

GOSFIELD PARISH COUNCIL

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11TH NOVEMBER 2025

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING OF GOSFIELD PARISH COUNCIL TO BE HELD ON **MONDAY 17TH NOVEMBER 2025** IN THE PAVILION, CHURCH ROAD, GOSFIELD AT **7.15PM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

DIANE JACOB

PARISH CLERK

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
25/216	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies must be received prior to a meeting.	Decision
25/217	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
25/218	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Public Participation policy and in accordance with Standing Orders is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
25/219	All Members	County and District Councillors to address the members if present. County Councillor Chris Siddall and District Councillor Peter Schwier	Information
25/220	All Members	Minutes. Item 1. To confirm receipt of the draft minutes of the Parish Council meeting held on 20 th October 2025. Item 2. To confirm the minutes of the Parish Council meeting held on 20 th October 2025, subject to item 25/207 items 1 and 2 to be revisited.	Decision
25/221	All Members	Co-option Two Cllr Vacancies. To confirm Gosfield Parish Council co-option policy. Item 1. To consider applicants and to co-opt candidate. Item 2. Co-opted candidate to sign acceptance of office. Item 3. Consent form to receive the Council Summons and agenda electronically. Item 4. Declaration of Interests form to be completed and sent direct to BDC within 28 days.	Decision
25/222	All Members	Planning Matters. Item 1. Planning updates. An appeal has been made to the Secretary of State against an enforcement notice issued by Braintree District Council on 2 September 2024. Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU. Alleged	Decision

		<p>Breach: Appeal against The unauthorised material change of use of the land for the siting of containers for storage purposes and the construction of an earth bund along the Eastern boundary. Awaiting decision - update.</p> <p>Enforcement Case 20/00117/UBW3: Planning ref: 20/00915/FUL Oaklands Shardlowes Farm.</p> <p>Update by BDC on 17 August 2025. The planning history at this location shows that an enforcement investigation was raised in March 2020 under reference 20/00117/UBW3 in order to investigate a building which had been constructed without the benefit of planning consent. A planning application was subsequently received and refused and an appeal to the planning inspectorate followed, this was dismissed favouring the Council's position. The enforcement history indicates that formal enforcement action was not supported by the Planning Development Manager in this instance, therefore the building has become time barred from enforcement action under section 171b Town & Country Planning Act 1990 rendering it lawful, the enforcement investigation was closed accordingly.</p> <p>Update by District Cllr Schwier</p> <p>Item 2. New applications.</p> <p>Ref: 25/02275/HH</p> <p>Description: Erection of a 2.44 m boundary fence.</p> <p>Location: 23 Braintree Road Gosfield Essex CO9 1PR</p> <p>Ref: 25/02268/FUL</p> <p>Description: Demolition of existing units & erection of 4 No. dwellings</p> <p>Location: Land Adjacent Woodlands Parkhall Road Gosfield Essex</p> <p>Ref: 25/02447/TPOCON</p> <p>Description: Notice of intent to carry out works to trees in a Conservation Area:</p> <p>T1 - Lime - Deadwood removal down to 50mm</p> <p>T2 - Lime - 2x leaning stems to fell and deadwood clean</p> <p>T3 - Lime - Removal of stem and base epicormic up to 1.5m from ground level to allow for future inspection</p> <p>T5 - Lime - Deadwood removal down to 50mm and removal of stem and base epicormic up to 1.5m from ground level to allow for future inspection</p> <p>T10 - Lime - Deadwood removal down to 50mm and removal of stem and base epicormic up to 2.5m from ground level to allow for future inspection</p> <p>T16 - Lime - Reduction of height by up to 5m and reduction of laterals by up to 3m</p> <p>T17 - Cypress Row - Reduction height to match other row - approx. 5m reduction and reducing lateral weight</p> <p>T18 - Cypress Row - Reduce lateral weight to prevent tear outs</p> <p>T24 - Lime - Deadwood remove down to 50mm and reduce height by up to 4m and laterals by up to 3m</p> <p>Location: 2 The Lindens Gosfield Halstead Essex CO9 1GW</p> <p>Ref: 25/02457/TPO</p> <p>Description: Notice of intent to carry out works to trees protected by Tree Preservation Order 23/82:</p>	
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25/223	All Members	<p>Financial Matters.</p> <p>To approve accounts for payment.</p>	Decision
25/224	All Members	<p>Matters Arising from previous minutes.</p> <p>Item 1. Previous Minute No. 24/268 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, update by Cllr R. Edwards.</p> <p>Item 2. Previous minute No. 24/268 Complaint letter to Clarion and BDC regarding affordable housing – update re Edmund Green.</p> <p>Item 3. Previous minute No. 24/129 Open Space land at the top of Meadoway – access gate to knee high fencing (BDC) public rights of way concerns regarding footpath 11, replacement of trees and to discuss the transfer of land.</p> <p>Item 4. Highways – Speed limit relating to Gosfield Road as discussed with Tom Cunningham previous minute number 24/264 update by Cllr Siddall.</p> <p>Item 5. Highways – Blocked gully/drains. Ref: 3766624, and Ref: 35321973 What three words: puffed.rival.nurtures - update by Cllr Siddall.</p> <p>Item 6. Highways – 30mph sign down, (propped up in the hedge) along Braintree Road Ref: 2977068- update by Cllr Siddall.</p> <p>Item 7. Highways – Ref: 3829092 Overgrown vegetation, Hedingham Road – update by Cllr Siddall.</p>	Information

		<p>Item 8. Highways – Ref: 2991483 Potholes junction at Hall Drive.</p> <p>Item 9. Highways - Ref: 2997676 The Street, outside the school, near Halstead Road junction – What three words: //constants.valid.scouted (Works completed and failed new ref number 4003110 reported again).</p> <p>Item 10. Highways Pothole, Braintree Road opposite tennis courts left hand side going down the hill going towards Gosfield New Ref: 4003112.</p> <p>Item 11. Highways issues raised at September Parish Council meeting blocked drains/gullies throughout the village from Russell Road to Halstead Road 27 are blocked solid and need digging out and near Shardlowes Farm to Petersfield Lane 33 are blocked. Reply from Essex Highways have confirmed that they will be visiting site to assess the gulleys here. If they haven't been cleaned and are full, they will be added to the ad hoc jetting list.</p> <p>Item 12. Neighbourhood Plan – Update.</p> <p>Item 13. Previous minute no. 143 Quality Council Bronze Award – See item 25/227 below. Update.</p> <p>Item 14. Previous minute no. 25/185 item 1 and item 4 – Allotments Improvements to existing water supply and rat treatment – update.</p> <p>Item 15. Skate Ramp - update.</p>	
25/225	All Members	<p>Car Park – Update.</p> <p>Item 1. To discuss the e-mail received from the Chairman of the Community Shop re the car park.</p> <p>Item 2. To discuss and agree if any action is necessary.</p>	Decision
25/226	All Members	<p>Land at Top of Meadway.</p> <p>Item 1. Once the Parish Council owns the land to consider erecting a sign stating “Dogs must be kept under control at all times”.</p> <p>Item 2. Once the Parish Council owns the land to consider granting permission for a resident to maintain the flower borders.</p>	Decision
25/227	All Members	<p>To adopt New Council Documents/Policy.</p> <p>Item 1. Financial Regulations 2024 (New version issued by NALC to consider adoption).</p> <p>Item 2. Standing Orders 2025 (New version issued by NALC to consider adoption).</p> <p>Item 3. Anti-fraud & Corruption policy.</p> <p>Item 4. Crime & Disorder policy.</p> <p>Item 5. Training & development policy.</p> <p>Item 6. Training record.</p> <p>Item 7. To consider to sign up to the Civility and Respect Pledge</p>	Decision
25/228	All Members	<p>Street Lights.</p> <p>Previous minute No. 24/251, 24/270, 25/012 and 25/030</p> <p>To discuss and consider replacing the street lights with LED at a cost of £359.00 each.</p>	Decision
25/229	All Members	<p>Allotments.</p> <p>Previous minute no. 25/033, 25/136, 25/140, 25/163 To discuss and consider granting permission for the allotment holders to set up a constitution for the Gosfield Allotment Gardens Association.</p> <p>To discuss and consider the draft constitution.</p>	Decision
25/230	All Members	<p>Special Motion to Revisit.</p> <p>Vote to suspend Standing Order 7 (a) as follows: -</p> <p>7. PREVIOUS RESOLUTIONS</p> <p>A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 3 councillors to be given to the Proper Officer in accordance with standing order 7.</p>	Decision

		Previous Minute number 25/207 Items 1 and 2.	
25/231	All Members	<p>Gosfield Nature Reserve.</p> <p>Item 1. Previous minute no. 24/277, 25 /111, 25/139, 25/165 Meeting held with Westover Woodlands – Update by Cllr Strudwick and Cllr R. Edwards. To discuss and consider draft 5-year management plan, including amendments suggested by Braintree District Council.</p> <p>Item 2. To review and consider the annual agreement/contract with Westover Woodlands.</p>	Decision
25/232	All Members	<p>County and District Councillor Grant funding.</p> <p>To discuss and consider applying to County Cllr Chris Siddall and District Cllr Peter Scheiwer for a grant to put towards biodiversity work, bridges etc in the Gosfield Nature Reserve</p>	Decision
25/233	All Members	<p>Halstead Road, Hedingham Road junction. Highways.</p> <p>Item 1. To discuss and consider speeding concerns along Halstead Road raised by a member of the public.</p> <p>Item 2. To discuss requesting Highways to carry out a Speed survey at a cost of ATC £368.20.</p>	Decision
25/234	All Members	<p>Lights on the Pavilion.</p> <p>To discuss and consider a quote for the following: -</p> <p>Wire and install black LED down lights in the soffit at the back of the pavilion, controlled via 2x flush mount PIR detectors at either end of the building for activation.</p> <p>New circuit back to consumer unit.</p> <p>Isolate existing outside light.</p> <p>Materials -</p> <p>JCCvPro down lights (5year warranty)</p> <p>B.E.G occupancy detectors for switching.</p> <p>Electrical test and certificate issued upon completion. At a cost of £600.00 To consider acceptance of a grant from Gosfield Playing Field Management Committee of £600.00 Gosfield Playing Field Committee, subject to approval, will provide a grant towards these works.</p>	Decision
25/235	All Members	<p>Potential Open Space Improvements (POSI) Update.</p> <p>To consider various project to add to the Braintree District Council Potential Open Space Improvements (POSI).</p>	Decision
25/236	All Members	To receive reports from outside bodies, training courses, village representative, and Parish Council working groups.	Information
25/237	All Members	<p>Items for next agenda.</p> <p>Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</p>	Information
25/238	All Members	<p>Date of Next Meeting.</p> <p>Parish Council Meeting Monday 15th December (7.15pm)</p>	Information

THIS NOTICE WAS ISSUED BY: Mrs Diane Jacob, Parish Clerk Gosfield Parish Council e-mail: parishclerk@gosfieldparishcouncil.org