

GOSFIELD PARISH COUNCIL

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10TH SEPTEMBER 2024

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING OF GOSFIELD PARISH COUNCIL TO BE HELD ON **MONDAY 16TH SEPTEMBER 2024** AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT **7.15PM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB
DIANE JACOB
PARISH CLERK

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
24/177	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies must be received prior to a meeting.	Decision
24/178	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
24/179	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
24/180	All Members	County and District Councillors to address the members if present. County Councillor Chris Siddall – update on Speed limits in the village. District Councillor Peter Schwier	Information
24/181	All Members	Minutes. Item 1. To confirm receipt of the draft minutes of the Parish Council meeting held on 19 th August 2024. Item 2. To confirm the minutes of the Parish Council meeting held on 19 th August 2024.	Decision
24/182	All Members	Planning Matters. Item 1. Planning updates. Item 2. New applications. Ref: 24/01862/HH Description: Two storey side extension including Juliet balcony and replacement garage. Location: Canberra Hedingham Road Gosfield Essex CO9 1PJ Ref: 24/01728/LBC Description: External works to include installation of French drain, repoint and repair chimneys, reinstate lime plaster and repair wooden windows to front and replace windows to rear. New guttering & downpipes. Internal works to include repairing kitchen floor and wall. Location: Dial Cottage The Street Gosfield Essex CO9 1TU To consider any other applications received.	Decision
24/183	All Members	Financial Matters. Approve accounts for payment.	Decision
24/184	All Members	Matters Arising from previous minutes. Item 1. Previous Minute No. 22/029 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, update	Information

		<p>Item 2. Previous minute No 24/049 item 3. Fencing boundary around the Playing field. Previous minute no. 23/272 along the top (Hall Drive) and left-hand side from the top (Hall Drive) down to the Play area. Update.</p> <p>Item 3. Previous minute No 24/049 item 4. Car Park - To discuss the drainage and car park surfacing. Update by Cllr Willis.</p> <p>Item 4. Previous minute No. 24/107 Complaint letter to Clarion and BDC regarding affordable housing – update re Edmund Green.</p> <p>Item 5. Previous minute No. 24/138 VE Day 8th May 2025 – update.</p> <p>Item 6. Previous minute No. 24/129 Open Space land at the top of Meadway – access gate to knee high fencing (BDC) public rights of way concerns regarding footpath 11, replacement of trees and to discuss the transfer of land.</p> <p>Item 7. Previous minute No. 24/130 S106 Funding Allotments. Update.</p> <p>Item 8. Previous minute No. 24/146 The Beacon – Update.</p> <p>Item 9. Previous minute No. 24/147 Speed Indicator Device – Update.</p> <p>Item 10. Previous minute No. 24/145 Pétanque court – Update.</p>	
24/185	All Members	<p>Neighbourhood Plan. Update.</p>	Decision
24/186	All Members	<p>To adopt New Council Documents/Policies.</p> <p>Item 1. Code of Conduct (New version issued by BDC to consider adoption)</p> <p>Item 2. Financial Regulations 2024 (New version issued by NALC to consider adoption to set a date for a Finance working group meeting to discuss).</p> <p>Item 3. Legionnaires Risk Assessment (Pavilion & Public Toilets)</p>	Decision
24/187	All Members	<p>Roman Close, Braintree Road Street Lighting request to Led - Specification for the Led Luminaire</p>	Decision
24/188	All Members	<p>Allotments. To discuss and consider sending a request to the Rowson Perpetual Memorial Fund asking for financial assistance for bags of Chicken Manure for the Allotments at a total cost of £684.00.</p>	Decision
24/189	All Members	<p>Overflow Car Park Signs. To discuss and consider asking the Kings Head pub to remove the overflow car park signs.</p>	Decision
24/190	All Members	<p>Internal Audit 2024/2025 To consider to appoint Jan Stobart as the Internal Auditor for financial year accounts end 2024/2025.</p>	Decision
24/191	All Members	<p>Parish Calendar 2025/2026. To set the Parish Calendar for 2025/2026.</p>	Decision
24/192	All Members	<p>Royal British Legion. To consider and instruct the clerk to purchase 3 poppy wreaths.</p>	Decision
24/193	All Members	<p>Insurance renewal October 2024 to September 2025. To confirm renewal of Parish Council insurance with effect from 1 October 2024 subject to updating of wage roll and income declarations.</p>	Decision
24/194	All Members	<p>Asset Register. To discuss and consider signing up to use Civicly in connection to the Scribe Accounts at a cost of - plan's basic version will start at £12 / month, which should meet the needs of small councils. Professional plan £39/month, Premium £99/month, with additional costs for more users and the mobile app.</p>	Decision
24/195	All Members	<p>To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.</p>	Information
24/196	All Members	<p>Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</p>	Information
24/197	All Members	<p>To exclude the press and public. Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 24/198, 24/199, 24/200, 24,201, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2. Resolution to exclude members of public.</p>	Decision
24/198	All Members	<p>Gosfield Nature Reserve Management Contract.</p> <p>Item 1. To review and consider the annual agreement/contract with Westover Woodlands.</p> <p>Item 2. To note that the 5-year management plan expires in February 2025.</p>	Decision
24/199	All Members	<p>Allotments.</p>	Decision

		To discuss and consider quotes from contractors for improving the paths around the allotment plots.	
24/200	All Members	Trees. Item 1. To discuss cutting down the dead tree near the entrance/gate into the car park. Item 2. To discuss cutting dead branches, near the tractor shed and from the trees overhanging in the carpark.	Decision
24/201	All Members	Roundabout in the Play area. To discuss and consider a quote to repair the roundabout in the play area.	Decision
24/202	All Members	Date of Next Meeting. Parish Council Meeting Monday 21 st October 2024 (7.15pm).	Information

THIS NOTICE WAS ISSUED BY: Mrs Diane Jacob, Parish Clerk Gosfield Parish Council
e-mail: parishclerk@gosfieldparishcouncil.org