

# DRAFT MINUTES – GNPC Meeting



Date: 5<sup>th</sup> January 2021  
Venue: on-line via zoom  
Present: Cllr Mark Bloomfield (MB), Tony Strudwick (TS)  
Also present: none (+ no members of the public)  
Apologies: Cllr Jo Beavis (JB), Cllr Sara Moutard (SM)

Agendas & Minutes of Gosfield Neighbourhood Plan Committee Meetings & events are available on the Gosfield Parish Council website: [e-voice.org.uk/gosfield/](http://e-voice.org.uk/gosfield/)

#	Item/Description	Action	By who
50121.1	Registration & Apologies for absence  I the absence of most members, the meeting was suspended and informally continued with the 2 members present. No decisions were to be taken but the time taken to update on the areas of present focus		Info
50121.2	Public Participation Session  No members of the public were present		Info
50121.3	Minutes of the last GNPC meeting 1 <sup>st</sup> December 2020 to be considered as a true reflection.  To be carried over until the GNPC meeting on 2 <sup>nd</sup> February 2021		Info
50121.4	Update – Business Survey  Informally the following was discussed:  21 responses to online survey (+ unknown number of written responses) Responses online have to be analysed and analysis will be distributed at earliest opportunity. So far 14/21 responses have been fully completed with 7/21 partially completed. It was suggested that a ‘reminder’ letter be sent to businesses towards the end of January 21 to encourage further responses – to be discussed and agreed.		Info
50121.5	Update - Designation  No update		Info
50121.6	Work Stream Updates		Info



	Communications – update for Grapevine to be sent for February edition (subsequently suspended)		
50121.7	Update on progress towards STAGE 1 (STAGE 1 – Project Plan, Communications Strategy, Funding Strategy)  No update		Info
50121.8	Update – Dedicated website  Informally it was discussed that MB & TS will continue to work on website design & content. Still aim to be fully published by mid-end January 21. MB & TS have scheduled on-line meetings to work on this together		Info
50121.9	Next Steps – January 2021  Informally it was discussed that a letter to Local Community Groups will be drafted to discussion & decision. Communications with Jan Stobart & Ian Pleasance to provide further update on the preparation of the formal application. The Parish Plan Questionnaire has been reviewed with suggestions for changes. A Neighbourhood Plan Survey from Cressing has also been suggested as a reference point for this task.		Info
50121.10	Expenditure Update & Accounts  Informally, it was discussed that Updated accounts will be available on the shared drive for all GNPC members		Info
50121.11	Items for next agenda – all items from this meeting will be carried forward to the next meeting along with any additional items.		Info
50121.12	Confirmation of date of next meeting  Next GNPC Meeting confirmed - Tuesday 2 <sup>nd</sup> February 21 at 7pm via zoom		Info

Meeting ended at 8.07pm

Signed by Chairman:

Date: 2<sup>nd</sup> February 2021