

MINUTES OF GOSFIELD PARISH COUNCIL MEETING
HELD ON
MONDAY 25th APRIL 2022
AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

Present:

Cllr Bob Waters (Chairman)
Cllr Tricia Edwards (Vice-Chairman)
Cllr Jo Colyer
Cllr Carol Hough
Cllr Sara Moutard
Cllr Maggie Pawsey
Mrs Diane Jacob (Parish Clerk)

Five members of the public

22/065 Welcome and Apologies for Absence. The Chairman welcomed everyone, apologies for absence received and accepted from Cllr Beavis, Cllr Bloomfield and Cllr Schwier (work commitments), Cllr Cowie (illness) and Cllr Siddall (family commitments).

22/066 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct. A non-pecuniary interest (Para 8.1 of Gosfield Parish Council's code of conduct) was received and accepted from Cllr Edwards and Cllr Colyer relating to agenda item 22/080 relating to the community shop.

22/067 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

No comments made by the public.

22/068 County and District Councillors to address the members if present.

None present.

22/069 Minutes.

Item 1. To confirm the minutes of the Parish Council Meeting held on 21st March 2022, these were approved as a true and accurate record.

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour, resolution passed.

Item 2. To confirm the minutes of the Extraordinary Parish Council Meeting held on 31st March 2022, these were approved as a true and accurate record.

Proposed by Cllr Edwards, seconded by Cllr Colyer, all in favour, resolution passed.

22/070 Planning Matters.

Item 1. Planning updates.

Item 2. New Planning Applications.

Ref: 22/00688/HH

Description: Erection of single-storey extension to form link between dwelling and garage. Conversion of half of garage into habitable accommodation.

Location: 18 Edmund Green Gosfield Essex CO9 1UF

No objection

Proposed by Cllr Edwards, seconded by Cllr Pawsey, all in favour, resolution passed.

Ref: 22/00676/HH

Description: Erection of new vehicular access, gates and fencing along front and side of property.

Location: Rookery Cottage The Street Gosfield Essex CO9 1TJ

Objection

Not within keeping of the local street scene, in a conservation area, new proposed access in a dangerous position.

Proposed by Cllr Edwards, seconded by Cllr Pawsey, all in favour, resolution passed.

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Signed.....

Chairman of the Parish Council

Date: 16th May 2022

Ref: 22/00791/OUT

Description: Outline application with all matters reserved except access for the erection of 14 dwellings (9 open market and 5 social affordable).

Location: Land East Of Hedingham Road Gosfield Essex

Objection

Outside the village envelope

In a 40mph speed limit

Access on a blind bend

Impact on the river – flood risk at the bottom of Halstead Road

Back land development

Proposed by Cllr Pawsey, seconded by Cllr Waters, all in favour, resolution passed.

Ref: 22/00883/TPO

Description: Notice of intent to carry out works to trees protected by Tree Preservation Order 23/82 - Carry out works to trees as detailed in application form, location of trees is shown on the plan

Location: Gosfield Nature Reserve Halstead Road Gosfield Essex

As this is our application – no comment made, Chairman to speak to S. Westover.

22/071 Financial Matters.

Item 1. To consider approval of the accounts for 2021/2022 so that the AGAR can be signed off at the May Parish Council meeting.

Proposed by Cllr Pawsey, seconded by Cllr Colyer, all in favour, resolution passed – this item to be on the next agenda.

Item 2. The RFO confirmed that the internal audit for financial year 2021/2022 will take place on Friday 6th May 2022.

Item 3. Approve accounts for payment

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 25 April 2022						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
For approval and payment						
A & J Lighting	25.3.22	175.20	29.20	146.00		Streetlight repairs no 60
Paul Clark Printing	30.3.22	404.00		404.00		Grapevine printing
Handyking	29.3.22	25.00		25.00		Clearing HaHa ditch
MD Landscapes	29.3.22	573.60	95.60	478.00		Grass cutting x 2
EALC	1.4.22	412.97		412.97		EALC/NALC affiliation fees
Edward Parsley Assoc	29.3.22	4075.20	679.20	3396.00		Re pavilion extension fees
Unipar Services	24.3.22	2160.00	360.00	0.00	1800.00	Speed gun
Post Office	27.1.22	93.96		93.96		Postage for Grapevine
Mrs D Jacob	31.1.22	54.17		54.17		Clerks expenses January
Mrs D Jacob	31.3.22	42.35		42.35		Clerks expenses March
Richard Edwards Group	18.3.22	101.70	16.95	84.75		Payroll processing
Tesco	29.3.22	28.04	4.67	23.37		Cleaning materials
npower	5.4.22	838.55	39.93	798.62		Streetlight electricity
Total		8146.19	1185.62	5160.57	1800.00	
Reported under Financial Regulation 5.6						
Payments, which are approved annually, made during the period 17.3.20 to 20.4.20						
e-on	4.4.22	462.20	3.33	16.67	442.2	Pavilion electricity
Payroll costs		1425.03		1425.03		Payroll/PAYE March
Payroll costs		1285.71		1285.71		Payroll/PAYE April
Previously Approved payments paid during the month						
			0.00			
Total Payments		11458.45	1188.95	8027.30	2242.20	

Proposed by Cllr Pawsey, seconded by Cllr Colyer, all in favour, resolution passed.

22/072 Matters Arising from previous minutes.

Item 1. Fund Raising for the pavilion extension – To approve the use of the pavilion sinking fund money £12,000.00 as a Parish Council contribution towards the new public toilets, if required.

Proposed by Cllr Edwards, seconded by Cllr Waters, Cllr Colyer, Cllr Moutard in favour, Cllr Hough and Cllr Pawsey abstained, resolution passed.

Item 2. Special Constables – ongoing to be on next agenda.

Item 3. Local Plan – ongoing to be on next agenda.

Item 4. Previous Minute No. 21/118 Playing Field Management Committee- To consider and approve the constitution. Further information required, to be on the next agenda.

Item 5. Previous Minute No.21/192 Footpath Map – update by Cllr Waters ongoing.

Item 6. Previous Minute No. 21/161 Lighting the Beacon – It was confirmed that the Chairman of BDC will be lighting the beacon, and it was agreed to allocate £200.00 for mementos for the children taking part in the event.

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour, resolution passed.

Item 7. Previous Minute No. 21/197 Speed Camera update by Cllr Moutard confirmed delivered and all funding received.

Item 8. (Previous minute no. 21/133) Highways Priority list of highway improvements for Gosfield update by Cllr Beavis, to be on the next agenda.

Item 9. Previous Minute No. 21/111 Gosfield Nature Reserve Risk Assessment. Cllr Bloomfield to draft a risk assessment to be sent to Westover Woodlands for comment and to all Councillors prior to this meeting update by Cllr Bloomfield, to be on the next agenda.

Item 10. Previous Minute No. 22/029 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve.

The Parish Council are not in a financial position to be able to purchase any land, however, if the land was granted to the village they would take ownership, to discuss and consider legal costs. To consider paying £2,500.00 to £3,000.00 towards all legal costs. It was agreed to wait for further information relating to exact figures of all legal costs, item to be on the next agenda.

Item 11. Previous minute No. 22/043 Queens Platinum Jubilee.

Permission was granted for the playing field to be used over that weekend.

Proposed by Cllr Pawsey, seconded by Cllr Edwards, all in favour, resolution passed.

It was agreed to grant £150.00 towards printing flyers etc.

Proposed by Cllr Moutard, seconded by Cllr Pawsey, all in favour, resolution passed.

The site/area for the donated tree, Gosfield in Bloom to plant, is the top left-hand side of the playing field.

Item 12. Previous minute number 22/048 The Post Office – open 2-4pm every Wednesday.

Item 13. Previous minute number 22/050 Village Pump & Well to discuss and consider cost to restore, update on permission from Eastlight. Do we want to take over ownership? Item deferred awaiting further information from Eastlight, item to be on the next agenda.

22/073 Neighbourhood Plan.

Cllr Moutard updated that a meeting had taken place and that Cllr Bloomfield was re-elected Chairman. Lots of surveys have been received and funding had been allocated for someone to collate all the information, new grants to be applied for.

22/074 Car Park.

It was agreed to temporary fill the pot holes with type 1 hardcore.

Proposed by Cllr Waters, seconded by Cllr Moutard, all in favour, resolution passed.

22/075 Grants Received.

The National Lottery are holding a meeting with the community shop, amount raised so far approx. £50,000.00. An on-line meeting has taken place between the Community shop and BDC which was very positive, pleased with the progress so far of raising the money maybe extension of enforcement, thanks expressed to Cllr Schwier. The potential grant of £30,000.00 from the Rowson Trust to be cancelled and the Community shop to reapply for a larger amount.

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

22/076 Street Name. 17 dwellings at Land at The Street, Gosfield, CO9 1TP.

Suggested street name required - various suggestions made. Marlow Close, Maggie's View, Jubilee Drive, Queen Elizabeth II Way, Holmes Heights, Bishops Way, The Lindens.

The one decided was The Lindens (German for the Limes).

Proposed by Cllr Waters, seconded by Cllr Pawsey, all in favour, resolution passed.

22/077 New Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.
To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.
To go back on future agendas.

The Skate Ramp was discussed due a Health a Safety concerns.

It was discussed and agreed that the skate ramp is in a very poor and dangerous condition and for it to be removed immediately.

Proposed by Cllr Pawsey, seconded by Cllr Colyer, all in favour, resolution passed.

Annual Parish Assembly

It was agreed not to provide refreshments due to Covid etc.

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

Cllr Moutard gave an update on the Wethersfield Scrutiny Committee an online petition has been set up for members of the public. petition.parliament.uk/petition/603619

22/078 To Exclude the Press and Public.

Public Bodies (Admission to Meetings) Act 1960

‘That the public be excluded from the meeting during consideration of Agenda Item 22/054 and item 22/055 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.n

No vote taken.

22/079 Payroll Contract.

It was confirmed a 3% increase and to renew the contract from the payroll provider.

Proposed by Cllr Edwards, seconded by Cllr Hough, all in favour, resolution passed.

22/080 Community Shop.

Update see item 22/075 above.

“Shop licence – Heads of Terms” (previous agenda item no. 22/062)

To discuss and consider to agree and approve, item to be on the next agenda

22/081 Date of Next Meeting.

Next Meeting 16th May 2022 Annual Parish Meeting(7.15pm) followed by Parish Council meeting.

Annual Parish Assembly 30th May 2022 (7.15pm)

Meeting Closed at 8.30pm