

GOSFIELD PARISH COUNCIL

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15TH JUNE 2021

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF GOSFIELD PARISH COUNCIL TO BE HELD ON **MONDAY 21ST JUNE 2021** AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT **7.15PM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

(Subject to Covid 19 restrictions at the time)

The 50% rule will restrict the number of people allowed in the room and the Parish Council has the right to refuse entry if the Pavilion is full.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB
PARISH CLERK

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
21/105	Chairman	Welcome and Apologies for Absence.	Decision
21/106	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
21/107	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
21/108	All Members	County and District Councillors to address the members if present. County Councillor, District Councillor.	Information
21/109	All Members	Minutes. Item 1. To confirm the minutes of the Annual Parish Council meeting held on 24 th May 2021. Item 2. To confirm the minutes of the Parish Council Meeting held on 24 th May 2021.	Decision
21/110	All Members	Planning Matters. Item 1. Planning updates. Outline Permission Ref 17/01066/OUT Land To The West Of Hedingham Road, Gosfield. S106 Schedule 3 Clause 2 S106 agreement is between the developers and BDC, however, the Parish Council and the developers are in the process of consultations on the S106 agreement. – Update Ref: 20/02244/REM Location: Tennis Club Braintree Road Gosfield Essex CO9 1PR Description: Reserved matters (appearance, landscaping, layout & scale) pursuant to outline planning application ref: 19/00998/OUT - Erection of 5no. Dwellings with access and car park for Tennis Club.	Decision

		<p>Ref: 21/01753/REM Location: Woodstock Halstead Road Gosfield Essex CO9 1PE Description: Application for approval of Reserved Matters (appearance, landscaping, layout and scale) pursuant to outline planning permission 20/00611/OUT Erection of 1 no. new dwelling together with associated car parking, garden amenity space, and associated development.</p>	
21/111	All Members	<p>Accounts 2020/2021. Item 1. To accept Internal Auditors Report. Item 2. To confirm reclaim for VAT 2020/2021. Item 3. Approval of Governance Statement for 2020/2021 prior to submission to the Audit Commission. 1. We have put in place arrangements for effective financial management during the year, and the preparation of the accounting statements. 2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness. 3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances. 4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations. 5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required. 6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems. 7. We took appropriate action on all matters raised in reports from internal and external audit. 8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have financial impact on this authority and, where appropriate, have included them in the accounting statements. Chairman and Clerk to sign. Item 4. Approval of Accounting Statements for 2020/2021 prior to submission to the Audit commission. Chairman and RFO to sign. Item 5. Year End Bank Reconciliation for 2020/2021 prior to submission to the Audit Commission. Chairman and Clerk to sign. Item 6. To confirm the notice of public rights and publication of annual governance and accountability return will be displayed between 28th June 2021 and 6th August 2021.</p>	Decision
21/112	All Members	<p>Council Documents. Item 1. Strategic Risk Register to consider adoption. Item 2. Children's Play Area and seating check list to consider adoption. Item 3. Playing Field & Children's Play Area Risk Assessment to consider adoption.</p>	Decision
21/113	All Members	<p>Financial Matters. Approve accounts for payment.</p>	Decision
21/114	All Members	<p>Matters Arising from previous minutes. Item 1. Highways Issues update by Cllr Siddall, including the kerbs at Greenfields. Blocked drains through Gosfield, The Street Braintree Road reported on 2/9/20 to Highways ref 2678143. Item 2. Bus Shelter request, little or no hardstanding, request passed onto Highways – update by Cllr Siddall. Item 3. Previous minute no. 20/135 – Salt bin at the end of the Limes – update by Cllr Siddall. Item 4. Special Constables – update. Item 5. The Gosfield Community Shop – update. Item 6. Fund Raising for the pavilion update. Item 7. Local Pan – update. Item 8. E-mail Address – update. Item 9. Neighbourhood Plan – update by Cllr Bloomfield Item 10 Car Park - update Item 11. Previous Minute No. 20/011 - The Old Village sign – update, to consider quote for new one. Item 12. Previous Minute No. 21/027 Hedging.</p>	Information Decision

		To consider hedging the playing field, from the play area to Hall Drive, approximate cost of hedging only £1,400.00 to come out of the 2020/21 Pavilion and Playing Field repairs budget.	
21/115	All Members	RoSPA Report Parish Council members to discuss the report and approve any action required.	Decision
21/116	All Members	BDC Open Spaces Action Plan. To consider if any new items are required to be added to the BDC action plan.	Decision
21/117	All Members	Salt Bag Partnership Scheme for Winter 2021/22. Closing date is the 27 th July 2021 To consider if the Parish Council would like salt for the winter.	Decision
21/118	All Members	Playing Field Management Committee. Item 1. To hold a meeting to discuss the formal legal licence agreement for the playing field management committee to remain a separate organisation. Item 2. To receive a report from Cllr Hough, Cllr Pawsey or Cllr Bloomfield.	Information
21/119	All Members	Standing Orders. To consider to suspend Standing Orders as unable to acquire three quotes given the specialist nature of the next items.	Decision
21/120	All Members	Speed Camera. Previous minute number 20/227 Speed Watch. Cllr Moutard proposed to purchase another speed camera the Parish Council to consider contributing half (maximum £500.00) and an application to the Rowson Fund for the other half. As funding has now been granted by the Rowson Fund then the Parish Council to purchase a speed camera at a cost of no more than £1,000.00 as funding has been obtained to cover the full cost and to allow Gosfield Speed watch to use the asset.	Decision
21/121	All Members	Extension onto the Pavilion. To consider using existing architect to obtain building regulations. To reinstate Standing Orders.	Decision
21/122	All Members	Golf Fundraising Day. The Parish Council have been advised that Jeremy Patterson and Barrie Schulz have agreed to run a golf day, the proceeds from which are intended to be donated to the fund for the building of the Gosfield shop extension. Cllrs Hough and Edwards will be assisting with administration work, etc. A request has been made that Gosfield Parish Council administer the receipts and payments for the event but it is acknowledged that it will not be Parish Council moneys until the organisers formally donate the proceeds.	Decision
21/123	Cllr Pawsey	Letter to residents. To consider sending a letter to residents who are parking inconsiderately in Greenfields and Nuns Meadow (as emergency vehicles unable to pass) or to place an article in the Grapevine.	Decision
21/124	All Members	Gosfield in Bloom. To consider letting Gosfield in Bloom to continue filling their bowser from the pavilion water tap.	Decision
21/125	All Members	Ice Cream Bike. To consider a request to have an Ice Cream Bike in the playing field carpark to trade on Sunday afternoon from 12 noon until about 4 pm.	Decision
21/126	All Members	Charity Event. Enquiry for permission to hold a Nature Trail charity event on 17 th /18 July over a weekend proceeds to Coppafeel which is a breast cancer awareness charity.	Decision
21/127	Cllr Beavis	Highways. Priority list of highway improvements for Gosfield.	Decision
21/128	All Members	To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.	Information
21/129	All Members	Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information
21/130	All Members	Date of Next Meeting. Next Parish Council Meeting for 19 th July 2021.	Information