

DRAFT - MINUTES OF GOSFIELD PARISH COUNCIL MEETING
HELD ON
MONDAY 15th APRIL 2024
AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

Present:

Cllr Tricia Edwards (Chairman)
Cllr Bob Waters (Vice-Chairman)
Cllr Jo Colyer
Cllr Richard Edwards also (RFO)
Cllr Tony Farrelly
Cllr Carol Hough
Cllr Maggie Pawsey
Cllr Tony Strudwick
Cllr John Willis
Mrs Diane Jacob (Parish Clerk)

One member of the public
County Cllr Siddall and District Cllr Schwier

24/063 Welcome and Apologies for Absence. The Chairman welcomed everyone, no apologies for absence.

24/064 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.
No declarations made.

24/065 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

No comments received.

24/066 County and District Councillors to address the members if present.

County Cllr Siddall reported that changes are being made to the structure of the LHP focusing on smaller schemes, more funding for road repairs and pavements being considered. Essex County Council Highways are changing contractors. The booking system for the recycling system is now permanent. 36 pot hole scheme and pavements will be launched with the next few months, report Highways issues on the Essex County Council, report it website <https://www.essexhighways.org/tell-us> then contact Cllr Siddall with the reference number, photos and what three words. The grant scheme is still in place if we have any projects to apply for funding.

District Cllr Schwier reported that elections are due to take place in May for the Police and Fire Commissioner. Wethersfield Asylum centre has been capped to 800 occupants. The AGM full council meeting at Braintree District Council is going to take place in May. Street cleaning grants are to continue for Parish Councils. Garden waste uptake was considerably more than anticipated, it costs 1.56million pounds to keep the district clean. The next Local Plan is under review and Braintree District Council are currently undertaking a call for sites. [Call For Sites – Local Plan Review – Braintree District Council](#) Open until Friday 24th May, developers, landowners, residents, businesses, parish councils and other stakeholders are invited to put forward suggested sites which might be suitable for development in the district. The sites can be for uses including housing, commercial, retail, health care, business, leisure, community facilities, open spaces, wildlife sites or education.

Sites received during this exercise are not automatically marked for development, nor do they gain any special status. They are only being collected and every site will need to be assessed to determine whether they are suitable, available, and achievable for development for the updated Local Plan.

Alternatively, you can email localplan@braintree.gov.uk for a hard copy and post it to Planning Policy Team, Causeway House, Bocking End, Braintree, Essex CM7 9HB or visit our offices at Causeway House.

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Signed.....
Chairman of the Parish Council

Date: 20th May 2024

Please provide as much detail and information as possible. A map is an essential part of the submission and can be electronically uploaded along with other supporting files. All submissions will go through a validation process, and Braintree District Council will contact you if they require further information.

24/067 Minutes.

Item 1. To confirm receipt of the draft minutes of the Parish Council meeting held on 18th March 2024.

Proposed by Cllr Pawsey, seconded by Cllr Farrelly, all in favour resolution passed

Item 2. To resolve that the minutes of Parish Council meeting held on 18th March 2024 be signed as a true and accurate record.

Proposed by Cllr Hough, seconded by Cllr Colyer, all in favour resolution passed.

Item 3. To confirm receipt of the draft minutes of the Extraordinary Parish Council meeting held on 25th March 2024.

Proposed by Cllr Pawsey, seconded by Cllr Willis, all in favour resolution passed

Item 4. To resolve that the minutes of Extraordinary Parish Council meeting held on 25th March 2024 be signed as a true and accurate record.

Proposed by Cllr Hough, seconded by Cllr Colyer, all in favour resolution passed

Item 5. To confirm receipt of the draft minutes of the Annual Parish Assembly held on 25th March 2024.

Proposed by Cllr Willis, seconded by Cllr Colyer, all in favour resolution passed

Item 6. To resolve that the minutes of Annual Parish Assembly held on 25th March 2024 be signed as a true and accurate record.

Proposed by Cllr Colyer, seconded by Cllr Waters, all in favour resolution passed

24/068 Planning Matters.

Item 1. Planning updates. No updates.

Item 2. New Planning Applications.

Ref: 24/00603/HH

Description: Erection of single storey flat roof annexe

Location: 5 Chestnut Avenue Gosfield Essex CO9 1TD

No Objection

Proposed by Cllr Pawsey, seconded by Cllr Willis, Cllr T. Edwards, Cllr Colyer, Cllr Hough, Cllr Waters, Cllr Farrelly, Cllr Strudwick in favour, Cllr R. Edwards abstained, resolution passed.

24/069 Financial Matters.

Accounts for payment were approved, please refer to separate page as below, and a quarterly bank reconciliation issued.

Proposed by Cllr Willis, seconded by Cllr Colyer, all in favour resolution passed.

24/070 Matters Arising from previous minutes.

Item 1. Previous Minute No. 22/029 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, no further update.

Item 2. Previous minute No. 23/126 Essex County Council Highways – Proposal for Improved Road Safety in Gosfield – update by Cllr Willis as this will be covered in the Neighbourhood Plan, item to be removed from future agendas. Proposed By Cllr T. Edwards, seconded by Cllr Hough, all in favour resolution passed.

Item 3. previous minute No 24/049 item 3. Fencing boundary around the Playing field. Previous minute no. 23/272 along the top (Hall Drive) and left-hand side from the top (Hall Drive) down to the Play area. Ongoing.

Item 4. Previous minute No 24/049 item 4. Car Park - To discuss and consider quotes for the drainage and car park surfacing. Update by Cllr Willis, ongoing.

Item 5. Previous minute No 24/076m item 2, Footpath It is proposed by Public Rights of Way to divert sections of Footpath 15 & 22 Update. Cllr T. Edwards and Cllr Strudwick to meet the landowner to view the site, item to be on the next agenda.

24/071 Playing Field Management Committee.

Previous Minute No. 21/118 To consider and approve the revised agreement. To be finalised and the Playing Field Management Committee to discuss this at their next meeting, item to be on the next agenda for signature.

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Signed.....
Chairman of the Parish Council

Date: 20th May 2024

24/072 The Kings Head.

Previous minute No. 24/052 To discuss and consider registering the Kings Head Pub as a community asset. This item to be amalgamated into the Neighbourhood Plan.

Proposed by Cllr T. Edwards, seconded by Cllr Colyer, all in favour resolution passed.

24/073 Meadway Development, Land West of Hedingham Road Community Land.

Confirmation that Holmes & Hills have been appointed to act on our behalf to transfer the land as per the S106 agreement.

Proposed by Cllr Pawsey, seconded by Cllr Colyer, all in favour resolution passed.

24/074 Neighbourhood Plan.

Neighbourhood Plan Committee meeting had taken place Cllr John Willis (Chairman) confirmed that the plan was progressing slowly, the grant for the design codes has not been granted to us, work can still go ahead but the work will have to be carried out by ourselves. Not sure if any further funding is going to be made available. The website is up to date with the new information.

24/075 Tree branches.

To consider a quote to cut back overhanging tree branches near the tractor shed and new garden. Further quote required to include additional works, item to be on the next agenda.

24/076 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.

No reports received.

24/077 New Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

Information Boards. To discuss and consider applying for funding to purchase two flat information/map notice boards for the entrances to Gosfield airfield.

Complaint letter. To consider sending a letter of complaint to Clarion and the estate agents regarding the Affordable housing at Edmund Green on how the system is supposed to operate for the benefit of local residents.

Call for sites – To consider and discuss any community areas to be put forward.

24/078 Date of Next Meeting.

Annual Parish Meeting, (AGM) followed by Parish Council meeting 20th May 2024 (7.15pm) In the Pavilion.

Meeting Closed at 8.15pm

Gosfield Parish Council
Payment Approval & Reporting
Council Meeting 15 April 2024

Supplier For approval and payment	Invoice No	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable
Charlie Jarvis	1	207.50		207.50	
Npower	2	1236.81	58.90	1177.91	
Alfie Martin	3	239.66		239.66	
EALC	4	445.78		445.78	
A & J Lighting	5	273.00	45.50	227.50	
Paul Clark Printing	6	462.00		462.00	
Richard Edwards Group	7	107.53	17.92	89.61	
Handyking	8	28.00		28.00	
Tesco	9	57.21	9.53	47.68	
MD Landscapes	10	286.80	47.80	239.00	
Mrs D Jacob	11	64.32		64.32	
e-on	12	421.21	5.00	25.00	391.21
Total		3829.82	184.65	3253.96	391.21

Reported under Financial Regulation 5.6

Payments, which are approved annually, made during the period 18.3.24 to 15.4.24

Payroll costs	1416.96	1416.96
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Previously Approved payments paid during the month

Total Payments	5246.78	184.65	4670.92	391.21
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Signed

Chairman- Gosfield Parish Council