

# GOSFIELD PARISH COUNCIL

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24<sup>TH</sup> SEPTEMBER 2024

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL PERSONNEL COMMITTEE MEETING, OF GOSFIELD PARISH COUNCIL TO BE HELD ON **FRIDAY 4<sup>TH</sup> OCTOBER 2024** AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT **10.00AM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

DIANE JACOB  
PARISH CLERK

## AGENDA

	PRESENTER	SUBJECT	STATUS
24/203	Chairman	<b>Welcome and Apologies for Absence.</b>	Information/ Decision
24/204	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
24/205	All Members	<b>To exclude the press and public.</b> Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 24/206, 24/207, 24/208, 24/209, 24/210 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2. Resolution to exclude members of public.	Decision
24/206	All Members	<b>Responsible Financial Officer.</b> To discuss the requirement for a new Responsible Financial Officer as from 1 <sup>st</sup> April 2025, Cllr R. Edwards current RFO to be in attendance to advise.	Decision
24/207	All Members	<b>Staff Appraisals.</b> Clerk to confirm staff appraisals for the Cleaner and Litter Picker and for them to attend the meeting if they wish.	Information
24/208	All Members	<b>Clerks Appraisal.</b> To carry out the Clerks Annual Appraisal.	Information
24/209	All Members	<b>Clerks contract of employment.</b> National Salary Award (NALC, SLCC). Annual salary scale increment from 1 <sup>st</sup> April 2024.	Information
24/210	All Members	<b>Clerks Training.</b> To discuss and confirm if the Clerk can attend a Clerks Refresher course at the EALC on 5 <sup>th</sup> November (cost to be split between 3 Parish Councils).	Decision
24/211	All Members	<b>Date of Next Meeting.</b> Close Meeting. Next meeting to be confirmed.	Information

THIS NOTICE WAS ISSUED BY: Mrs Diane Jacob, Parish Clerk Gosfield Parish Council  
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