

MINUTES OF GOSFIELD PARISH COUNCIL MEETING HELD ON MONDAY 15th APRIL 2019 AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

Present:

Cllr Tricia Edwards (Vice-Chairman)
Cllr Mandy Adams
Cllr Laurence Carter
Cllr Carol Hough
Cllr Thea Maragkakis
Cllr Maggie Pawsey
Mrs Diane Jacob (Parish Clerk)
Together with 10 members of the public.

19/054 Welcome and Apologies for absence – The Vice-Chairman welcomed everyone, apologies received and accepted from Cllr Bob Waters (Chairman) (due to holiday).

19/055 Declarations of interest – Received and accepted from Cllr Pawsey regarding item 19/059 item 2 on the agenda.

19/056 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Members of the public raised the following items:

The salary of the Personnel of the Parish Council was questioned as to why it was now going to be itemised all together as staff costs, instead of listed separately in payments, and why was there a reduction in the budget. Vice-Chairman explained that this was in accordance to our Financial regulations, and that the new clerk does not work as many hours as the previous clerk. A member of the public was concerned regarding an advert in the Grapevine, it was confirmed that it would be in the next issue. Concerns raised regarding the Personal Trainer using the children play area for keep fit, Clerk to contact the Playing field Committee. The Limes Planning application now has more open space, will the Parish Council be receiving any money to maintain it. Unable to answer this question, as this will be for Braintree District Council to decide. The Vice-Chairman on behalf of the Chairman expressed thanks to the existing Councillors for their contribution and hard work put into the Parish Council, and for working as part of a team, they will be missed.

19/057 County and District Councillors to address the members.

Cllr John O'Reilly-Cicconi came to say goodbye and mentioned possible funding available to the Parish Council.

19/058 Minutes.

Minutes of Parish Council Meeting held on 18th March 2019 approved and signed by the Vice-Chairman Proposed by Cllr Pawsey, seconded by Cllr Adams, all in favour, resolution passed.

19/059 Planning Matters.

Item 1. Planning updates. Ref: 18/02242/FUL

Erection of detached 2-bay, single storey, oak-framed Cartlodge.
Keepers Lodge Hall Drive Gosfield Essex CO9 1SE -- Application Granted

Item 2. Planning applications and TPO.

Cllr Pawsey left the room.

Ref: 18/02007/FUL

Land Off The Street Gosfield Essex
22 dwellings with associated access, parking, garaging, landscaping and amenity space

Objection

On the following grounds:

The number of Lime trees being removed and Highway access from The Street.

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Signed.....

Chairman of the Parish Council

Date: 20th May 2019

Proposed by Cllr Adams, seconded by Cllr Hough, all in favour, resolution passed.
Cllr Pawsey returned to the meeting.

19/060 Gosfield Nature Reserve.

It was agreed to spend £154.57 from the donation from Friends of Glebe Wood on materials for a new picnic table to be constructed by a volunteer working party. To contact Stephen Westover to arrange.

Proposed by Cllr Adams, seconded by Cllr Maragkakis, all in favour, resolution passed.

19/061 Matters Arising from Minutes dated 21st January 2019.

Item 1. Car Park – Update (Previous item number 18/86b, 19/010, 19/026). A local Company has agreed for the car park to be compacted down and resurfaced with a combination of tarmac and stones free of charge, work to be carried out in the summer.

Item 2. Village Sign (Previous item number 18/183, 19/010, 19/026) – ongoing, to be on next agenda.

Item 3. Tree Survey (Previous item number 18/184, 19/010, 19/026) – ongoing, to be on next agenda.

Item 4. Hedge at bottom of Meadway – (previous item number 19/010, 19/026) – the hedge has been cut back, but not back to the boundary.

Item 5. Hedge at Halstead Road near the Gosfield School entrance – (Previous item number 19/010, 19/026 still requires attention – Ongoing to be on the next agenda.

Item 6. Special Constables (Previous item 18/204, 19/026) A poster has been issued, and recruitment/training etc will be carried out direct by Essex Police. Currently awaiting response from the public. Ongoing, to be on the next agenda.

Item 7. The Grapevine – Still looking for a volunteer (Previous item 19/026) Volunteer to run the Grapevine still required. Thanks expressed to Cllr Maragkakis, to be on the next agenda.

Item 8. Road Traffic Cones opposite No 3 The Limes (Previous item 19/033) Highways Ref: 2604216 – Essex County Highways are investigating, to be on the next agenda.

19/062 Gosfield In Bloom 2109.

Cllr Adams left the room.

Council members agreed a donation of £50.00 to continue with the Parish Council plaque.

Proposed by Cllr Pawsey, seconded by Cllr Maragkakis, all in favour, resolution passed.

Cllr Adams returned to the meeting, and reported that Gosfield in Bloom would be seeking permission from Highways for possibly four tiered planters, this will come to the Parish Council for approval at a later stage.

19/063 Financial Matters.

Item 1. “In accordance with item 7.4 of the Financial Regulations, all payments in relation to salaries and payroll shall be recorded in a separate confidential record. This confidential record is not open to inspection or review (under the Freedom of Information Act 2000 or otherwise) other than by any councillor who can demonstrate a need to know, the internal auditor, the external auditor and any person authorised under the Audit Commission Act of 1988.

Regulation 7.5 states that only the total of such payments in each calendar month shall be reported with the other payments.”

It is resolved that, in accordance with the adopted Financial Regulations 7.4 and 7.5 (as above), in future the total of all salary and payroll payments will be reported as one total in the monthly accounts for payment schedule.”

Item 2.

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Signed.....

Chairman of the Parish Council

Date: 20th May 2019

“It is resolved that the list below of due payments drawn up by the RFO under Financial Regulations 5.6 being those which arise on a regular basis as a result of a continuing contract, statutory duty or obligation, are authorised for payment in respect of the year to 31 March 2020:

- HMRC re PAYE and national insurance deductions
- B & C E Holdings re workplace pension contributions
- e-on re pavilion electricity
- Wave re pavilion water supply
- Wave re allotments water supply”

Items 1 and Item 2 Proposed by Cllr Edwards, seconded by Cllr Hough, all in favour, resolution passed.

Item 3 Payments

Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/Amount Recoverable	Brief Description of Supply
For approval and payment						
MD Landscapes	24/03/2019	540.00	90.00	450.00		Grass cutting
Richard Edwards Group	25/03/2019	138.30	23.05	115.25		Payroll services
Paul Clark Printing	28/03/2019	450.00	0.00	450.00		720 Grapevine copies
David Self Tree Surgery	21/03/2019	100.00	0.00	100.00		Remove storm damaged limb in Cedar, playing field
EALC	01/04/2019	391.98	0.00	391.98		EALC/NALC affiliation fees
e-on	02/04/2019	469.91	22.38	447.53		Street lighting
Tesco	11/04/2019	9.45	1.57	7.88		Cleaning products
Total		2099.64	137.00	1962.64		
Reported under Financial Regulation 5.6						
Payments, which are approved annually, made during the period 18.3.19 to 14.4.19						
e-on		308.81	3.33	16.67	288.81	Pavilion electricity
Payroll costs		5.52	0.00	5.52		

Proposed by Cllr Pawsey, seconded by Cllr Adams, all in favour, resolution passed.

19/064 Skateboard Ramp.

Further information required, to be on the next agenda., for the new Parish Council to deal with.

19/065 The Community Shop.

Still waiting to see the planning application and plans, however, Braintree District Council have indicated that they would like to see this extended onto the Pavilion. This agreement would require consent from Sport England to proceed with the works. It was noted that many Parishioners would prefer the community shop to remain in its present location on a permanent basis.

19/066 Mobile Phone Mast.

Cllr Maragkakis reported that some form of mast is required in the village to boost the signal. On the Church would not be an option due to the bats. Repeaters would be required, to cover 300 mtr squares, so two would be required to bounce off each other at a cost of £375.00 before installation. To be on the next agenda, maybe a project to be carried forward by one of the new Councillors.

19/067 Item 1. To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.

Judges visited Gosfield this afternoon for the Best Kept Village competition, they went on a tour of the village, and the overall impression was very good. The Parish Council would like to thank everyone involved in the preparation/tidying of the village prior to their visit.

Item 2. War Memorial (Previous item numbers 18/180, 19/013, 19/033) update. The existing will be preserved. Money so far raised is £1,000.00 The way forward for the future is to install an app so that

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Signed.....

Chairman of the Parish Council

Date: 20th May 2019

information can be downloaded, working alongside Gosfield in Bloom, new memorial on schedule to be installed by November 2019.

19/068 Correspondence.

Item 1. To discuss and consider the bus shelter request. A request has been made by a parent of a student after a recent parent forum at the school it was identified that parents are not willing to let their children use public transport (the bus) because the bus stops are deemed to be 'unsafe'. For example, 2 of the 3 bus stops which could serve the school have little / no hard standing for more than one or two children to stand, no lighting and no shelter. In addition, the road outside of the school is a 40 mph speed limit which makes standing in such close proximity to the road all the more unsafe. The Parish Council have passed this request onto Highways and the relevant departments to deal with.

Item 2. To discuss and consider the seat to be installed in the GNR.

To set ground irons in concrete below the bench and secure it with two locks either end. The bench will probably need a coat of linseed oil each year, member of the public would be happy to do this. The member of public to work in conjunction with Stephen Westover in positioning/erecting the bench at the agreed site.

19/069 Annual Parish Assembly.

It was agreed to hold the Annual Parish Assembly in the Pavilion due to the village hall booked for the European elections, start time will be 7.30pm, followed by light refreshments tea/coffee, biscuits/cakes etc.

19/070 Items for next agenda.

No new items at present.

19/071 To exclude the press and public.

Public Bodies (Admission to Meetings) Act 1960

'That the public be excluded from the meeting during consideration of Agenda Item 19/052, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.

Resolution to exclude members of the press and public.

Not required.

19/072 Car Park.

To consider quotes received for maintenance/repairs to Car Park.

No longer applicable, as a local company has agreed to resurface the car park free of charge.

19/073 Date of Next Meeting.

Annual Parish Meeting (AGM) followed by Parish Council Meeting Monday 20th May 2019 Note start time (7.00pm) due to two meetings.

Meeting Closed at 8.20pm