

GOSFIELD PARISH COUNCIL

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13TH JANUARY 2026

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING OF GOSFIELD PARISH COUNCIL TO BE HELD ON **MONDAY 19TH JANUARY 2026** IN THE **BERNARD BROOKS COMMITTEE ROOM IN THE MAURICE ROWSON VILLAGE HALL, CHURCH ROAD GOSFIELD AT 7.15PM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

DIANE JACOB

PARISH CLERK

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
26/001	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies must be received prior to a meeting.	Decision
26/002	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
26/003	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Public Participation policy and in accordance with Standing Orders is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
26/004	All Members	County and District Councillors to address the members if present. County Councillor Chris Siddall and District Councillor Peter Schwier.	Information
26/005	All Members	Minutes. Item 1. To confirm receipt of the draft minutes of the Parish Council meeting held on 15 th December 2025. Item 2. To confirm the minutes of the Parish Council meeting held on 15 th December 2025.	Decision
26/006	All Members	Co-option Two Cllr Vacancies. To confirm Gosfield Parish Council co-option policy. Item 1. To consider applicants and to co-opt candidate. Item 2. Co-opted candidate to sign acceptance of office. Item 3. Consent form to receive the Council Summons and agenda electronically. Item 4. Declaration of Interests form to be completed and sent direct to BDC within 28 days.	Decision
26/007	All Members	Planning Matters. Item 1. Planning updates. An appeal has been made to the Secretary of State against an enforcement notice issued by Braintree District Council on 2 September	Decision

		<p>2024. Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU. Alleged Breach: Appeal against The unauthorised material change of use of the land for the siting of containers for storage purposes and the construction of an earth bund along the Eastern boundary. Awaiting decision - update.</p> <p>Item 2. New applications. Ref: 25/02856/TPOCON Description: Notice of intent to carry out works to trees in a Conservation Area: Fell Holly tree Location: Car Park At The Pavilion Church Road Gosfield Essex CO9 1TL (For information only).</p> <p>To consider any other applications received in order to be able to meet deadline dates.</p>	
26/008	All Members	<p>Financial Matters.</p> <p>Item 1. Approve accounts for payment</p> <p>Item 2. To approve the quarterly bank reconciliation.</p>	Decision
26/009	All Members	<p>Matters Arising from previous minutes.</p> <p>Item 1. Previous Minute No. 24/268 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, update by Cllr R. Edwards.</p> <p>Item 2. Previous minute No. 24/268 Complaint letter to Clarion and BDC regarding affordable housing – update re Edmund Green.</p> <p>Item 3.</p> <p>Item 4. Highways – Blocked gully/drains. Ref: 3766624, and Ref: 35321973 What three words: puffed.rival.nurtures - update by Cllr Siddall.</p> <p>Item 5. Highways – 30mph/40mph sign down, (propped up in the hedge) along Braintree Road Ref: 2977068- update by Cllr Siddall.</p> <p>Item 6. Highways – Ref: 3829092 Overgrown vegetation, Hedingham Road – update by Cllr Siddall.</p> <p>Item 7. Highways – Ref: 2991483 Potholes junction at Hall Drive.</p> <p>Item 8. Highways - Ref: 2997676 The Street, outside the school, near Halstead Road junction – What three words: //constants.valid.scouted (Works completed and failed new ref number 4003110 reported again).</p> <p>Item 9. Highways Pothole, Braintree Road opposite tennis courts left hand side going down the hill going towards Gosfield New Ref: 4003112.</p> <p>Item 10. Highways issues raised at September Parish Council meeting blocked drains/gullies throughout the village from Russell Road to Halstead Road 27 are blocked solid and need digging out and near Shardlowes Farm to Petersfield Lane 33 are blocked. Reply from Essex Highways have confirmed that they will be visiting site to assess the gulleys here. If they haven't been cleaned and are full, they will be added to the ad hoc jetting list.</p> <p>Item 11. Highways Noisy manhole surface/cover has been reported on 6th January to Essex County Council Highways ref: 4011284 The Street.</p> <p>Item 12. Neighbourhood Plan – Update.</p> <p>Item 13. Previous minute no. 143 Quality Council Bronze Award – Update See item 26/010.</p> <p>Item 14. Previous minute no. 25/185 item 1 and item 4 – Allotments Improvements to existing water supply and rat treatment – update.</p>	Information

26/010	All Members	To adopt New Council Documents/Policy. Item 1. Financial Regulations 2024 (New version issued by NALC to consider adoption). Item 2. Standing Orders 2025 (New version issued by NALC to consider adoption).	Decision
26/011	All Members	Street Lights. Previous minute Nos. 24/251, 24/270, 25/012 and 25/030 To discuss and consider replacing the street light bulbs with LED at a cost of £359.00 each.	Decision
26/012	All Members	Allotments. Previous minute no. 25/033, 25/136, 25/140, 25/163 To discuss and consider granting permission for the allotment holders to set up a constitution for the Gosfield Allotment Gardens Association. To discuss and consider the draft constitution, update.	Decision
26/013	All Members	Open Space land at the top of Meadoway. Item 1. Update, to consider setting up a working group. Item 2. Once the Parish Council owns the land to consider erecting a sign stating, "Dogs must be kept under control at all times". Item 3. Once the Parish Council owns the land to consider installing a dog poo bin and dog poo bag dispenser. Item 4. Once the Parish Council owns the land to consider granting permission for a resident to maintain the flower borders.	Decision
26/014	All Members	Car Park. Update, to discuss and consider car park fencing and drainage.	Decision
26/015	All Members	Public Toilets. Due to vandalism over the Christmas Holiday (The Police have the CCTV footage and are investigating) to discuss damage and consider opening and closing times.	Decision
26/016	All Members	Gosfield Nature Reserve. Update. Item 1. To discuss the Fairy Trail. Item 2. To discuss the projects of works, funding and to consider approval to purchase materials.	Information /Decision
26/017	All Members	To receive reports from outside bodies, training courses, village representative, and Parish Council working groups.	Information
26/018	All Members	Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information
26/019	All Members	Date of Next Meeting. Parish Council Meeting Monday 16 th February 2026 (7.15pm) In the Bernard Brooks committee room in the Maurice Rowson Village Hall.	Information

THIS NOTICE WAS ISSUED BY: Mrs Diane Jacob, Parish Clerk Gosfield Parish Council e-mail: parishclerk@gosfieldparishcouncil.org