

GOSFIELD PARISH COUNCIL

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9TH JUNE 2026

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING OF GOSFIELD PARISH COUNCIL TO BE HELD ON **MONDAY 22ND JUNE 2026** IN THE PAVILION, CHURCH ROAD, GOSFIELD, AT **7.15PM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

DIANE JACOB

PARISH CLERK

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
26/112	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies must be received prior to a meeting.	Decision
26/113	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
26/114	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Public Participation policy and in accordance with Standing Orders is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
26/115	All Members	County and District Councillors to address the members if present. County Councillor Isi Rocha and District Councillor Peter Schwier.	Information
26/116	All Members	Minutes. Item 1. To confirm receipt of the draft minutes of the Annual Parish meeting (AGM) held on 11 th May 2026. Item 2. To confirm the minutes of the Annual Parish Council meeting (AGM) held on 11 th May 2026 are a true and accurate record. Item 3. To confirm receipt of the draft minutes of the Parish Council meeting held on 11 th May 2026. Item 4. To confirm the minutes of the Parish Council meeting held on 11 th May 2026 are a true and accurate record.	Decision
26/117	All Members	Co-option Two Cllr Vacancies. To confirm Gosfield Parish Council co-option policy. Item 1. To consider applicants and to co-opt candidate. Item 2. Co-opted candidate to sign acceptance of office. Item 3. Consent form to receive the Council Summons and agenda electronically. Item 4. Declaration of Interests form to be completed and sent direct to BDC within 28 days.	Decision

26/118	All Members	<p>Planning Matters.</p> <p>Item 1. Planning updates. An appeal has been made to the Secretary of State against an enforcement notice issued by Braintree District Council on 2 September 2024. Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU. Awaiting decision - update.</p> <p>Item 2. New applications. Ref: 26/01032/TPO Description: Application to carry out works to trees protected by Tree Preservation Order: 19/2001-G1 - Removal of decaying oak tree stump and adjacent overgrown yew bush. Replace with a more suitable tree, due to its close proximity to the house. Location: Old Vicarage Church Road Gosfield Essex CO9 1UD</p> <p>To consider any other applications received in order to be able to meet deadline dates.</p>	Decision
26/119	All Members	<p>Financial Matters. Approve accounts for payment.</p>	Decision
26/120	All Members	<p>Accounts 2025/2026.</p> <p>Item 1. To accept the Internal Auditors Report. Item 2. To confirm reclaim for VAT 2025/2026. Item 3. Approval of Governance Statement for 2025/2026 prior to submission to the External Auditor.</p> <ol style="list-style-type: none"> 1. We have put in place arrangements for effective financial management during the year, and the preparation of the accounting statements. 2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness. 3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances. 4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations. 5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required. 6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems. 7. We took appropriate action on all matters raised in reports from internal and external audit. 8. We considered whether any litigation, liabilities or commitments, events, or transactions, occurring either during or after the year-end, have financial impact on this authority and, where appropriate, have included them in the accounting statements. Chairman and Clerk to sign. 9. (For local Councils only). Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts (not applicable). 10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review. Has made suitable arrangements for its IT and data management and has complied with proper practices in doing so. 	Decision

		<p>Item 4. Approval of Accounting Statements for 2025/2026 prior to submission to the External auditor. Chairman and RFO to sign.</p> <p>Item 5. Year End Bank Reconciliation for 2025/2026 prior to submission to the External Auditor. Chairman and Clerk to sign.</p> <p>Item 6. To confirm the notice of public rights and publication of annual governance and accountability return will be displayed between 24th June 2026 and 4th August 2026.</p>	
26/121	All Members	<p>Matters Arising.</p> <p>Item 1. Previous Minute No. 24/268 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, update by Cllr R. Edwards. To discuss and consider ownership of a possible septic tank.</p> <p>Item 2. Previous minute No. 24/268 Complaint letter to Clarion and BDC regarding affordable housing – update re Edmund Green.</p> <p>Item 3. Highways – 30mph/40mph sign down, (propped up in the hedge) along Braintree Road Ref: 2977068 Update by County Cllr.</p> <p>Item 4. Highways – Ref: 3829092 Overgrown vegetation, Hedingham Road – update by County Cllr.</p> <p>Item 5. Highways Noisy manhole surface/cover has been reported on 6th January to Essex County Council Highways ref: 4011284 The Street. Update – County Cllr.</p> <p>Item 6. Highways Noisy manhole surface cover also reported on 4/6/2026 ref 4043229 defective surface cover.</p> <p>Item 7. Highways - previously reported pothole, gully (noisy) surface broken up ref: 4015244 & 4037962 Outside Tye Beams, in The Street opposite the Limes still causing problems. Update by County Cllr.</p> <p>Item 8. Highways – reported manhole covers protruding up from the pavement Outside Tye Beams, in The Street Ref: 4037957 Update by County Cllr.</p> <p>Item 9. Highways - previously reported ref: 3602795 Blocked gully Halstead Road. Update by County Cllr.</p> <p>Item 10. Highway – road surface broken up near the war memorial reported 9/3/2026 ref: 4028882 Update by County Cllr.</p> <p>Item 11. Highways ref 4039670 reported 12/5/2026 Overhanging trees/hedges/brambles. Busy Main Braintree Road opposite Tye Beams. Difficult for pedestrians is use the pavement in this area (Children walking to School and the village) also danger for vehicles pulling out of the Lindens junction - visibility issues. Update by County Cllr.</p> <p>Item 12. Neighbourhood Plan – Update.</p> <p>Item 13. Previous minute no. 143 Quality Council Bronze Award – ongoing work in progress.</p> <p>Item 14. Meadway Development, Land West of Hedingham Road Community Land now known as West Field. Update relating to the transfer of the land as per the S106 agreement.</p> <p>Item 15. Previous minute no. 25/185 item 1 and item 4 – Allotments Improvements to existing water supply and rat treatment – update.</p> <p>Item 16. Playing Field Drainage – Update.</p> <p>Item 17. Car park – Update.</p> <p>Item 18. Previous minute Nos. 24/251, 24/270, 25/012, 25/030 26,052 Street Lights.</p> <p>Item 19. Previous minute no. 26/057 Access to The Lindens from The Limes – update.</p> <p>Item 20. Previous minute no. 26/058 Registering the Kings Head Pub as a community asset- update.</p>	Information

		<p>Item 21. Public Rights of Way, footpath 11 and 14 at the top of Meadway – update that new waymark discs have been installed on posts and that they will install metal Flags on each side of road Dec 26 - Jan 27 ref number 4024326.</p> <p>Item 22. Previous minute number 26/106 Item 2 Gosfield Nature Reserve – Access Gate from Halstead Road entrance – Update.</p> <p>Item 23. Previous minute number 26/108 Gosfield United Football Club Item 1 mobile bar area item 2 signage, and lockers – Update.</p>	
26/122	All Members	<p>To adopt New Council Documents/Policy.</p> <p>Item 1. Financial Regulations 2024 (New version issued by NALC to consider adoption).</p> <p>Item 2. Approve Standing Orders clause 18av - £90,000.00 Inc VAT</p> <p>Item 3. Biodiversity Policy.</p> <p>Item 4. IT Policy.</p>	Decision
26/123	All Members	<p>Children’s Play Area RoSPA report.</p> <p>To discuss and consider the RoSPA report.</p>	Decision
26/124	All Members	<p>Salt Bag Partnership 2026/2027.</p> <p>Do we require salt for the winter? deadline date to reply 21st July.</p>	Decision
26/125	All Members	<p>Trees in the Nature Reserve.</p> <p>Item 1. To discuss and consider quotes to remove three Sycamore trees suffering from sooty bark disease and a branch overhanging neighbouring structure.</p> <p>Item 2. Fallen trees lodge plantation/ nature reserve overhanging the footpaths, to discuss clearance.</p>	Decision
26/126	All Members	<p>Public Toilets.</p> <p>To discuss and consider the vandalism of the public toilets.</p>	Decision
26/127	All Members	<p>Allotments.</p> <p>To discuss the condition of the allotment plots.</p>	Decision
26/128	All Members	To receive reports from outside bodies, training courses, village representative, and Parish Council working groups.	Information
26/129	All Members	<p>Items for next agenda.</p> <p>Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</p>	Information
26/130	All Members	<p>Date of Next Meeting.</p> <p>Parish Council Meeting Monday 20th July 2026 (7.15pm) In the Pavilion</p> <p>17th August 2026</p> <p>21st September 2026</p> <p>19th October 2026</p> <p>16th November 2026</p> <p>14th December 2026</p>	Information

THIS NOTICE WAS ISSUED BY: Mrs Diane Jacob, Parish Clerk Gosfield Parish Council e-mail: parishclerk@gosfieldparishcouncil.org