

# GOSFIELD PARISH COUNCIL

[www.e-voice.org.uk/gosfield](http://www.e-voice.org.uk/gosfield)

10<sup>TH</sup> JUNE 2025

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING OF GOSFIELD PARISH COUNCIL TO BE HELD ON **MONDAY 16<sup>TH</sup> JUNE 2025** IN THE PAVILION, CHURCH ROAD, GOSFIELD AT **7.15PM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

DIANE JACOB  
PARISH CLERK

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
25/102	Chairman	<b>Welcome and Apologies for Absence.</b> Members are reminded that the LGA1972, s85 states that apologies must be received prior to a meeting.	Decision
25/103	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
25/104	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Public Participation policy and in accordance with Standing Orders is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
25/105	All Members	<b>County and District Councillors to address the members if present.</b> County Councillor Chris Siddall and District Councillor Peter Schwier	Information
25/106	All Members	<b>Minutes.</b> <b>Item 1.</b> To confirm receipt of the draft minutes of the Annual Parish meeting held on 19 <sup>th</sup> May 2025. <b>Item 4.</b> To confirm the minutes of the Annual Parish meeting held on 19 <sup>th</sup> May 2025. <b>Item 3.</b> To confirm receipt of the draft minutes of the Parish Council meeting held on 19 <sup>th</sup> May 2025. <b>Item 4.</b> To confirm the minutes of the Parish Council meeting held on 19 <sup>th</sup> May 2025.	Decision
25/107	All Members	<b>Co-option.</b> To confirm Gosfield Parish Council co-option policy. <b>Item 1.</b> To consider applicants and to co-opt candidate. <b>Item 2.</b> Co-opted candidate to sign acceptance of office. <b>Item 3.</b> Consent form to receive the Council Summons and agenda electronically. <b>Item 4.</b> Declaration of Interests form to be completed and sent direct to BDC within 28 days.	Decision
25/108	All Members	<b>Planning Matters.</b> <b>Item 1. Planning updates.</b> An appeal has been made to the Secretary of State against an enforcement	Decision

		<p>notice issued by Braintree District Council on 2 September 2024. Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU. Alleged Breach: Appeal against The unauthorised material change of use of the land for the siting of containers for storage purposes and the construction of an earth bund along the Eastern boundary. Awaiting decision - update.</p> <p><b>Local Plan</b> – Call for sites - Update.</p> <p><b>Item 2. New applications.</b></p> <p><b>Ref:</b> 06/2024/TPO</p> <p><b>Description:</b> To consider objections to a Tree Preservation Order</p> <p><b>Location:</b> Gosfield Wood, Gosfield Road, Braintree</p> <p>To consider any other applications received.</p>	
25/109	All Members	<p><b>Financial Matters.</b></p> <p>Approve accounts for payment.</p>	Decision
25/110	All Members	<p><b>Accounts 2024/2025.</b></p> <p><b>Item 1.</b> To accept the Internal Auditors Report.</p> <p><b>Item 2.</b> To confirm reclaim for VAT 2024/2025.</p> <p><b>Item 3.</b> Approval of Governance Statement for 2024/2025 prior to submission to the External Auditor.</p> <ol style="list-style-type: none"> <li>1. We have put in place arrangements for effective financial management during the year, and the preparation of the accounting statements.</li> <li>2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.</li> <li>3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.</li> <li>4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.</li> <li>5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.</li> <li>6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.</li> <li>7. We took appropriate action on all matters raised in reports from internal and external audit.</li> <li>8. We considered whether any litigation, liabilities or commitments, events, or transactions, occurring either during or after the year-end, have financial impact on this authority and, where appropriate, have included them in the accounting statements.</li> </ol> <p>Chairman and Clerk to sign.</p> <p><b>Item 4.</b> Approval of Accounting Statements for 2024/2025 prior to submission to the External auditor. Chairman and RFO to sign.</p> <p><b>Item 5.</b> Year End Bank Reconciliation for 2024/2025 prior to submission to the External Auditor. Chairman and Clerk to sign.</p> <p><b>Item 6.</b> To confirm the notice of public rights and publication of annual governance and accountability return will be displayed between 24<sup>th</sup> June 2025 and 4<sup>th</sup> August 2025.</p>	Decision
25/111	All Members	<p><b>Matters Arising from previous minutes.</b></p> <p><b>Item 1.</b> Previous Minute No. 24/268 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, update by Cllr R. Edwards.</p> <p><b>Item 2.</b> Previous minute No. 24/268 Complaint letter to Clarion and BDC regarding affordable housing – update re Edmund Green.</p> <p><b>Item 3.</b> Previous minute No. 24/129 Open Space land at the top of Meadway – access gate to knee high fencing (BDC) public rights of way concerns regarding footpath 11, replacement of trees and to discuss the transfer of land.</p> <p><b>Item 4. Highways</b> – White Lines. White lines on the edge of the road near the kerb from the Kings head pub down to the Limes. Reported to Highways ref numbers 373559, 3731561 and 2946334 – update by Cllr Siddall.</p> <p><b>Item 5. Highways</b> – Blocked gully/drains. Ref: 3766624, and 35321973 What three words: puffed.rival.nurtures - update by Cllr Siddall.</p>	Information

		<p><b>Item 6.</b> Highway – 30mph sign down along Braintree Road ref: 2977068 - update by Cllr Siddall.</p> <p><b>Item 7.</b> Car Park – Update by Cllr Willis.</p> <p><b>Item 8.</b> Skate Ramp previous minute 24/279 - Update</p> <p><b>Item 9.</b> Gosfield Nature Reserve previous minute no. 24/277- 5 Year Plan, item in the Grapevine and on website awaiting comments from members of the public – The school Children will be sending in letters - Update.</p> <p><b>Item 10.</b> Fairy trail in Gosfield Nature Reserve – update by Cllr Strudwick and possible grand opening event to be discussed.</p> <p><b>Item 11.</b> Allotments – Previous minute no. 25/033 update,</p> <p><b>Item 12.</b> Neighbourhood Plan – Previous minute no. 25/048 update by Cllr Willis.</p>	
25/112	All Members	<p><b>To adopt New Council Document/Policy.</b></p> <p><b>Item 1.</b> Financial Regulations 2024 (New version issued by NALC to consider adoption).</p> <p><b>Item 2.</b> Standing Orders 2025 (New version issued by NALC to consider adoption).</p>	Decision
25/113	All Members	<p><b>Street Lights.</b></p> <p>Previous minute No. 24/251, 24/270, 25/012 and 25/030</p> <p>To discuss and consider replacing the street lights with LED at a cost of £359.00 each.</p>	Decision
25/114	All Members	<p><b>Public Footpaths 15 and 22.</b></p> <p>To retract objection comments sent or attend a teams meeting with the Essex County Council Public Rights of Way Officer.</p>	Decision
25/115	All Members	<p><b>Braintree District Council – Changes to waste Services.</b></p> <p>Braintree District’s new collection method will start from 1st June <b>2026</b> and will include:</p> <ul style="list-style-type: none"> <li>• Three-weekly collection of general waste (the grey bins)</li> <li>• Alternate fortnightly collection of paper and card</li> <li>• Alternate fortnightly collection of glass bottles and jars, metals, plastics including film and food &amp; drink cartons</li> <li>• Weekly food waste collection</li> <li>• Fortnightly paid-for collection of garden waste</li> </ul> <p>The clear sacks that are currently used for mixed recycling will be replaced with two new wheeled bins – one for the paper &amp; card and one for the glass, metals etc</p> <p>A number of different options were considered; the final choice is considered to be:</p> <ul style="list-style-type: none"> <li>• The most efficient and effective way to collect the waste</li> <li>• Meeting the Government’s requirements of diverting bio-degradable waste to be recycled</li> <li>• Collecting more recycling from the kerbside</li> </ul> <p>In the meantime, there is a lot more information available on the BDC Council’s website <a href="https://www.braintree.gov.uk/proposedwastechanges">https://www.braintree.gov.uk/proposedwastechanges</a></p>	Information
25/116	All Members	<p><b>RoSPA.</b></p> <p>To discuss and consider the RoSPA report if received.</p>	Decision
25/117	All Members	<p><b>Wethersfield Airbase Scrutiny Committee</b></p> <p>To consider a grant of £250.00 to the Wethersfield Airbase Scrutiny Committee.</p>	Decision
25/118	All Members	<p>To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.</p>	Information
25/119	All Members	<p><b>Items for next agenda.</b></p> <p>Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</p>	Information
25/120	All Members	<p><b>Date of Next Meeting.</b></p> <p>Parish Council Meeting Monday 21<sup>st</sup> July (7.15pm)</p>	Information