

GOSFIELD PARISH COUNCIL

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14TH JULY 2026

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING OF GOSFIELD PARISH COUNCIL TO BE HELD ON **MONDAY 20TH JULY 2026** IN THE PAVILION, CHURCH ROAD, GOSFIELD, AT **7.15PM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

DIANE JACOB

PARISH CLERK

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
26/136	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies must be received prior to a meeting.	Decision
26/137	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
26/138	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Public Participation policy and in accordance with Standing Orders is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
26/139	All Members	County and District Councillors to address the members if present. County Councillor Isi Rocha and District Councillor Peter Schwier.	Information
26/140	All Members	Minutes. Item 1. To confirm receipt of the draft minutes of the Parish Council meeting held on 22 nd June 2026. Item 2. To confirm the minutes of the Parish Council meeting held on 22 nd June 2026 are a true and accurate record. Item 3. To confirm receipt of the draft minutes of the Extraordinary Parish Council meeting held on 13 th July 2026. Item 4. To confirm the minutes of the Extraordinary Parish Council meeting held on 13 th July 2026 are a true and accurate record.	Decision
26/141	All Members	Co-option Two Cllr Vacancies. To confirm Gosfield Parish Council co-option policy. Item 1. To consider applicant and to co-opt candidates. Item 2. Co-opted candidates to sign acceptance of office. Item 3. Consent form to receive the Council Summons and agenda electronically. Item 4. Declaration of Interests form to be completed and sent direct to BDC within 28 days.	Decision

26/142	All Members	Planning Matters. Item 1. Planning updates. An appeal has been made to the Secretary of State against an enforcement notice issued by Braintree District Council on 2 September 2024. Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU. Awaiting decision - update. Item 2. New applications. Ref: 26/01548/HH Description: Proposed 2 No. front & 1 No. rear dormers & removal of chimney. Alterations to fenestration, addition of cladding at first floor, new raised rear patio & replacement garage. Location: 31 Highlands Gosfield Essex CO9 1PH To consider any other applications received in order to be able to meet deadline dates.	Decision
26/143	All Members	Financial Matters. Item 1. Approve accounts for payment. Item 2. To approve the quarterly bank reconciliation.	Decision
26/144	All Members	Matters Arising. Item 1. Previous Minute No. 24/268 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve. Item 2. Previous minute No. 24/268 Complaint letter to Clarion and BDC regarding affordable housing – update re Edmund Green. Item 3. Highways Noisy manhole surface/cover has been reported on 6th January to Essex County Council Highways ref: 4011284 The Street. What three words hypocrite mainly stiff Item 4. Highways Noisy manhole surface cover also reported on 4/6/2026 ref 4044993 near Kings Head triangle. What three words skirting contents pictured Item 5. Highways – reported manhole covers protruding up from the pavement Outside Tye Beams, in The Street Ref: 4037957 Update by County Cllr. Item 6. Highways - previously reported ref: 3602795 Blocked gully Halstead Road. Update by County Cllr. Item 7. Highway – road surface broken up near the war memorial reported 9/3/2026 ref: 4028882 Update by County Cllr. Item 8. Highways ref 4039670 reported 12/5/2026 Overhanging trees/hedges/brambles. Busy Main Braintree Road opposite Tye Beams. Difficult for pedestrians to use the pavement in this area also danger for vehicles pulling out of the Lindens junction - visibility issues. Update by County Cllr. Item 9. Highways ref 402774 – Kerb defects, Meadway update by County Cllr. Item 10. Neighbourhood Plan – Update. Item 11. Previous minute no. 25/143 Quality Council Bronze Award – ongoing work in progress. Item 12. Car park – Update. Item 13. Previous minute Nos. 24/251, 24/270, 25/012, 25/030 26,052 Street Lights. Item 14. Previous minute no. 26/057 Access to The Lindens from The Limes – update. Item 15. Previous minute no. 26/058 Registering the Kings Head Pub as a community asset- update.	Information

		Item 16. Public Rights of Way, footpath 11 and 14 at the top of Meadway – update that new waymark discs have been installed on posts and that they will install metal Flags on each side of road Dec 26 - Jan 27 ref number 4024326. Item 17. Previous minute number 26/106 Item 2 Gosfield Nature Reserve – Access Gate from Halstead Road entrance – Update. Item 18. Previous minute number 26/108 Gosfield United Football Club Item 1 mobile bar area item 2 signage, item 3 lockers – Update. Item 19. Previous minute number 26/107 item 2 update on tree sculptures in the play area.	
26/145	All Members	To adopt New Council Documents/Policy. To discuss and consider adopting an Action Plan for 2026/2027.	Decision
26/146	All Members	Open Space land at the top of Meadway. Item 1. Update. Meadway Development, Land West of Hedingham Road Community Land now known as West Field. Update relating to the transfer of the land as per the S106 agreement. Item 2. Once the Parish Council owns the land to consider erecting bollards at the top near new path. Item 3. Once the Parish Council owns the land to consider erecting a sign stating, “Dogs must be kept under control at all times”. Item 4. Once the Parish Council owns the land to consider granting permission for a resident to maintain the flower borders.	Decision
26/147	All Members	Community Bicycle Pump Track. To discuss and consider a request from a member of the public: - For a community bicycle pump track that would provide a safe, purpose-built facility for young people and adults to enjoy cycling, develop bike-handling skills, and participate in healthy outdoor activity. It is a facility that can be enjoyed by riders of all ages and abilities, from children learning to ride a bike through to experienced mountain bikers and BMX riders a pump track would be a fantastic addition to Gosfield, providing a positive outlet for young people, encouraging exercise, and reducing the need for riders to create unofficial trails and jumps.	Decision
26/148	All Members	Gosfield Scout Group. To discuss that the Gosfield Scout Group is disbanding. Braintree District Scout Group are suggesting 'Ownership of the sheds will transfer to District which can then be offered for community use to the Parish Council i.e fete etc, District Scout group will put in place a user agreement and then at a time if a group reopened in Gosfield would have them still and could take them back.'	Decision
26/149	All Members	Allotments. To discuss the condition of the allotment plots update by Cllr R. Edwards and Cllr Strudwick. Previous minute no. 25/185 item 1 and item 4 – Allotments Improvements to existing water supply and rat treatment – update. To discuss removing the existing notice board at the allotments, and to consider moving the one near the playing field (left hand side of entrance) to the allotments.	Decision
26/150	All Members	Gosfield Nature Reserve. Item 1. To discuss fencing at the rear of two properties in Greenfields. Item 2. To approve application for grants for the continued project works at the GNR as outlined in the 5 year plan.	Decision
26/151	All Members	Public Toilets. To discuss and consider the opening times of the public toilets on 15/16 August for the Beer festival event.	Decision

26/152	All Members	Car park 1. To consider quotations for the post and rail fencing between the new car park and the ha-ha ditch 2. To consider quotations for yellow lining of disabled area, children's area and other minor markings in the car park 3. To consider purchase of planters for the car park to designate entry area and other areas 4. To authorise purchase of minor items for the car park, eg signage, drop down post, etc 5. To agree to apply to the Rowson Trust and Gosfield Community Shop for the pledges made in respect of the car park 6. To agree delegation of the approval of D Radley's final account for the car park to Councillors Waters, Edwards and Strudwick and to authorise payment of invoice once approved.	Decision
26/153	All Members	To receive reports from outside bodies, training courses, village representative, and Parish Council working groups.	Information
26/154	All Members	Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information
26/155	All Members	Date of Next Meeting. 17 th August 2026 Parish Council Meetings (7.15pm) In the Pavilion 21 st September 2026, 19 th October 2026, 16 th November 2026	Information

THIS NOTICE WAS ISSUED BY: Mrs Diane Jacob, Parish Clerk Gosfield Parish Council e-mail: parishclerk@gosfieldparishcouncil.org