

MINUTES OF GOSFIELD PARISH COUNCIL MEETING
HELD ON
MONDAY 16th AUGUST 2021
AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

Present:

Cllr Bob Waters (Chairman)
Cllr Tricia Edwards (Vice-Chairman)
Cllr Beavis
Cllr Mark Bloomfield
Cllr Joanne Colyer
Cllr Sam Cowie
Cllr Carol Hough
Cllr Sara Moutard
Cllr Maggie Pawsey
Mrs Diane Jacob (Parish Clerk)

Two members of the public

21/150 Welcome and Apologies for Absence. Chairman welcomed everyone. Apologies for absence received and accepted from Cllr Chris Siddall and Cllr Peter Schwier (due to work commitments).

21/151 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.
Received from Cllr Waters regarding 21/163 Planning Re: 20/02244/REM - Tennis Club, Gosfield.

21/152 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

A member of the public spoke regarding item 21/155 Re:21/02443/TPOCON and commented that the very large ash tree is too large of the area touching both properties and near a drain run. The Responsible Financial Officer reported that PKF Littlejohn had raised a query on the AGAR referring to variances this was due to an insurance refund when the GNR insurance was amalgamated into one. A member of the public had strong objection to item 21/164 Neighbourhood Plan residents survey as no land owners have been consulted and that all sites listed on the survey have previously been turned down by both the Parish Council and BDC and that these are leading questions for the public and that he has no intention of applying for planning permission for five dwellings, he asked if the wording of the survey could be reconsidered before going to print. Cllr Bloomfield confirmed that all the correct procedures had taken place and that the survey had been approved by the Neighbourhood Plan Committee and the Parish Council.

21/153 County and District Councillors to address the members if present.

None present.

21/154 Minutes.

To confirm the minutes of the Parish Council Meeting held on 19th July 2021, these were approved by a true and accurate record.

Proposed by Cllr Pawsey, seconded by Cllr Beavis, Cllr Waters, Cllr Edwards, Cllr Bloomfield, Cllr Cowie, Cllr Hough in favour, Cllr Colyer and Cllr Moutard abstained, resolution passed.

21/155 Planning Matters.

Item 1. Planning updates.

Item 2. Planning applications and TPO

Ref: 21/02259/LBC

Description: Addition of two internal openings to the ground floor, plus shower room and hall to the first floor.

Location: Byford Cottage Church Road Gosfield Essex CO9 1TL

No objection

Proposed by Cllr Moutard, seconded by Cllr Colyer, all in favour, resolution passed.

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Signed.....

Chairman of the Parish Council

Date: 20th September 2021

Ref: 21/02443/TPOCON

Description: Notice of intent to carry out works to tree in a Conservation Area - Fell Ash tree.

Location: 16 Park Cottages The Street Gosfield Essex CO9 1TP

No objection - If taken down to ensure that a new one is planted.

Proposed by Cllr Hough, seconded by Cllr Cowie, all in favour, resolution passed.

Ref: 21/01753/REM

Description: Revised floor plan drawings

Location: Woodstock, Halstead Road, Gosfield

No objection

Proposed by Cllr Moutard, seconded by Cllr Colyer, Cllr Waters, Cllr Bloomfield, Cllr Beavis, Cllr Cowie and Cllr Hough in favour, Cllr Edwards and Cllr Pawsey abstained, resolution passed.

21/156 Financial Matters.

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 16 August 2021						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
For approval and payment						
David Self Tree Surgery	20.7.21	250.00		250.00		Raise trees on playing field, cut down pine and rowan tree
David Self Tree Surgery	20.7.21	350.00		350.00		Reduce trees back to fenceline near spinney on playing field
Paul Clark Printing	28.7.21	374.00		374.00		Grapevine printing
Post Office	28.7.21	78.96		78.96		Grapevine postage
A & J Lighting	28.7.21	162.00	27.00	135.00		Streetlight repair, no 11
MD Landscapes Ltd	29.7.21	573.60	95.60	478.00		Grass cutting x 2 cuts, play area x 2 cuts
HandyKing	4.8.21	110.00		110.00		Siting of new bins, ditch clearing etc
Anglia Fire Protection	13.7.21	56.64	9.44	47.20		Fire extinguisher service in pavilion
EALC	10.8.21	204.00	34.00	170.00		Training course-Routine playground inspection-Cll J Colyer
Amy Hughes	12.8.21	8.91		8.91		Holiday cover for toilet cleaner
Tesco	12.8.21	16.82	2.80	14.02		Cleaning materials
Mrs D Jacob	31.7.21	60.28		60.28		Clerks expenses
HandyKing	16.8.21	90.00		90.00		Materials/labour to replace existing bins along main road
Total		2335.21	168.84	2166.37	0.00	
Reported under Financial Regulation 5.6						
Payments, which are approved annually, made during the period 20.7.21 to 16.8.21						
e-on		271.69	3.33	16.67	251.69	Pavilion electricity
Payroll costs incl PAYE and pensions		1060.28		1060.28		
Previously Approved payments paid during the month						
Total Payments		3667.18	172.17	3243.32	251.69	

Proposed by Cllr Moutard, seconded by Cllr Bloomfield, all in favour, resolution passed.

21/157 Matters Arising from previous minutes.

Item 1. Highways Issues update by Cllr Siddall, including the kerbs at Greenfields.

Blocked drains through Gosfield, The Street Braintree Road reported on 2/9/20 to Highway's ref 2678143 and on 2 June/2021 Ref: 2678143 and reported again on 24 June Ref 2725512

Also reported blocked drains near the bridge 24 March 2021 Ref. 2709048 and again on 24 June 2021 Ref: 2725515. E-mail received from Cllr Siddall stating that they items are not a priority. This item to be on the next agenda under Highway priority list.

Item 2. Bus Shelter request, little or no hardstanding, request passed onto Highways. This item to be on the next agenda under Highway priority list.

Item 3. Previous minute no. 20/135 – Salt bin at the end of the Limes. - This item to be on the next agenda under Highway priority list.

Item 4. Special Constables – ongoing. To place an advert in the Grapevine again.

Item 5. Fund Raising for the pavilion – the National Lottery funding application was unfortunately rejected, awaiting a reply for funding applied for from the CIF (Community Initiative Fund).

Item 6. Local Pan – with BDC ongoing.

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Signed.....

Chairman of the Parish Council

Date: 20th September 2021

Item 7. Neighbourhood Plan – see item 21/164.

Item 8. Previous Minute No. 20/011 - The Old Village sign - not repairable no further action - to be removed from the next agenda.

Item 9. Previous Minute No. 21/027 Hedging.

To consider hedging the playing field, from the play area to Hall Drive, approximate cost of hedging only £1,400.00 to come out of the 2021/22 Pavilion and Playing Field repairs budget. Awaiting reply regarding funding.

Item 10. Purchase of speed camera – contact information now received

Item 11. Benches and Children’s Play area check list – Cllr Pawsey and Cllr Hough to meet with Cllr Colyer, Cllr Beavis and Cllr Moutard to discuss on site, to confirm bench number three has been broken and been removed.

Item 12. Previous Minute No. 21/118 Playing Field Management Committee- Awaiting constitution to be drafted.

21/158 Children’s Play Area. (Previous minute no. 21/142)

Item 1. It was agreed to accept the quote from Playground Facilities Ltd for new safety surfaces under the large and small slide at a cost of £4,673.73 excluding VAT to be taken from general reserves, in the future to apply to the Maurice Rowson Trust for part (half) funding. A new tornado net not required as frayed areas have been taped over
Proposed by Cllr Beavis, seconded by Cllr Moutard, all in favour, resolution passed.

Item 2. Signage for the area to consider quote. It was agreed to purchase a sign for the play area at a cost of £25.00 excluding VAT.

Proposed by Cllr Beavis, seconded by Cllr Cowie, all in favour, resolution passed.

21/159 Highways. (Previous minute no. 21/133)

Priority list of highway improvements for Gosfield, to be issued by Cllr Beavis to all to Councillors to be considered prior to the next Parish Council meeting when Cllr Beavis is present.

21/160 Copper Beech Tree. (Previous minute no. 21/145)

Purchase of copper beech tree to be planted at the top of the Playing Field – item to be deferred until the next meeting in order to confirm cost.

21/161 Queens Platinum Jubilee Beacons.

Lighting the beacon on 2nd June 2022. The Parish Council would like the beacon to be lit to celebrate this occasion, Cllr Bloomfield to contact the Fete Committee.

Proposed by Cllr Waters, seconded by Cllr Pawsey, all in favour, resolution passed.

21/162 Special Motion.

Vote to suspend Standing Order 7 (a) as follows: -

7. PREVIOUS RESOLUTIONS

a) A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 3 councillors to be given to the Proper Officer in accordance with standing order 7.

To revisit items - previous minute number 21/110 Planning 20/0224/REM Tennis Club, as requested by BDC.

Proposed by Cllr Bloomfield, seconded by Cllr Moutard, all in favour, resolution passed.

And to also revisit item

Previous minute number 21/139 item 7 Neighbourhood Plan Residents Survey. After considerable discussion and consideration, it was agreed not to revisit this item. See item 21/152

Proposed by Cllr Bloomfield, seconded by Cllr Moutard, Cllr Beavis, Cllr Colyer, Cllr Cowie, in favour.

Cllr Edwards, Cllr Hough against, Cllr Waters and Cllr Pawsey abstained, resolution passed not to revisit item number 21/164.

Cllr Waters left the meeting.

21/163 Planning – Previous minute number 21/110.

20/02244/REM - Tennis Club, Gosfield.

No objection subject to the cladding to be removed and to be rendered within keeping of the local area.

Proposed by Cllr Pawsey, seconded by Cllr Bloomfield, all in favour, resolution passed.

Cllr Waters returned to the meeting.

21/164 Neighbourhood Plan.

Residents Survey. Comments received under item 21/152 noted above. This item not revisited or discussed further.

21/165 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups. It was noted from the EALC that if Cllr Colyer attends the Playground Inspection Course but does not take and complete the final exam then she will not be qualified.

21/166 To Exclude the Press and Public.

Public Bodies (Admission to Meetings) Act 1960

‘That the public be excluded from the meeting during consideration of Agenda Item 21/167 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.n

Proposed by Cllr Waters, seconded by Cllr Cowie, all in favour, resolution passed.

21/167 Gosfield Nature Reserve Management Contract.

To discuss and consider Management Contract. This was discussed and the Parish Council would like the brambles/nettles to be cut back around the benches in order for the members of the public to be able to use this facility safely – contract signed by Cllr Waters (Chairman) to be sent to the contractor Westover Woodlands to also be signed.

Proposed by Cllr Beavis, seconded by Cllr Pawsey, all in favour, resolution passed.

21/168 Nature Reserve Risk Assessment (not adopted – to be reviewed with Stephen Westover to be on agenda in the summer when the Nature Reserve’s Management Plan is also reviewed).

Cllr Bloomfield to draft a risk assessment to be sent over to Westfield Woodlands for comment. This item to be on the next agenda.

21/169 Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

21/170 Date of Next Meeting.

Parish Council Meeting Monday 20th September 2021 (at 7.15pm).

Meeting Closed at 8:55 pm