

GOSFIELD PARISH COUNCIL

www.e-voice.org.uk/gosfield



15TH SEPTEMBER 2026

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING OF GOSFIELD PARISH COUNCIL TO BE HELD ON **MONDAY 21ST SEPTEMBER 2026** IN THE PAVILION, CHURCH ROAD, GOSFIELD, AT **7.15PM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

DIANE JACOB

PARISH CLERK

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
26/189	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies must be received prior to a meeting.	Decision
26/190	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
26/191	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Public Participation policy and in accordance with Standing Orders is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
26/192	All Members	County and District Councillors to address the members if present. County Councillor Isi Rocha and District Councillor Peter Schwier.	Information
26/193	All Members	Minutes. Item 1. To confirm receipt of the draft minutes of the Parish Council meeting held on 17 th August 2026. Item 2. To confirm the minutes of the Parish Council meeting held on 17 th August 2026 are a true and accurate record.	Decision
26/194	All Members	Planning Matters. Item 1. Planning updates. An appeal has been made to the Secretary of State against an enforcement notice issued by Braintree District Council on 2 September 2024. Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU. Awaiting decision - update. Item 2. New applications. Ref: 26/02012/HH Description: Insertion of roof window to front elevation and window to side elevation. Location: 14 The Lindens Gosfield Halstead Essex CO9 1GW	Decision

		Ref: 26/02013/HH Description: Insertion of roof window to front elevation and window to side elevation. Location: 21 The Lindens Gosfield Halstead Essex CO9 1GW Ref: 26/01978/FUL & 26/90072/HRA Description: Retrospective change of use of agricultural buildings to 5no. holiday lets, communal facilities building with associated parking and access. Location: The Stable Yard at Iron Pear Tree Farm Braintree Road Gosfield Essex Ref: 26/02117/HH Description: Proposed single storey rear & side extensions. Location: 21 Halstead Road Gosfield Essex CO9 1PG To consider any other applications received in order to be able to meet deadline dates.	
26/195	All Members	Financial Matters. Item 1. Approve accounts for payment. Item 2. To approve the insurance quotation. Item 3. Cllr R. Edwards (RFO) to discuss and confirm that an account has been opened for Gosfield Parish Council with St Anne Haulage, with Matt Jarvis, Cllr T. Edwards (Chairman) and Diane Jacob (Parish Clerk) as authorised users. Item 4. "Cambridge and Counties Bank – maturity of one year bond and resolution to reinvest £20,000 plus a further £5,000 from our funds into a one-year fixed rate bond at an interest rate of 4.60%" Item 5. Cllr R. Edwards (RFO) to discuss and confirm receipt of the external audit report for financial year end 31st March 2026.	Decision
26/196	All Members	Matters Arising. Item 1. Previous minute No. 24/268 Complaint letter to Clarion and BDC regarding affordable housing – update re Edmund Green. Item 2. Highways Noisy manhole surface/cover has been reported on 6th January to Essex County Council Highways ref: 4011284 The Street. What three words hypocrite mainly stiff Item 3. Highways Noisy manhole surface cover also reported on 4/6/2026 ref 4044993 near Kings Head triangle. What three words skirting contents pictured Item 4. Highways – reported manhole covers protruding up from the pavement Outside Tye Beams, in The Street Ref: 4037957 Update by County Cllr. Item 5. Highways - previously reported ref: 3602795 Blocked gully Halstead Road. Update by County Cllr. Item 6. Highway – road surface broken up near the war memorial reported 9/3/2026 ref: 4028882 Update by County Cllr. To decide what further actions are required to ensure the Remembrance Sunday event can go ahead. Item 7. Highways ref 4039670 reported 12/5/2026 Overhanging trees/hedges/brambles. Busy Main Braintree Road opposite Tye Beams. Difficult for pedestrians to use the pavement in this area also danger for vehicles pulling out of the Lindens junction - visibility issues. Update by County Cllr.	Information

		Item 8. Highways ref 402774 – Kerb defects, Meadway update by County Cllr. Item 9. Highways ref; 3744479 and 6000667 Kerb defects, Braintree road update by County Cllr. Item 10. Neighbourhood Plan - Information is on our website and the public consultation is open until 5pm on Wednesday 30th September. Item 11. Previous minute Nos. 24/251, 24/270, 25/012, 25/030 26,052 Street Lights. Item 12. Previous minute no. 26/057 Access to The Lindens from The Limes – update. Item 13. Previous minute no. 26/058 Registering the Kings Head Pub as a community asset- update. Item 14. Public Rights of Way, footpath 11 and 14 at the top of Meadway – update that new waymark discs have been installed on posts and that they will install metal Flags on each side of road Dec 26 - Jan 27 ref number 4024326. Item 15. Previous minute number 26/106 Item 2 Gosfield Nature Reserve – Access Gate from Halstead Road entrance – Update. Item 16. Gosfield United Football Club – previous minute number 26/171 – Update relating to mobile bar, signage and lockers. Item 17. Bronze Quality award – previous minute number 26/175 – update, results and panel feedback will be given by Friday 11th December. Item 18. Previous minute number 26/181 The Lodge Plantation update by Cllr R. Edwards. Item 19. Previous minute number 26/184. The Maurice Rowson Hall. To discuss and consider Land registry, request withdrawn to remove from future agendas.	
26/197	All Members	Playing Field Drainage Works. Update of playing field following drainage works – the extreme weather conditions have contributed to further works being required to meet the FA's correct standards for the two pitches (see report attached). To consider adoption of the report and request that available S106 moneys be used for these reinstatement works rather than a trim t rail at the top of Meadway.	Decision
26/198	All Members	Gosfield Nature Reserve. Item 1 – report from Westover Woodlands on which properties have made an access into the GNR from their garden. Item 2 – To discuss and consider signage relating to no overnight parking or camping. Item 3 – to confirm projects to produce map and signage throughout the GNR and to seek funding Item 4 – to confirm project to install swims on East and West Ponds and to obtain funding for the project Item 5 – to adopt the report from Tracy Clarke including noting several trees have already been felled by Westover Woodlands, work specifications have been prepared for trees to be removed by outside contractor's/3 quotes	Decision
26/199	All Members	Open Space land at the top of Meadway. Update. Meadway Development, Land West of Hedingham Road Community Land now known as West Field. Update relating to the transfer of the land as per the S106 agreement.	Decision

		Item 1. To consider accepting a payment from Abbey Homes in lieu of them completing required works to achieve the planning requirements of BDC. Item 2. To appoint Parish Clerk/Chairman and Cllr T Strudwick to sign legal documents in relation to the transfer of the above to the Parish Council. Item 3. Once the Parish Council owns the land to consider erecting bollards at the top near new path. Item 4. Once the Parish Council owns the land to consider erecting a sign stating, “Dogs must be kept under control at all times”. Item 5. Once the Parish Council owns the land to consider granting permission for a resident to maintain the flower borders. Item 6. To discuss and consider a trim trail and advice received from Braintree District Council.	
26/200	All Members	Parish Cllr Training. To discuss and consider Parish Cllr training for newly co-opted Cllr. Muir.	Decision
26/201	All Members	Gosfield In Bloom. To discuss and consider making a donation to Gosfield in Bloom.	Decision
26/202	All Members	Poppy Wreaths. To confirm and discuss that we do not require any poppy wreaths this year but will repurpose the existing ones and make a donation to the Royal British Legion.	Decision
26/203	All Members	Car park. Item 1– bulb planting in the car park. Item 2 – agree letter to contractor with regards to cracks in concrete and agree delegation for action required.	Decision
26/204	All Members	Storage sheds on the Playing Field, previously used by Gosfield Scout Group. To discuss and advertise two sheds for storage to rent or free of charge, for local organisations in the village and to advertise in the Grapevine.	Decision
26/205	All Members	Kings Head. To discuss and consider allowing the Kings Head to advertise overflow car parking and if so at what cost.	Decision
26/206	All Members	Braintree District Council Local Plan. To discuss and consider papers if received relating the Local Plan and any implications.	Decision
26/207	All Members	Allotments. Update by Cllr R. Edwards and Cllr Strudwick. No one is currently on the waiting list, to continue to advertise in the Grapevine, on the noticeboard and website. Item 1. To discuss and consider splitting plot 4 into two plots 4a and 4b, cutting down vegetation and covering as it is very overgrown. Item 2. To discuss and consider if plot 2b could be rented out to the Parish Clerk.	Decision
26/208	All Members	Braintree District Council - Community Tree Planting Grant Funding. Application deadline date 11th October. Grant applications are invited in three categories: Small grant Application 0-£1,000 Medium Grant Application £1001-£5000 Larger Grant Application £5,001 - £15,000	Decision

		The Parish Council will need to demonstrate via the application process how you intend to tend the trees in the first 2 years post planting. Applicants can also include complimentary bulb planting schemes of up to 10% of the total grant value allowing for under tree carpet bulb planting of native species such as narcissus (daffodils), Hyacinthoides (Bluebells), Galanthus (Snowdrops), Crocus etc.	
26/209	All Members	Essex Local Nature Recovery Strategy. To discuss and consider if Gosfield Parish Council would like to be involved in the Essex Local Nature Recovery Strategy and who will be attending the presentation webinars at the end of October. Webinar on Monday 19th October at 7pm to provide more details about this initiative and to answer any questions. This will be repeated on Thursday 22nd October at 2pm.	Decision
26/210	All Members	To receive reports from outside bodies, training courses, village representative, and Parish Council working groups.	Information
26/211	All Members	Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information
26/212	All Members	Date of Next Meeting. 19 th October 2026, 16 th November 2026	Information

THIS NOTICE WAS ISSUED BY: Mrs Diane Jacob, Parish Clerk Gosfield Parish Council e-mail: parishclerk@gosfieldparishcouncil.org