

# GOSFIELD PARISH COUNCIL

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12<sup>TH</sup> SEPTEMBER 2023

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF GOSFIELD PARISH COUNCIL TO BE HELD ON **MONDAY 18<sup>TH</sup> SEPTEMBER 2023** AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT **7.15PM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB  
PARISH CLERK

## AGENDA

| ITEM   | PRESENTER   | SUBJECT   | STATUS      |
|--------|-------------|---|-------------|
| 23/185 | Chairman    | <b>Welcome and Apologies for Absence.</b>   | Decision    |
| 23/186 | All Members | <b>Declaration of Interests.</b><br>To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.   | Decision    |
| 23/187 | All Members | <b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b><br>Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.   | Information |
| 23/188 | All Members | <b>County and District Councillors to address the members if present.</b><br>County Councillor, District Councillor.  | Information |
| 23/189 | All Members | <b>Minutes.</b><br><b>Item 1.</b> To confirm receipt of the draft minutes of the Parish Council meeting held on 21 <sup>st</sup> August 2023.<br><b>Item 2.</b> To resolve that the minutes of Parish Council meeting held on 21 <sup>st</sup> August 2023 be signed as a true and accurate record.   | Decision    |
| 23/190 | All Members | <b>Planning Matters.</b><br><b>Item 1. Planning updates.</b><br><b>Item 2. New Planning Applications.</b><br><b>Ref:</b> Street Naming & Numbering application Planning approvals 19/00998/OUT and 20/02244/REM allowed for 5 new dwellings to be built.<br><b>Location:</b> Suggested Road name for development of 5 houses at Land adjacent Gosfield Tennis Club<br><b>Description:</b> The developer has suggested the following road name: Roman Close<br>The applicants chose the name of Roman Close as the site sits on an old roman road and like the historical context.<br><br><b>Ref:</b> 23/02045/VAR<br><b>Location:</b> Rookery Cottage The Street Gosfield Essex CO9 1TJ<br><b>Description:</b> Variation of Condition 2 (Approved Plans) of approved application 20/01504/HH granted 09.12.2020 for: Erection of a two-storey garage with study and WC in roof space. Variation would allow: -<br>1. Roof pitch increase<br>2. Rooflights provided to front roof slope as well as rear roof slope | Decision    |

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|--------|-------------|---|---------------------------------|
|        |             | <p><b>Ref:</b> 23/02082/HH<br/> <b>Location:</b> Woodland House Halstead Road Gosfield Essex CO9 1PE<br/> <b>Description:</b> Retrospective front porch</p> <p><i>To consider any other applications received.</i></p>  |                                 |
| 23/191 | All Members | <p><b>Financial Matters.</b><br/> <b>Item 1.</b> Approve accounts for payment.<br/> <b>Item 2.</b> Update on investment previous minute number 23/168. Cambridge &amp; Counties, £25,000.00 of which to be put in a 95 days account at 4.3% (cc 95 day account now withdrawn). To receive report from RFO on alternative investment.</p>  | <p>Decision</p> <p>Decision</p> |
| 23/192 | All Members | <p><b>Insurance renewal October 2023 to September 2024.</b><br/> To confirm renewal of Parish Council insurance with effect from 1 October 2023 subject to updating of wage roll and income declarations. Premium currently £2088 (last year 2022), budget £2400.</p>   | Decision                        |
| 23/193 | All Members | <p><b>Matters Arising from previous minutes.</b><br/> <b>Item 1.</b> Previous Minute No. 22/029 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, update.<br/> <b>Item 2.</b> Previous minute no. 22/162 The Street/Hedingham Road Hedges overhanging pavement – update.<br/> <b>Item 3.</b> Previous minute no. 23/148 Horse Chestnut Tree, Chestnut Avenue update<br/> <b>Item 4.</b> Previous minute No. 23/179 Play area – play equipment, and pine tree update.<br/> <b>Item 5.</b> Previous minute No. 23/139 Trees along Church Road – update. Officers have attended this site and assessed the trees. Two oaks adjacent to the roadside had a decay detection survey and this revealed both trees to be healthy and they will remain in place. Both will have the decayed wood removed to prevent any further Health and Safety risk of it falling into the road.<br/> There was also a small dead tree noted within falling distance of the adjacent road, which will be removed by Officers. The job has been issued and the work is likely to begin within the next couple of weeks.<br/> <b>Item 6.</b> Previous minute No. 23/126 Essex County Council Highways – Proposal for Improved Road Safety in Gosfield – update by Cllr Willis.</p> | Information                     |
| 23/194 | All Members | <p><b>Training.</b><br/> To confirm new Cllr training days 1 and 2 for Cllr Farrelly as budgeted.</p>   | Information                     |
| 23/195 | All Members | <p><b>Old village pump.</b><br/> Previous minute number 22/208 now that the restoration works have been completed by Eastlight, permission has been received from Eastlight to consider the purchase of a plaque. Also, to note permission has been received from Eastlight for Gosfield in Bloom to purchase and place a planter on the manhole cover and bulbs/plants under the existing small hedge.</p>   | Decision                        |
| 23/196 | All Members | <p><b>Village Fete 6<sup>th</sup> July 2024.</b><br/> To consider granting permission to the village fete committee to be able to use the playing field on 6<sup>th</sup> July 2024.</p>  | Decision                        |
| 23/197 | All Members | <p><b>Open Space Land at the top of Meadway.</b><br/> To consider advice received from BDC on the responsibility and maintenance of this open space land and its potential use subject to the S106 agreement.</p>   | Decision                        |
| 23/198 | All Members | <p><b>Neighbourhood Plan Committee.</b><br/> Update.</p>  | Information                     |
| 23/199 | All Members | <p><b>Internal Audit 2023/2024</b><br/> To consider to appoint Jan Stobart as the Internal Auditor for financial year accounts end 2023/2024.</p>   | Decision                        |
| 23/200 | All Members | <p><b>Parish Calendar 2024/2025.</b><br/> To set the Parish Calendar for 2024/2025.</p>   | Decision                        |
| 23/201 | All Members | <p><b>Royal British Legion.</b><br/> To consider and instruct the clerk to purchase 3 poppy wreaths.</p>  | Decision                        |
| 23/202 | All Members | <p><b>Community Shop.</b><br/> Gosfield Parish Council to approve and sign the Lease to the Community Shop.</p>   | Decision                        |
| 23/203 | All Members | <p><b>Benches/Bus Shelters etc.</b><br/> To discuss reports from Cllr. Strudwick regarding maintenance to benches, bus shelters etc.</p>  | Decision                        |
| 23/204 | All Members | <p><b>Trees.</b><br/> To discuss and consider works as recommended to trees in the GNR by Westover Woodlands - Removal of dead Ash tree.</p>  | Decision                        |

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| 23/205 | All Members | <b>Playing Field Management Committee.</b><br>Previous Minute No. 21/118 To consider and approve the revised constitution.  | Decision    |
| 23/206 | All Members | <b>Fencing boundary around the Playing field.</b><br>Previous minute no. 23/272 Along the Top (Hall Drive) and left-hand side from the top (Hall Drive) down to the Play area.<br>To consider quotes for replacement fencing.       | Decision    |
| 23/207 | All Members | <b>Car Park</b><br>To discuss and consider quotes for the drainage and car park surfacing.  | Decision    |
| 23/208 | All Members | To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.   | Information |
| 23/209 | All Members | <b>New Items for next agenda.</b><br>Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision. | Information |
| 23/210 | All Members | <b>Date of Next Meeting.</b><br>Next Parish Council Meeting 16 <sup>th</sup> October 2023 (7.15pm).   | Information |

THIS NOTICE WAS ISSUED BY: Mrs Diane Jacob, Parish Clerk Gosfield Parish Council

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