

Present:

Cllr Bob Waters (Chairman)
Cllr Tricia Edwards (Vice-Chairman)
Cllr Jo Beavis
Cllr Mark Bloomfield
Cllr Joanne Colyer
Cllr Sam Cowie
Cllr Carol Hough
Cllr Sara Moutard
Cllr Maggi Pawsey
Mrs Diane Jacob (Parish Clerk)
Together with 9 members of the public.

19/074 To elect a Chairman – Cllr Waters elected as Chairman.
Proposed by Cllr Pawsey, seconded by Cllr Edwards, Cllr Beavis, Cllr Colyer, Cllr Cowie, Cllr Hough, Cllr Moutard in favour, Cllr Bloomfield abstained, resolution passed.

19/075 Chairman’s Declaration of Office – signed by Cllr Waters.

19/076 To elect a Vice-Chairman – Cllr Edwards elected as Vice-Chairman.
Proposed by Cllr Waters, seconded by Cllr Bloomfield, all in favour, resolution passed.

19/077 Vice-Chairman’s Declaration of Office – signed by Cllr Edwards.

19/078 Check Members Register of Interests.
Members reviewed their declarations of interests, completed forms given to the Clerk to send to Braintree District Council.

19/079 Declaration of Acceptance of Office.
All signed.

19/080 Training.
Councillors considered training, Cllr Colyer to attend a Councillor training day 1 and day 2 at the EALC.

19/081 Consent form to receive the Council Summons and agenda electronically.
Members have signed except for Cllr Hough and Cllr Pawsey.

19/082 Bank Signatories.
The three signatories for the Parish Council Bank accounts are Cllr Pawsey, Cllr Waters and Cllr Edwards, as Cllr Pawsey does not do electronic banking another signatory required this was agreed to be Cllr Moutard.
Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

19/083 To review membership and agree renewal of the following bodies: -
EALC (Essex Association of Local Councils) and NALC (National Association of Local Councils), membership renewed proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.
(BALC) Braintree Association of Local Councils, Cllr Beavis was elected representative to attend meetings
Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour resolution passed.
Coffee Rooms Trust, Cllr Waters was elected representative to attend meetings.
Proposed by Cllr Edwards, seconded by Cllr Pawsey, all in favour, resolution passed.

The Rowson Perpetual Memorial Fund – Cllr Pawsey, Cllr Hough and Cllr Colyer were elected the three trustees from the Parish Council, nominated representatives for four years, to attend meetings. Proposed by Cllr Bloomfield, seconded by Cllr Moutard, all in favour, resolution passed.

19/084 Adopted Council Documents/Policies

Item A. Code of Conduct

Item B. Financial Regulations

Item C. Public Participation

Item D. Standing Orders

Item E. Tree Management Policy

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

19/085 Asset Register 2019.

The asset register for 2019 was confirmed.

Proposed by Cllr Bloomfield, seconded by Cllr Cowie, all in favour, resolution passed.

19/086 To confirm Insurance Cover 2019.

It was confirmed that insurance cover is in place for both the Nature Reserve and the main Parish Council Insurance for 2019.

Proposed by Cllr Hough, seconded by Cllr Pawsey, all in favour, resolution passed.

19/087 Personnel Committee.

Cllr Waters, Cllr Edwards, Cllr Bloomfield, Cllr Moutard elected onto the Personnel Committee.

Proposed by Cllr Waters, seconded by Cllr Cowie, all in favour, resolution passed.

19/088 Working Groups.

To confirm the following working Groups, and elect representatives.

Nature Reserve - Cllr Hough, Cllr Moutard

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

Playing field - Cllr Hough, Cllr Pawsey

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

Allotment Officer – Cllr Waters

Proposed by Cllr Edwards, seconded by Cllr Hough, all in favour, resolution passed.

Footpaths – Cllr Beavis and Cllr Hough

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

Finance - Cllr Waters, Cllr Edwards, Cllr Bloomfield, Cllr Moutard, Cllr Cowie

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

Appeals – Cllr Cowie, Cllr Colyer

Proposed by Cllr Bloomfield, seconded by Cllr Moutard, all in favour, resolution passed.

Children's Play Area – Cllr Hough, Cllr Pawsey, Cllr Colyer

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

Planning – Cllr Moutard, Cllr Waters, Cllr Beavis, Cllr Pawsey

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

Grapevine Editor – Alan Summerland

Proposed by Cllr Waters, seconded by Cllr Pawsey, all in favour, resolution passed.

Tree Warden – Cllr Hough

Proposed by Cllr Pawsey, seconded by Cllr Edwards, all in favour, resolution passed.

Village Hall – Cllr Moutard

Proposed by Cllr Waters, seconded by Cllr Bloomfield, all in favour, resolution passed.

19/89 Responsible Financial Officer.

Page 2

Signed.....

Chairman of the Parish Council

Date: 17th June 2019

It was confirmed that Richard Edwards is to act as The Responsible Financial Officer to the Council.
Proposed by Cllr Waters, seconded by Cllr Moutard, all in favour, resolution passed

19/090 Annual Meeting Closed.
Meeting Closed at 7.30pm

Page 3
Signed.....
Chairman of the Parish Council

Date: 17th June 2019