GOSFIELD HEALTH & SAFETY POLICY

1. **Health & Safety Policy Statement**
   Gosfield Parish Council resolve to:

- To provide adequate control of health and safety risks arising from all Parish Council activities
- To consult with all employees, councillors, officers, outside contractors and volunteers on matters affecting their health and safety
- As far as it is practicable, to provide adequate training, instruction and supervision for all participants and recipients in/of Parish Council activities/services
- To maintain safe and healthy working conditions under the responsibilities described in the Health & Safety at Work Act, 1974 and subsequent legislation
- To ensure that Health & Safety provision is in place for all buildings owned by the Parish Council (note: the Parish Council has a 'joint' responsibility for Health & Safety provision for the Pavilion & Playing Field)
- To ensure that all external users of buildings owned by the Parish Council have their own relevant insurances in place before use
- To ensure that any work activities carried out by or on its behalf do not unreasonable jeopardise the Health and safety of the general public
- To provide suitable and adequate risk assessments for all identified health and safety risks
- To monitor policies and procedures to reduce any risks that are identified
- To review this policy as necessary at regular intervals or at least annually at the May meeting of the Parish Council

2. **Risk Assessments**

- The Parish Council will carry out necessary risk assessments relating to all property and activities and will review these at least annually
- Regular review of working practices will be carried out with subsequent consideration and review of any necessary corrective/protective measures
- All risk assessments will be available on the Gosfield Parish Council website

3. **Safety Officer**

The Clerk or appointed councillor will:

- Liaise with appropriate authorities regarding changes in Health and Safety legislation
- Ensure that risk assessments are in place as necessary
- Be the point of contact for all health and safety matters
- Maintain a record of notified accidents, incidents, near misses and other situations that may affect someone's health and safety
- Report to the Parish Council any accident or incident affecting someone's health and safety
- Provide or direct to appropriate training provision

Re-Adopted
Date 11th May 2026
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Signed ……Chairman
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