

# GOSFIELD PARISH COUNCIL

[www.e-voice.org.uk/gosfield](http://www.e-voice.org.uk/gosfield)

9<sup>TH</sup> SEPTEMBER 2025

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING OF GOSFIELD PARISH COUNCIL TO BE HELD ON **MONDAY 15<sup>TH</sup> SEPTEMBER 2025** IN THE PAVILION, CHURCH ROAD, GOSFIELD AT **7.15PM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

DIANE JACOB  
PARISH CLERK

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
25/173	Chairman	<b>Welcome and Apologies for Absence.</b> Members are reminded that the LGA1972, s85 states that apologies must be received prior to a meeting.	Decision
25/174	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
25/175	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Public Participation policy and in accordance with Standing Orders is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
25/176	All Members	<b>County and District Councillors to address the members if present.</b> County Councillor Chris Siddall and District Councillor Peter Schwier	Information
25/177	All Members	<b>Minutes.</b> <b>Item 1.</b> To confirm receipt of the draft minutes of the Parish Council meeting held on 18 <sup>th</sup> August 2025. <b>Item 2.</b> To confirm the minutes of the Parish Council meeting held on 18 <sup>th</sup> August 2025.	Decision
25/178	All Members	<b>Co-option One Cllr Vacancy.</b> To confirm Gosfield Parish Council co-option policy. <b>Item 1.</b> To consider applicants and to co-opt candidate. <b>Item 2.</b> Co-opted candidate to sign acceptance of office. <b>Item 3.</b> Consent form to receive the Council Summons and agenda electronically. <b>Item 4.</b> Declaration of Interests form to be completed and sent direct to BDC within 28 days.	Decision

25/179	All Members	<p><b>Planning Matters.</b></p> <p><b>Item 1. Planning updates.</b></p> <p>An appeal has been made to the Secretary of State against an enforcement notice issued by Braintree District Council on 2 September 2024. Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU. Alleged Breach: Appeal against The unauthorised material change of use of the land for the siting of containers for storage purposes and the construction of an earth bund along the Eastern boundary.</p> <p>Awaiting decision - update.</p> <p><b>Enforcement Case 20/00117/UBW3: Planning ref: 20/00915/FUL Oaklands Shardlowes Farm.</b></p> <p>Update by BDC on 17 August 2025. The planning history at this location shows that an enforcement investigation was raised in March 2020 under reference 20/00117/UBW3 in order to investigate a building which had been constructed without the benefit of planning consent. A planning application was subsequently received and refused and an appeal to the planning inspectorate followed, this was dismissed favouring the Council's position. The enforcement history indicates that formal enforcement action was not supported by the Planning Development Manager in this instance, therefore the building has become time barred from enforcement action under section 171b Town &amp; Country Planning Act 1990 rendering it lawful, the enforcement investigation was closed accordingly.</p> <p>Update by District Cllr Schwier</p> <p><b>BDC Local Plan</b> – Call for sites – Larger sites to be discussed a sub-committee meeting at BDC in September/date etc to be confirmed-Update.</p> <p><b>Item 2. New applications.</b></p> <p><b>Ref:</b> 25/01653/ELD</p> <p><b>Description:</b> Application for Certificate of Lawfulness for an Existing Development - Single storey rear extension</p> <p><b>Location:</b> 2 Park Hall Cottages Parkhall Road Gosfield Essex CO9 1SG</p> <p>Due to the type of application – for information only.</p> <p>To consider any other applications received in order to be able to meet deadline dates.</p>	Decision
25/180	All Members	<p><b>Financial Matters.</b></p> <p><b>Item 1.</b> To approve accounts for payment.</p> <p><b>Item 2.</b> To confirm and note that the new NALC pay scales for 2025/26 and back pay was implemented in August.</p>	Decision
25/181	All Members	<p><b>Matters Arising from previous minutes.</b></p> <p><b>Item 1.</b> Previous Minute No. 24/268 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, update by Cllr R. Edwards.</p> <p><b>Item 2.</b> Previous minute No. 24/268 Complaint letter to Clarion and BDC regarding affordable housing – update re Edmund Green.</p> <p><b>Item 3.</b> Previous minute No. 24/129 Open Space land at the top of Meadway – access gate to knee high fencing (BDC) public rights of way concerns regarding footpath 11, replacement of trees and to discuss the transfer of land.</p>	Information

		<p><b>Item 4. Highways</b> – Speed limit relating to Gosfield Road as discussed with Tom Cunningham previous minute number 24/264 update by Cllr Siddall.</p> <p><b>Item 5. Highways</b> – White Lines. White lines on the edge of the road near the kerb from the Kings head pub down to the Limes. Reported to Highways ref numbers 373559, 3731561 and 2946334 – update by Cllr Siddall.</p> <p><b>Item 6. Highways</b> – Blocked gully/drains. Ref: 3766624, and Ref: 35321973 What three words: puffed.rival.nurtures - update by Cllr Siddall.</p> <p><b>Item 7. Highways</b> – 30mph sign down along Braintree Road Ref: 2977068- update by Cllr Siddall.</p> <p><b>Item 8. Highways</b> –Pothole Church Road entrance/exit to carpark Ref: 2891314 – and the pothole near the War Memorial update by Cllr Siddall.</p> <p><b>Item 9. Highways</b> – Ref: 3829092 Overgrown vegetation, Hedingham Road – update by Cllr Siddall.</p> <p><b>Item 10. Highways</b> – Ref: 2991483 Potholes junction at Hall Drive.</p> <p><b>Item 11.</b> Neighbourhood Plan – Previous minute no. 25/048 update by Cllr Willis.</p> <p><b>Item 12.</b> Skate Ramp previous minute 24/279, 25/159 item 11 and 25/170 – Update.</p> <p><b>Item 13.</b> Previous minute no. 25/109 Possible water leak at the community garden – update.</p> <p><b>Item 14.</b> Previous minute no. 143 Quality Council Bronze Award – update.</p> <p><b>Item 15.</b> Previous minute no. 25/185 item 1 and item 4 – Allotments Improvements to existing water supply and rat treatment – update.</p>	
25/182	All Members	<p><b>Car Park.</b></p> <p>Update by Cllr Willis.</p>	
25/183	All Members	<p><b>To adopt New Council Documents/Policy.</b></p> <p><b>Item 1.</b> Financial Regulations 2024 (New version issued by NALC to consider adoption).</p> <p><b>Item 2.</b> Standing Orders 2025 (New version issued by NALC to consider adoption).</p> <p><b>Item 3.</b> Anti-fraud &amp; Corruption policy.</p> <p><b>Item 4.</b> Crime &amp; Disorder policy.</p> <p><b>Item 5.</b> Training &amp; development policy.</p> <p><b>Item 6.</b> Training record.</p> <p><b>Item 7.</b> To consider to sign up to the <a href="#">Civility and Respect Pledge</a></p>	Decision
25/184	All Members	<p><b>Street Lights.</b></p> <p>Previous minute No. 24/251, 24/270, 25/012 and 25/030</p> <p>To discuss and consider replacing the street lights with LED at a cost of £359.00 each.</p>	Decision
25/185	All Members	<p><b>Allotments.</b></p> <p>Previous minute no. 25/033, 25/136, 25/140, 25/163 To discuss and consider granting permission for the allotment holders to set up a constitution for the Gosfield Allotment Gardens Association.</p> <p>To discuss and consider the draft constitution.</p>	Decision
25/186	All Members	<p><b>Gosfield Nature Reserve 5 Year Management Plan.</b></p> <p>Previous minute no. 24/277, 25 /111, 25/139, 25/165 Meeting held with Westover Woodlands – Update by Cllr Strudwick and Cllr R. Edwards. To discuss and consider draft 5 year management plan.</p>	Decision
25/187	All Members	<p><b>Gosfield Nature Reserve.</b></p>	Decision

		Previous minute no. 25/166 Overhanging branches from nature reserve onto garage roof at 15 Edmund Green, update by Cllr Strudwck and Cllr R. Edwards.	
25/188	All Members	<b>Trees.</b> To discuss and consider quote to remove the dead trees in the car park.	Decision
25/189	All Members	<b>Rowson Perpetual Fund.</b> To discuss and considering making a request to the Rowson Perpetual Memorial fund for financial assistance for the skate ramp.	Decision
25/190	All Members	<b>Poppy Wreaths.</b> To confirm and discuss that we do not require any poppy wreaths this year but will repurpose the existing ones and make a donation to the Royal British Legion.	Decision
25/191	All Members	To receive reports from outside bodies, training courses, village representative, and Parish Council working groups.	Information
25/192	All Members	<b>Items for next agenda.</b> Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information
25/193	All Members	<b>Date of Next Meeting.</b> Parish Council Meeting Monday 20 <sup>th</sup> October (7.15pm)	Information

THIS NOTICE WAS ISSUED BY: Mrs Diane Jacob, Parish Clerk Gosfield Parish Council      e-mail: [parishclerk@gosfieldparishcouncil.org](mailto:parishclerk@gosfieldparishcouncil.org)