

MINUTES OF GOSFIELD PARISH COUNCIL MEETING  
HELD ON

MONDAY 17<sup>th</sup> AUGUST 2020

(Due to the Coronavirus and Government advice  
this virtual meeting was held by Microsoft Teams)

Item 20/149 on the agenda - The Press and Public were invited to e-mail, contact/send comments to the  
Parish Clerk)

**Present:**

Cllr Bob Waters (Chairman)  
Cllr Tricia Edwards (Vice-Chairman)  
Cllr Jo Beavis (Left the meeting after item 20/155)  
Cllr Mark Bloomfield  
Cllr Joanne Colyer  
Cllr Sam Cowie (Left the meeting after item 20/149 due to technical issues)  
Cllr Carol Hough  
Cllr Sara Moutard  
Cllr Maggie Pawsey  
Mrs Diane Jacob (Parish Clerk)  
Cllr Peter Schwier  
One member of the public

**20/147 Welcome and Apologies for Absence.** Chairman welcomed everyone to this virtual meeting. No apologies received.

**20/148 Declaration of Interests.**

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct. Received from Cllr Colyer regarding item 20/154 item 7 and Cllr Waters regarding item 20/152 Ref: 20/00262/TPO.

**20/149 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.**

One member of the public attended and spoke regarding item 20/152 ref 20/01074/FUL Byford Cottage, Church Road, in favour of change of use from a newsagents to a private dwelling.

**20/150 County and District Councillors to address the members if present.**

County Councillor, Cllr Beavis reported as follows: - That she had placed a comprehensive report in the Grapevine, potholes in The Limes and School Park had been noted and reported. The salt bin for the end of the Limes has been applied for to the LHP. Forms have been completed by Cllr Beavis regarding the grant towards the rocking horse. Don't think Essex County Council will be going back into the office until next year, not holding face to face meetings at present. Speeding on rural roads an issue as two fatalities in one week, is a great concern.

District Councillor, Cllr Schwier gave a comprehensive report at the last meeting but just to confirm. Don't think Braintree District Council will be going back into the office until next year everything being carried out by virtual meetings. Collection of tax and Business tax collection could be difficult which will affect the budget slightly. Speeding on rural roads a concern, speeding traffic could face large tractors at this time of the year, horses, cyclist's etc coming round a bend need to be able to stop in time. Some rural roads the speed limit needs to come down from 60mph to 50mph or even lower. Thanks expressed to the excellent Comms Team at BDC and ECC who have kept the community informed.

**20/151 Minutes.**

To confirm the minutes of the Parish Council meeting held on 20<sup>th</sup> July 2020.  
Proposed by Cllr Bloomfield, seconded by Cllr Beavis, all in favour, resolution passed.

**20/152 Planning Matters.**

**Item 1.** Planning updates.

**Item 2.** Planning applications and TPO.

**Ref: 20/01074/FUL**

Description: Retention of the Change of use from newsagents to private dwelling.

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Signed.....

**Chairman of the Parish Council**

**Date: 21<sup>st</sup> September 2020**

Location: Byford Cottage Church Road Gosfield Essex CO9 1TL

No Objection

Proposed by Cllr Hough, seconded by Cllr Edwards, all in favour, resolution passed.

**Ref: 20/00260/TPOCON**

Location: Thornlea, Hedingham Road Gosfield Essex CO9 1PJ

Description: Notice of intent to carry out works to trees in a Conservation area.

Reduce 1 metre beyond previous points 1 Eucalyptus and reduce 1 Oak to previous points (approx 1-2 metre reduction)

No Objection

Proposed by Cllr Hough, seconded by Cllr Pawsey, all in favour, resolution passed.

**Ref: 20/00262/TPO**

Location: Gosfield Social Club, The Street Gosfield Essex CO9 1TJ

Description: Notice of intent to carry out works to trees in a Conservation area.

Cllr Waters left the meeting.

No Objection

Proposed by Cllr Hough, seconded by Cllr Beavis, all in favour, resolution passed.

Cllr Waters returned to the meeting.

## 20/153 Financial Matters.

**Item 1.** Approve accounts for payment.

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 17 August 2020						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
<b>For approval and payment</b>						
CAS	24/07/2020	88.67		88.67		Addition of GNR to main insurance to 30.9.20
Playquip	27/07/2020	1461.60	243.60	218.00	1000.00	Refurbish rocking horse etc (£1000 from J Beavis ECC grant)
Westover Woodlands	28/07/2020	1214.85		268.75		GNR Path clearing, bin emptying
Westover Woodlands	25/07/2020				946.10	GNR MiCommunity - steps and handrails
Paul Clark Printing	28/07/2020	339.00		339.00		720 A5 Gosfield Grapevine magazines
Concept Signs	04/08/2020	153.60	25.60	128.00		GNR 4 aluminium "danger" signs
Microsoft	02/08/2020	167.45	27.91	139.54		365 Business Basic for councillors
MD Landscapes Ltd	30/07/2020	537.60	89.60	448.00		Grasscutting - 2 cuts all areas, 1 cut play area and skate park
Amazon	13/08/2020	11.85		11.85		First aid kit for toilet cleaner
Advantage Environmental	12/08/2020	144.00	24.00	60.00	60.00	3 wasps nests by skate ramp - 50/50 with GPFMC
HandyKing	15/08/2020	45.00		45.00		Holiday cover litter picker/storm drain
<b>Total</b>		<b>4163.62</b>	<b>410.71</b>	<b>1746.81</b>	<b>2006.10</b>	
<b>Reported under Financial Regulation 5.6</b>						
<b>Payments, which are approved annually, made during the period 20.8.20 to 17.8.20</b>						
e-on	03/08/2020	153.67	0.69	13.90	139.08	Pavilion electricity
Payroll costs		1128.61	0.00	1128.61		
<b>Previously Approved payments paid during the month</b>						
Total Payments		5445.90	411.40	2889.32	2145.18	

Proposed by Cllr Hough seconded by Cllr Beavis, all in favour, resolution passed.

**Item 2.** It was confirmed to allow the Clerk to have read only access to the bank accounts

Proposed by Cllr Beavis, seconded by Cllr Waters, all in favour, resolution passed.

## 20/154 Matters Arising from previous minutes.

**Item 1.** Car Park – ongoing to be on next agenda.

**Item 2.** Highways Issues Cllr Beavis reported under item 20/150.

**Item 3.** Bus Shelter request, little or no hardstanding, request has been validated ready to go to the Local Highways Panel.

**Item 4.** Special Constables – Chairman and Vice-Chairman to hold a meeting with a possible recruit.

**Item 5.** Plans for extension onto the Pavilion into BDC Planning – The Parish Council should receive a decision on this application within the next couple of weeks.

**Item 6.** Fund Raising – Cllr Bloomfield updated that fundraising will begin subject to Covid 19 regulations.

**Item 7.** The Gosfield Community Shop – continues to be progressing very well.

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Signed.....

**Chairman of the Parish Council**

**Date: 21<sup>st</sup> September 2020**

**Item 8.** Local Plan – no news at present, section 1 needs to be approved before section 2 Planning Inspector will be making that decision.

**Item 9.** Previous minute no. 20/135 – Salt bin at the end of the Limes – update by Cllr Beavis under item 20/150.

**Item 10.** Previous minute no. 20/143 -To consider to write to BDC and Chelsteen Homes and request that a Parish Council representative is on the Management Company that is to care for the Public Open Space and the Ecological Area. – update (No committee has been set up at present, likely to be coordinated nearer to the completion of the development, our request will be considered when it is).

**Item 11.** Play area – all work has now been completed and the play area is now open and very busy.

**Item 12.** Gosfield Nature Reserve – all works have been completed, expect for the deep-water signs that will be installed shortly.

**Item 13.** Tractor Shed – unable to provide proof of ownership, no photos available – ongoing.

**Item 14.** E-mail Address – Cllr Beavis, Cllr Cowie and Cllr Moutard still to install and use dedicated e-mail address.

#### **20/155 Neighbourhood Plan Working Group.**

**Item 1.** Confirmed Neighbourhood Plan working group to be a Committee.

Proposed by Cllr Bloomfield, seconded by Cllr Beavis, Cllr Waters and Cllr Moutard in favour, Cllr Edwards, Cllr Hough and Cllr Pawsey abstained, resolution passed.

**Item 2.** Gosfield Parish Council adopted the Neighbourhood Plan Committee Terms of Reference.

Proposed by Cllr Bloomfield, seconded by Cllr Waters, all in favour, resolution passed.

**Item 3.** Parish Plan surplus fund £1,618.00 to be transferred towards a Neighbourhood Plan. Parish Council to continue to hold all funds.

Proposed by Cllr Waters, seconded by Cllr Bloomfield, all in favour, resolution passed.

#### **20/156 Café/Cake Sale.**

It was agreed that Gosfield in Bloom could host another cafe/cake sale on Sat 29th August 10am-12pm outside the pavilion subject to Covid 19 regulations.

Proposed by Cllr Bloomfield, seconded by Cllr Pawsey, all in favour, resolution passed.

**20/157** To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups Cllr Waters reported that he had numbered and checked all benches, all in except condition expect one that requires some maintenance compiled list to be given to Cllr Edwards to add to the asset register. Thanks expressed to Cllr Waters.

#### **20/158 Items for next agenda.**

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

Car Park.

Fencing along the rear of the play area and 4 to 5 metres into the playing field.

Hedging along the rear of the playing field and along one side from the play area to the rear.

Social Media Policy.

#### **20/159 Date of Next Meeting.**

Parish Council Meeting Monday 21<sup>st</sup> September 2020 (7.15pm).

Meeting Closed at 8.25pm