

# GOSFIELD PARISH COUNCIL

[www.e-voice.org.uk/gosfield](http://www.e-voice.org.uk/gosfield)



10<sup>TH</sup> MARCH 2026

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING OF GOSFIELD PARISH COUNCIL TO BE HELD ON **MONDAY 16<sup>TH</sup> MARCH 2026** IN THE PAVILION, CHURCH ROAD, GOSFIELD, AT **7.15PM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

DIANE JACOB

PARISH CLERK

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
26/043	Chairman	<b>Welcome and Apologies for Absence.</b> Members are reminded that the LGA1972, s85 states that apologies must be received prior to a meeting.	Decision
26/044	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
26/045	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Public Participation policy and in accordance with Standing Orders is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
26/046	All Members	<b>County and District Councillors to address the members if present.</b> County Councillor Chris Siddall and District Councillor Peter Schwier.	Information
26/047	All Members	<b>Minutes.</b> <b>Item 1.</b> To confirm receipt of the draft minutes of the Parish Council meeting held on 16 <sup>th</sup> February 2026. <b>Item 2.</b> To confirm the minutes of the Parish Council meeting held on 16 <sup>th</sup> February 2026.	Decision
26/048	All Members	<b>Co-option Two Cllr Vacancies.</b> To confirm Gosfield Parish Council co-option policy. <b>Item 1.</b> To consider applicants and to co-opt candidate. <b>Item 2.</b> Co-opted candidate to sign acceptance of office. <b>Item 3.</b> Consent form to receive the Council Summons and agenda electronically. <b>Item 4.</b> Declaration of Interests form to be completed and sent direct to BDC within 28 days.	Decision
26/049	All Members	<b>Planning Matters.</b> <b>Item 1. Planning updates.</b>	Decision

An appeal has been made to the Secretary of State against an enforcement notice issued by Braintree District Council on 2 September 2024. Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU. Awaiting decision - update.

**Item 2. New applications.**

**Ref:** 26/00323/AGR

**Description:** Application for prior notification of agricultural or forestry development -Steel portal frame grain store.

**Location:** Land East Of Hawkswood Farm Liston Hall Lane Blackmore End, Gosfield, Essex

Due to the type of application for notification only – no comments required.

**Ref:** 26/00350/NMA

**Description:** Non-Material Amendment to permission 25/02224/HH granted. 05/11/25 for: Single storey rear extension.

Amendment would allow: - Alteration to size and orientation of roof lanterns.

**Location:** 26 Chestnut Avenue Gosfield Essex CO9 1TD

Due to the type of application for notification only – no comments required.

**Ref:** 26/00400/PLD

**Description:** Application for Certificate of Lawfulness for proposed development-Proposed cart lodge and workshop.

**Location:** Woodlands Parkhall Road Gosfield Essex CO9 1SQ

Due to the type of application for notification only – no comments required.

**Ref:** 26/00433/TPOCON

**Description:** Notice of intent to carry out works to trees in a Conservation Area:-

2 self set holly trees- fell to ground level

1 yew tree- crown lift to 3.5m

2 lime trees- crown lift by 4m, remove epicormic growth at the base annually for 5 years and deadwood.

**Location:** Car Park At The Pavillion Church Road Gosfield Essex

Due to this being the Parish Council application for notification only – no comments required.

**Ref:** 26/00335/TPOCON

**Description:** Notice of intent to carry out works to trees in a Conservation Area.

T1 - 1 No. Sycamore - Identify and removal of all dead or dying branches, reduce canopy by 20-30% and final removal of overgrown ivy. Removal of debris with on site shredding and logs, all to be retained on site for recycled use within the garden.

T2 - T10 - 9 No. Conifers - Reduce all to stumps.

**Location:** Thimble Cottage The Street Gosfield Essex CO9 1TP

**Ref:** 26/00448/TPO

**Description:** Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 23/82 A2- 1 NO. Sycamore Tree (No. 2 on plan)- Fell tree & replace with another tree due to size and closeness

		<p>to house.  <b>Location:</b> 20 Greenways Gosfield Essex CO9 1TW</p> <p><b>Ref:</b> 26/00460/TPO  <b>Description:</b> Application to carry out works to trees protected by Tree Preservation Order: 23/82 - A1  Oak (T1) - Reduce overhanging branches around 2-3 metres to the edge of my grass line and reduce the height between 1-2 metres. Reason: overhanging branches and the dropping of acorns onto property. I am also concerned by the risk of thinner branches in strong winds damaging my property.  Oak (T2) - Trim back overhanging branches around 2-3 metres to the edge of my grass line and reduce the height between 1-2 metres. Reason: the overhanging branches pose a risk to my shed and my fence. In August of 2020, a branch of a significant size came down and I would like to avoid this occurring again.  <b>Location:</b> 70 Edmund Green Gosfield Essex CO9 1UF</p> <p>To consider any other applications received in order to be able to meet deadline dates.</p>	
26/050	All Members	<p><b>Financial Matters.</b>  <b>Item 1.</b> Approve accounts for payment.  <b>Item 2.</b> To confirm the transfer of £30,000 from the current account to the business savings account.  <b>Item 3.</b> Payroll provider fee for 2026/2027 effective April 2026 to confirm or otherwise the proposed price increase from our payroll providers from £33.00 per month to £37.00 per month with effect from 1 April 2026.</p>	Decision
26/051	All Members	<p><b>Matters Arising from previous minutes.</b>  <b>Item 1.</b> Previous Minute No. 24/268 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, update by Cllr R. Edwards.  <b>Item 2.</b> Previous minute No. 24/268 Complaint letter to Clarion and BDC regarding affordable housing – update re Edmund Green.  <b>Item 3.</b> Highways – Blocked gully/drains. Ref: 3766624, and Ref: 35321973 What three words: puffed.rival.nurtures – has now been cleared.  <b>Item 4.</b> Highways – 30mph/40mph sign down, (propped up in the hedge) along Braintree Road Ref: 2977068- no update by Cllr Siddall – ongoing.  <b>Item 5.</b> Highways – Ref: 3829092 Overgrown vegetation, Hedingham Road – no update by Cllr Siddall – ongoing.  <b>Item 6.</b> Highways - issues raised at September Parish Council meeting blocked drains/gullies throughout the village from Russell Road to Halstead Road 27 are blocked solid and need digging out and near Shardlowes Farm to Petersfield Lane 33 are blocked solid. We understand that Essex Highways have unblocked some along the main Road though the village (bus route) but there are still a large number which have not been cleared, Cllr Siddall to chase up.  <b>Item 7.</b> Highways Noisy manhole surface/cover has been reported on 6th January to Essex County Council Highways ref: 4011284 The Street. No update – Cllr Siddall to chase.  <b>Item 8.</b> Highways - previously reported pothole, gully (noisy) surface broken up ref: 4015244 Outside Tye Beams, in The Street opposite the Limes still causing problems Cllr Siddall to chase.</p>	Information

		<p><b>Item 9.</b> Highways - previously reported ref: 3602795 Blocked gully Halstead Road.</p> <p><b>Item 10.</b> Highways – Cllr Siddall to advise cost of a new zebra crossing if paid for by the Parish Council.</p> <p><b>Item 11.</b> Highway – road surface broken up near the war memorial reported 9/3/2026 ref: 4028882 – update by Cllr Siddall.</p> <p><b>Item 12.</b> Neighbourhood Plan – Update.</p> <p><b>Item 13.</b> Previous minute no. 143 Quality Council Bronze Award – ongoing work in progress.</p> <p><b>Item 14.</b> Previous minute no. 25/185 item 1 and item 4 – Allotments Improvements to existing water supply and rat treatment – update.</p> <p><b>Item 15.</b> Public Rights of Way (Footpath 11) Top of Meadway No public rights of Way footpath signs reported. Ref: 4024326 19/2/26 and will be installed shortly.</p> <p><b>Item 16.</b> Public Rights of Way (Footpath 22) Braintree Road end, kissing gate recently installed has been checked and meets requirements with ECC Public Rights of Way Officer.</p> <p><b>Item 17.</b> Playing Field Drainage – To confirm that the S106 application has been sent to Braintree District Council.</p>	
26/052	All Members	<p><b>Street Lights.</b></p> <p>Previous minute Nos. 24/251, 24/270, 25/012 and 25/030</p> <p>To discuss and consider replacing the street light bulbs with LED at a cost of £359.00 each.</p>	Decision
26/053	All Members	<p><b>Gosfield Nature Reserve.</b></p> <p><b>Item 1.</b> Update.</p> <p><b>Item 2.</b> To discuss the overnight parking sign.</p>	Decision
26/054	All Members	<p><b>Fairy Trail Map.</b></p> <p>To discuss and consider the draft size, design/layout of the fairy trail map.</p>	Decision
26/055	All Members	<p><b>To adopt New Council Documents/Policy.</b></p> <p><b>Item 1.</b> Financial Regulations 2024 (New version issued by NALC to consider adoption).</p> <p><b>Item 2.</b> To consider adopting the Publication Scheme policy.</p> <p><b>Item 3.</b> To consider adopting the Publication and Freedom of Information policy.</p> <p><b>Item 4.</b> To consider adopting the Community &amp; Engagement policy.</p>	Decision
26/056	All Members	<p><b>Car Park.</b></p> <p>Update and to discuss and consider car park fencing etc.</p>	Decision
26/057	All Members	<p><b>Access to The Lindens from The Limes.</b></p> <p>To discuss access – update.</p>	Information
26/058	All Members	<p><b>The Kings Head.</b></p> <p>To discuss and consider registering the Kings Head Pub as a community asset.</p>	Decision
26/059	All Members	<p><b>Subscriptions/Membership</b> – relating to training.</p> <p>To discuss and consider EALC/NALC cost to be advised in April, and/or subscription to CouncilWise training and support at a cost of £150.00</p>	Decision
26/060	All Members	<p><b>Deer Signage.</b></p> <p>Deer signage on the road from Sible Hedingham to Gosfield, request for the straight stretch of road from Cut Maple. Signage already in place near the entrance to Southey Green.</p>	Decision
26/061	All Members	<p><b>Public Toilets.</b></p> <p>To consider opening times with effect from April 2026.</p>	Decision
26/062	All Members	<p>To receive reports from outside bodies, training courses, village representative, and Parish Council working groups.</p>	Information

26/063	All Members	<p><b>Items for next agenda.</b></p> <p>Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</p>	Information
26/064	All Members	<p><b>Date of Next Meeting.</b></p> <ul style="list-style-type: none"> <li>• Annual Parish Assembly (Village Meeting) 23<sup>rd</sup> March (7.15pm) In the Pavilion, Church Road, Gosfield.</li> <li>• Parish Council Meeting Monday 20<sup>th</sup> April 2026 (7.15pm) In the Pavilion, Church Road, Gosfield.</li> <li>• Date Changed to 11<sup>th</sup> May Parish Council Annual Meeting followed by Parish Council meeting.</li> <li>• Parish Council Meeting Monday 22<sup>nd</sup> June 2026 (7.15pm) In the Pavilion, Church Road Gosfield.</li> </ul>	Information

THIS NOTICE WAS ISSUED BY: Mrs Diane Jacob, Parish Clerk Gosfield Parish Council      e-mail: parishclerk@gosfieldparishcouncil.org