

GOSFIELD PARISH COUNCIL

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15TH JULY 2025

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING OF GOSFIELD PARISH COUNCIL TO BE HELD ON **MONDAY 21ST JULY 2025** IN THE PAVILION, CHURCH ROAD, GOSFIELD AT **7.15PM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

DIANE JACOB

PARISH CLERK

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
25/128	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies must be received prior to a meeting.	Decision
25/129	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
25/130	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Public Participation policy and in accordance with Standing Orders is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
25/131	All Members	County and District Councillors to address the members if present. County Councillor Chris Siddall and District Councillor Peter Schwier	Information
25/132	All Members	Minutes. Item 1. To confirm receipt of the draft minutes of the Parish Council meeting held on 16 th June 2025. Item 2. To confirm the minutes of the Parish Council meeting held on 16 th June 2025. Item 3. To confirm receipt of the draft minutes for the Personnel Committee meeting held on 8 th July 2025. Item 4. To confirm the minutes of the Parish Council meeting held on 8 th July 2025.	Decision
25/133	All Members	Co-option. To confirm Gosfield Parish Council co-option policy. Item 1. To consider applicants and to co-opt candidate. Item 2. Co-opted candidate to sign acceptance of office. Item 3. Consent form to receive the Council Summons and agenda electronically. Item 4. Declaration of Interests form to be completed and sent direct to BDC within 28 days.	Decision
25/134	All Members	Planning Matters. Item 1. Planning updates. An appeal has been made to the Secretary of State against an enforcement	Decision

		<p>notice issued by Braintree District Council on 2 September 2024. Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU. Alleged Breach: Appeal against The unauthorised material change of use of the land for the siting of containers for storage purposes and the construction of an earth bund along the Eastern boundary. Awaiting decision - update.</p> <p>Local Plan – Call for sites - Update.</p> <p>Item 2. New applications.</p> <p>Ref: 25/01434/FUL</p> <p>Description: Retention of conversion and extension of swimming pool changing rooms to 1No. residential dwelling, erection of wellness room, outbuildings and associated landscaping / access.</p> <p>Location: Dwelling At Shardlowes Farm Hedingham Road Gosfield</p> <p>To consider any other applications received in order to be able to meet deadline dates.</p>	
25/135	All Members	<p>Financial Matters.</p> <p>Item 1. To approve accounts for payment.</p> <p>Item 2. To note and discuss the Payroll Provider invoice has increased.</p> <p>Item 3. To approve the quarterly bank reconciliation.</p>	Decision
25/136	All Members	<p>Matters Arising from previous minutes.</p> <p>Item 1. Previous Minute No. 24/268 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, update by Cllr R. Edwards.</p> <p>Item 2. Previous minute No. 24/268 Complaint letter to Clarion and BDC regarding affordable housing – update re Edmund Green.</p> <p>Item 3. Previous minute No. 24/129 Open Space land at the top of Meadoway – access gate to knee high fencing (BDC) public rights of way concerns regarding footpath 11, replacement of trees and to discuss the transfer of land.</p> <p>Item 4. Highways – Speed limit relating to Gosfield Road as discussed with Tom Cunningham previous minute number 24/264 update by Cllr Siddall</p> <p>Item 5. Highways – White Lines. White lines on the edge of the road near the kerb from the Kings head pub down to the Limes. Reported to Highways ref numbers 373559, 3731561 and 2946334 – update by Cllr Siddall.</p> <p>Item 6. Highways – Blocked gully/drains. Ref: 3766624, and Ref: 35321973 What three words: puffed.rival.nurtures - update by Cllr Siddall.</p> <p>Item 7. Highways – 30mph sign down along Braintree Road Ref: 2977068- update by Cllr Siddall.</p> <p>Item 8. Highways – Pothole Church Road entrance/exit to carpark Ref: 2891314 – update by Cllr Siddall.</p> <p>Item 9. Highways – Ref: 3829092 Overgrown vegetation, Hedingham Road – update by Cllr Siddall.</p> <p>Item 10. Car Park – Update by Cllr Willis.</p> <p>Item 11. Neighbourhood Plan – Previous minute no. 25/048 update by Cllr Willis.</p> <p>Item 12. Skate Ramp previous minute 24/279 – Update.</p> <p>Item 13. Previous minute no. 25/109 Possible water leak at the community garden.</p> <p>Item 14. Fairy trail in Gosfield Nature Reserve – update by Cllr Strudwick.</p>	Information
25/137	All Members	<p>To adopt New Council Document/Policy.</p> <p>Item 1. Financial Regulations 2024 (New version issued by NALC to consider adoption).</p>	Decision

		Item 2. Standing Orders 2025 (New version issued by NALC to consider adoption).	
25/138	All Members	Street Lights. Previous minute No. 24/251, 24/270, 25/012 and 25/030 To discuss and consider replacing the street lights with LED at a cost of £359.00 each.	Decision
25/139	All Members	Gosfield Nature Reserve 5 Year Management Plan. Previous minute no. 24/277, 25 /111 item 9. Meeting held with Westover Woodlands - Update by Cllr Strudwick and Cllr R. Edwards	Decision
25/140	All Members	Allotments. Item 1. Previous minute no. 25/033 and 25/136 meeting held with allotment holders and update by Cllr R. Edwards and Cllr Strudwick, to discuss improvements to the existing water supply. Item 2. To discuss and consider amendments to the tenancy agreement eg. Item 12 Livestock. Item 3. To discuss and consider granting permission for the allotment holders to set up a group between themselves, to agree a nominated person and for existing tenants to contact that person if they wish to join the group in compliance with GDPR, in order to further the aims of the allotments Item 4. To consider quotes for rat treatment at the allotments if received.	Decision
25/141	All Members	RoSPA. To discuss and consider the recommendations in the RoSPA annual report.	Decision
25/142	All Members	Parking Issues Greenfields and Edmund Green. Parking issues along Greenfields junction onto Braintree Road and Edmund Green Junction onto Braintree Road – late evenings and at weekends junctions' visibility are being blocked, cars parked onto pavements not enough room for a pram/pushchair or mobility scooters – concern regarding an Ambulance or Fire Engine trying to get into and out of these roads. To therefore discuss and consider placing parking restrictions on these roads.	Decision
25/143	All Members	Quality Council Bronze Award. To discuss and consider if Gosfield Parish Council would like to work towards obtaining the Quality Council bronze award at a registration cost of £130.00.	Decision
25/144	All Members	To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.	Information
25/145	All Members	Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information
25/146	All Members	Date of Next Meeting. Parish Council Meeting Monday 18 th August (7.15pm)	Information

THIS NOTICE WAS ISSUED BY: Mrs Diane Jacob, Parish Clerk Gosfield Parish Council e-mail: parishclerk@gosfieldparishcouncil.org