

GOSFIELD PARISH COUNCIL

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**Due to the Coronavirus and Government advice
this virtual meeting will be held by Microsoft Teams**

**Item 20/113 on the agenda - The Press and Public are invited to contact/send comments to the Parish Clerk
or if you would like to attend please send your e-mail address to the Clerk**

9TH JUNE 2020

DEAR COUNCILLOR

THE FORTHCOMING VIRTUAL PARISH COUNCIL MEETING, OF GOSFIELD PARISH COUNCIL TO BE HELD ON MONDAY 15TH JUNE 2020 AT 7.15PM FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.



DIANE JACOB
PARISH CLERK

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
20/111	Chairman	Welcome and Apologies for Absence.	Information/ Decision
20/112	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
20/113	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
20/114	All Members	County and District Councillors to address the members if present. County Councillor, District Councillor.	Information
20/115	All Members	Minutes. Item 1. To confirm the minutes of the Parish Council meeting and Annual Parish meeting held on 18 th May 2020. Item 2. To confirm the minutes of the Personnel Committee meeting held on 27 th May 2020.	Decision
20/116	All Members	Planning Matters. Item 1. Planning updates. Item 2. Planning applications and TPO. Ref: 20/00792/HH Description: Erection of a single storey rear extension- revised scheme Location: 1 De Vere Place Gosfield Essex CO9 1FJ	Decision
20/117	All Members	Accounts 2019/2020. Item 1. Chairman to read out Internal Auditors Report. Item 2. To confirm reclaim for VAT 2019/2020. Item 3. Approval of Governance Statement for 2019/2020 prior to submission to the Audit Commission. Chairman and Clerk to sign. 1. We have put in place arrangements for effective financial management during the year, and the preparation of the accounting statements.	Decision

		<p>2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.</p> <p>3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.</p> <p>4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.</p> <p>5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.</p> <p>6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.</p> <p>7. We took appropriate action on all matters raised in reports from internal and external audit.</p> <p>8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have financial impact on this authority and, where appropriate, have included them in the accounting statements.</p> <p>Item 4. Approval of Accounting Statements for 2019/2020 prior to submission to the Audit commission. Chairman and RFO to sign.</p> <p>Item 5. Year End Bank Reconciliation for 2019/2020 prior to submission to the Audit Commission. Chairman and Clerk to sign.</p> <p>Item 6. To confirm the notice of public rights and publication of annual governance and accountability return will be displayed between 22nd June 2020 and 31st July 2020.</p> <p>Item 7. To sign off the accounts for 2019/2020, Chairman and RFO to sign.</p>	
20/118	All Members	<p>Financial Matters. Approve accounts for payment.</p>	Decision
20/119	All Members	<p>Matters Arising from previous minutes. Item 1. Car Park – update. Item 2. Highways Issues update by Cllr Beavis, including the kerbs at Greenfields. Item 3. Bus Shelter request, little or no hardstanding, request passed onto Highways – update by Cllr Beavis. Item 4. Special Constables – update. Item 5. Neighbourhood Plan Working Group – update by Cllr Moutard. Item 6. Plans for extension onto the Pavilion into BDC Planning –Due to the Corona Virus Planning Office closed so no update. Item 7. Fund Raising – update by Cllr Bloomfield. Item 8. The Gosfield Community Shop – update. Item 9. Local Pan – update Item 10. Previous minute no. 20/075 - To carry out staff appraisals - update Item 11. Previous minute no. 20/074 - To consider and discuss the 5-year plan/project contract for the GNR with Westover Woodlands. Item 12. Previous minute no. 20/049 - Water Bowser Gosfield in the Bloom would like to purchase the water Bowser from the Parish Council. Item 13. Previous minute no. 20/050 - Picnic Bench at the GNR – update.</p>	Information / Decision
20/120	All Members	To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.	Decision
20/121	All Members	<p>Play area. Item 1. To discuss the RoSPA play safety report. Item 2. To discuss and consider a quotation for maintenance to the play area.</p>	Decision/ Information
20/122	All Members	<p>Salt Bag Partnership 2020/2021. To consider if the Parish Council would like to take part in the scheme.</p>	Decision
20/123	All Members	<p>Gosfield in Bloom. Request for cake stand/café</p>	Decision
20/124	All Members	<p>Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</p>	Information
20/125	All Members	<p>Date of Next Meeting. Parish Council Meeting Monday 20th July 2020 (7.15pm)</p>	Information