawn and new application submitted).

Item 2. New applications.

Ref: 24/01539/HH (New application)

Description: Erection of two storey side extension and replacement of flat roof garage with pitched roof garage.

Location: Canberra Hedingham Road Gosfield Essex CO9 1PJ

No objection

Proposed by Cllr Waters, seconded by Cllr Pawsey, all in favour resolution passed.

Ref: 24/01565/TPOCON

Description: Notice of intent to carry out works to trees in a Conservation Area: Oak tree to be reduce to previous points (approx) 2-3m Aspen to have bottom 3 limbs removed.

Location: 6 Greenways Gosfield Essex CO9 1TW

No objection

Proposed by Cllr Hough, seconded by Cllr Pawsey, all in favour resolution passed.

Ref: 24/01636/HH

Description: Single storey side, rear and front extensions

Location: Easter Cottage Parkhall Road Gosfield Essex CO9 1SQ

No objection

Proposed by Cllr Waters, seconded by Cllr Pawsey, all in favour resolution passed.

Cllr Strudwick left the room and took no part in this item.

Ref: 24/01631/HH

Description: Erection of a two-storey side and rear extension, new single storey garage, front porch and re-roof. Raising of the roof/ridge height and additions to roof to facilitate the additional storey.

Location: Saltdean Kings Head Field Gosfield Essex CO9 1TN

Objection

Enclosed small site and the proposed would be overdevelopment; It is in a conservation area and the proposed design is not within keeping of the area.

To note the public rights of way footpath is not shown correctly on the plans, as it appears to be within the boundary.

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour resolution passed.

Cllr Strudwick returned to the meeting.

Ref: 24/01764/TPOCON

Description: Notice of intent to carry out works to trees in a Conservation Area: Removal of Maple tree

Location: 1 The Limes Gosfield Essex CO9 1UA

No objection

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour resolution passed.

It was noted that Ref: 23/00061/REF Land North Of 17 Gosfield Road Braintree Essex

Outline planning application with all matters reserved, except access, for the erection of 2 No. detached dwellings.

Application had gone to appeal and been refused.

24/167 Financial Matters.

Accounts for payment approved.

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour resolution passed.

24/168 Matters Arising from previous minutes.

Item 1. Previous Minute No. 22/029 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, update that this is still with the Land Registry as they are having to check who the beneficiaries are within the family.

Item 2. Previous minute No 24/049 item 3. Fencing boundary around the Playing field. Previous minute no. 23/272 along the top (Hall Drive) and left-hand side from the top (Hall Drive) down to the Play area. Fundraising is continuing.

Item 3. Previous minute No 24/049 item 4. Car Park - To discuss the drainage and car park surfacing. Update by Cllr Willis that he had attended a meeting with the manufacturer and we are now at the stage to send out tenders shortly.

Proposed by Cllr Willis, seconded by Cllr Hough, Cllr Waters, Cllr T. Edwards, Cllr Colyer, Cllr Farrelly, Cllr Pawsey and Cllr R. Edwards in favour, Cllr Strudwick abstained, resolution passed.

Item 4. Previous minute No. 24/107 Complaint letter to Clarion and BDC regarding affordable housing – update re Edmund Green, still awaiting information.

Item 5. Previous minute No. 24/138 VE Day 8th May 2025 –The event organisers will be meeting in October.

Item 6. Previous minute No. 24/129 Open Space land at the top of Meadway – update still awaiting information regarding the knee-high fencing access gate from BDC and Public Rights of Way have concerns relating to the public footpath number 11 and are in discussion with the developer. Parish Council to contact the developer as trees need to be replaced as they have died.

Item 7. Previous minute No. 24/130 S106 Funding Allotments. A meeting was held with BDC and we have now received confirmation that the S106 funding can be spent on the uneven grass paths around the plots. Cllr Farrelly to obtain quotes and quotes for numbers for the plots. Item to be on the next agenda.

Item 8. Previous minute No. 24/146 The Beacon – waiting for the beacon to be taken down.

Item 9. Previous minute No. 24/147 Speed Indicator Device – awaiting installation of the new solar panel.

Item 10. Previous minute No. 24/149 Play area – work has been completed no funding at present required from the Rowson Perpetual Memorial fund for this area - No further action required, item to be removed from agenda.

Item 11. Previous minute No. 24/145 Pétanque court – The volunteers have gone out for funding but only have one quote, two further quotes required for the Parish Council to be able to accept and receive the funding.

Proposed by Cllr T. Edwards, seconded by Cllr Pawsey, all in favour resolution passed.

A brief discussion took place regarding the ongoing maintenance of the Pétanque court this has yet to be confirmed or agreed.

24/169 Neighbourhood Plan.

Update and to consider approving the draft Neighbourhood Plan. A draft plan has been received by all Parish Cllrs a few amendments are required to include, the shop the local hair dressers, also local organisations. The original questionnaires/survey relating to housing needs, it was confirmed by Cllr Willis that the housing needs of the village have now been met with the new developments at the top of Meadway and The Limes. To move forward to the next stage and to send the amended plan to BDC and go out to public consultation.

Proposed by Cllr Willis, seconded by Cllr Waters, Cllr T. Edwards, Cllr Colyer, Cllr Farrelly, Cllr Hough, Cllr Pawsey and Cllr R. Edwards in favour, Cllr Strudwick abstained, resolution passed.

24/170 To adopt New Council Documents/Policies.

Item 1. Code of Conduct (New version issued by BDC to consider adoption to be considered at finance working group meeting).

Item 2. Financial Regulations 2024 (New version issued by NALC to consider adoption to set a date for a Finance working group meeting to discuss, Cllr Colyer also to join the Finance working group).

Item 3. Legionnaires Risk Assessment (Pavilion & Public Toilets) on going item to be on the next agenda.

Item 4. Safe system for work – Strimmer was adopted by the Parish Council. Cllr Strudwick said to inform Westover Woodlands that a strimmer could now be used in the Nature Reserve in accordance with the new policy.

Proposed by Cllr T. Edwards, seconded by Cllr Colyer, all in favour resolution passed.

24/171 Gosfield Tennis Club.

Street Lighting request to Led – still awaiting the specification for the Led Luminaire from Highways – The Parish Council have not agreed to pay for any new lighting, item deferred to be on the next agenda.

24/172 Special Motion – To revisit.

Vote to suspend Standing Order 7 (a) as follows: -

7. PREVIOUS RESOLUTIONS

a) A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 3 councillors to be given to the Proper Officer in accordance with standing order 7.

Previous minute No. 24/110 Public Rights of Way – Footpaths No. 15 and 22.

Proposed by Cllr T. Edwards, seconded by Cllr Colyer, all in favour resolution passed.

24/173 Footpath Diversion.

Footpath Previous minute No. 24/110 Public Rights of Way – Footpaths No. 15 and 22 -Update.

No objection to Footpath 15 being moved.

Objection to footpath 22.

Even though footpath 22 would be moved 10 meters away from the river, the footpath would be at the bottom of a slope and the surface water would run down and the mud/clay heavy soil at the bottom would be a significantly inconvenient underfoot to walkers.

Proposed by Cllr R. Edwards, seconded by Cllr Strudwick, Cllr Willis, Cllr Colyer, and Cllr Farrelly in favour, Cllr Hough abstained, Cllr Pawsey abstained, Cllr T. Edwards abstained and Cllr Waters abstained, resolution passed.

24/174 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups. No reports as no meeting have been attended.

24/175 Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

To consider overflow car park signs at the Kings Head pub to be taken down.

24/176 Date of Next Meeting.

Parish Council Meeting Monday 16th September 2024 (7.15pm).

Gosfield Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
67	23/07/2024		Barclays Current Acc	44	GNR tree work	TJS Tree Services	Z	100.00		100.00
68	30/07/2024		Barclays Current Acc	45	Grass cutter	Ernest Doe	S	383.33	76.67	460.00
79	16/08/2024		Barclays Current Acc	51	Pavilion electricity	E-ON UK plc	S	25.00	5.00	30.00
79	16/08/2024		Barclays Current Acc	51	Pavilion electricity	E-ON UK plc	X	562.61		562.61
76	20/08/2024		Barclays Current Acc	48	Clerk's expenses	Jacob Mrs D	X	20.57		20.57
76	20/08/2024		Barclays Current Acc	48	Clerk's expenses	Jacob Mrs D	X	9.15		9.15
76	20/08/2024		Barclays Current Acc	48	Clerk's expenses	Jacob Mrs D	X	6.34		6.34
76	20/08/2024		Barclays Current Acc	48	Clerk's expenses	Jacob Mrs D	X	28.35		28.35
74	20/08/2024		Barclays Current Acc	46	Solar panel for SID	Traffic Technology	S	865.00	173.00	1,038.00
77	20/08/2024		Barclays Current Acc	49	Grass cutting	MD Landscapes (Anglia) Lt	S	209.00	41.80	250.80
83	20/08/2024		Barclays Current Acc	55	Handyman	Charlie Jarvis	Z	7.50		7.50
76	20/08/2024		Barclays Current Acc	48	Clerk's expenses	Jacob Mrs D	S	8.33	1.67	10.00
82	20/08/2024		Barclays Current Acc	54	Toilet products	Tesco Stores Ltd	S	10.27	2.05	12.32
83	20/08/2024		Barclays Current Acc	55	Handyman	Charlie Jarvis	Z	3.50		3.50
81	20/08/2024		Barclays Current Acc	53	Toilet cleaning - pavilion	Alfie Martin	Z	80.08		80.08
77	20/08/2024		Barclays Current Acc	49	Grass cutting	MD Landscapes (Anglia) Lt	S	30.00	6.00	36.00
80	20/08/2024		Barclays Current Acc	52	GNR work	Westover Woodlands	Z	340.00		340.00
83	20/08/2024		Barclays Current Acc	55	Handyman	Charlie Jarvis	Z	15.00		15.00
75	20/08/2024		Barclays Current Acc	47	Grapevine printing	Paul Clark Printing Ltd	Z	549.00		549.00
78	20/08/2024		Barclays Current Acc	50	Photocopying	Richard Edwards Consultar	S	20.73	4.15	24.88
83	20/08/2024		Barclays Current Acc	55	Handyman	Charlie Jarvis	Z	4.00		4.00
Total								3,277.76	310.34	3,588.10