

# GOSFIELD PARISH COUNCIL

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10<sup>TH</sup> FEBRUARY 2026

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING OF GOSFIELD PARISH COUNCIL TO BE HELD ON **MONDAY 16<sup>TH</sup> FEBRUARY 2026** IN THE **BERNARD BROOKS COMMITTEE ROOM IN THE MAURICE ROWSON VILLAGE HALL**, CHURCH ROAD GOSFIELD AT **7.15PM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

DIANE JACOB  
PARISH CLERK

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
26/020	Chairman	<b>Welcome and Apologies for Absence.</b> Members are reminded that the LGA1972, s85 states that apologies must be received prior to a meeting.	Decision
26/021	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
26/022	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Public Participation policy and in accordance with Standing Orders is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
26/023	All Members	<b>County and District Councillors to address the members if present.</b> County Councillor Chris Siddall and District Councillor Peter Schwier.	Information
26/024	All Members	<b>Minutes.</b> <b>Item 1.</b> To confirm receipt of the draft minutes of the Parish Council meeting held on 19 <sup>th</sup> January 2026. <b>Item 2.</b> To confirm the minutes of the Parish Council meeting held on 19 <sup>th</sup> January 2026.	Decision
26/025	All Members	<b>Co-option Two Cllr Vacancies.</b> To confirm Gosfield Parish Council co-option policy. <b>Item 1.</b> To consider applicants and to co-opt candidate. <b>Item 2.</b> Co-opted candidate to sign acceptance of office. <b>Item 3.</b> Consent form to receive the Council Summons and agenda electronically. <b>Item 4.</b> Declaration of Interests form to be completed and sent direct to BDC within 28 days.	Decision

26/026	All Members	<p><b>Planning Matters.</b></p> <p><b>Item 1. Planning updates.</b></p> <p>An appeal has been made to the Secretary of State against an enforcement notice issued by Braintree District Council on 2 September 2024. Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU. Awaiting decision - update.</p> <p><b>Item 2. New applications.</b></p> <p><b>Ref:</b> 26/00143/TPOCON  <b>Description:</b> Notice of intent to carry out works to trees in a Conservation Area: T1 - Lime - Deadwood clean and removal of any branches near power line (up to 1m).  <b>Location:</b> 2 The Lindens Gosfield Halstead Essex CO9 1GW</p> <p><b>Ref:</b> 26/00224/TPOCON  <b>Description:</b> Notice of intent to carry out works to carry out works to tree in a Conservation Area.  Walnut (T1) crown reduction of 3m back to the previous cuts where possible to leave a suitable growth point, is in need of a reduction to maintain a sensible size and reduce risk of failure from excessive end weight.  <b>Location:</b> Saltdean Kings Head Field Gosfield Essex CO9 1TN</p> <p><b>Ref:</b> 26/00294/TPO  <b>Description:</b> Notice of intent to carry out works to tree protected by Tree Preservation Order 3/87 - T1 Lime (T1) crown clean to remove crossing/ rubbing branches and reduce epicormic growth by 50% crown lift to 6m (sprout removal only)  <b>Location:</b> 5 Highgates Church Road Gosfield Essex CO9 1TL</p> <p>To consider any other applications received in order to be able to meet deadline dates.</p>	Decision
26/027	All Members	<p><b>Play Area.</b></p> <p>Old chains and seats removed - new chains required for the toddler swings.  To supply and install 2 sets of stainless-steel chains onto the existing swing hangers and cradle seats £418.65. + VAT  Two new cradle seats also required, they are £225.00 each plus VAT, (£450.00 for both) as the new chains cannot be fitted to existing.</p>	Decision
26/028	All Members	<p><b>Financial Matters.</b></p> <p>Approve accounts for payment.</p>	Decision
26/029	All Members	<p><b>Matters Arising from previous minutes.</b></p> <p><b>Item 1.</b> Previous Minute No. 24/268 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, update by Cllr R. Edwards.</p> <p><b>Item 2.</b> Previous minute No. 24/268 Complaint letter to Clarion and BDC regarding affordable housing – update re Edmund Green.</p> <p><b>Item 3.</b> Highways – Blocked gully/drains. Ref: 3766624, and Ref: 35321973 What three words: puffed.rival.nurtures – no update by Cllr Siddall – ongoing.</p> <p><b>Item 4.</b> Highways – 30mph/40mph sign down, (propped up in the hedge) along Braintree Road Ref: 2977068- no update by Cllr Siddall – ongoing.</p> <p><b>Item 5.</b> Highways – Ref: 3829092 Overgrown vegetation, Hedingham Road – no update by Cllr Siddall – ongoing.</p> <p><b>Item 6.</b> Highways – Ref: 2991483 Potholes junction at Hall Drive – no update – ongoing (lots in the area and now in a very bad state)</p>	Information

		<p><b>Item 7.</b> Highways - issues raised at September Parish Council meeting blocked drains/gullies throughout the village from Russell Road to Halstead Road 27 are blocked solid and need digging out and near Shardlowes Farm to Petersfield Lane 33 are blocked solid. We understand that Essex Highways have unblocked some but there are still a large number which have not been cleared, Cllr Siddal to chase up.</p> <p><b>Item 8.</b> Highways Noisy manhole surface/cover has been reported on 6th January to Essex County Council Highways ref: 4011284 The Street. No update – Cllr Siddal to chase.</p> <p><b>Item 9.</b> Highways - previously reported pothole, gully (noisy) surface broken up ref: 4015244 Outside Tye Beams, in The Street opposite the Limes still causing problems Cllr Siddal to chase.</p> <p><b>Item 10.</b> Highways - previously reported ref: 3602795 Blocked gully Halstead Road.</p> <p><b>Item 11.</b> Highways – pothole Braintree Road ref: 4018425 opposite Petersfield Lane turning. (Resident damaged wheel and will be making a claim to Essex County Council Highways 2/2/2026).</p> <p><b>Item 12.</b> Highways – Cllr Siddal to advise cost of a new zebra crossing if paid for by the Parish Council.</p> <p><b>Item 13.</b> Public Toilets – vandalism update.</p> <p><b>Item 14.</b> Neighbourhood Plan – Update.</p> <p><b>Item 15.</b> Previous minute no. 143 Quality Council Bronze Award – ongoing work in progress.</p> <p><b>Item 16.</b> Previous minute no. 25/185 item 1 and item 4 – Allotments Improvements to existing water supply and rat treatment – update.</p> <p><b>Item 17.</b> Gosfield Nature Reserve – update.</p> <p><b>Item 18.</b> Update on the new gate installed at public footpath 23.</p>	
26/030	All Members	<p><b>To adopt New Council Documents/Policy.</b></p> <p>Financial Regulations 2024 (New version issued by NALC to consider adoption).</p>	Decision
26/031	All Members	<p><b>Street Lights.</b></p> <p>Previous minute Nos. 24/251, 24/270, 25/012 and 25/030</p> <p>To discuss and consider replacing the street light bulbs with LED at a cost of £359.00 each.</p>	Decision
26/032	All Members	<p><b>Allotments.</b></p> <p>Previous minute no. 25/033, 25/136, 25/140, 25/163 To discuss and consider granting permission for the allotment holders to set up a constitution for the Gosfield Allotment Gardens Association.</p> <p>To discuss and consider the draft constitution, update.</p>	Decision
26/033	All Members	<p><b>Open Space land at the top of Meadway.</b></p> <p><b>Item 1.</b> Update.</p> <p><b>Item 2.</b> Once the Parish Council owns the land to consider erecting bollards at the top near new path.</p> <p><b>Item 3.</b> Once the Parish Council owns the land to consider erecting a sign stating, “Dogs must be kept under control at all times”.</p> <p><b>Item 4.</b> Once the Parish Council owns the land to consider granting permission for a resident to maintain the flower borders.</p>	Decision
26/034	All Members	<p><b>Picnic Bench.</b></p> <p>To consider the purchase of a Clifton picnic table at a cost of £686.94 plus VAT plus installation cost, near the new skate ramp.</p>	Decision
26/035	All Members	<p><b>Car Park.</b></p> <p>Update and to discuss and consider car park fencing.</p>	Decision

26/036	All Members	<b>Playing Field at the Recreation Ground Church Road Gosfield.</b> Improvements to drainage on the Playing Field at the Recreation Ground Church Road Gosfield. To approve a scheme for drainage of the playing field and consider quotations received for these works and, if felt appropriate, approve works subject to obtaining consent from Braintree District Council that the works will qualify for Section 106 funding. Note: It is recommended by the working party that these works are carried out prior to any works being undertaken on the car park resurfacing	Decision
26/037	All Members	<b>Fairy Trail Map.</b> To discuss and consider the size, design/layout of the fairy trail map.	Decision
26/038	All Members	<b>Indoor Gym Facility for Teenagers in Gosfield.</b> To discuss and consider indoor gym facilities.	Decision
26/039	All Members	<b>Access to The Lindens from The Limes.</b> To discuss access.	Decision
26/040	All Members	To receive reports from outside bodies, training courses, village representative, and Parish Council working groups.	Information
26/041	All Members	<b>Items for next agenda.</b> Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information
26/042	All Members	<b>Date of Next Meeting.</b> <b>Item 1.</b> Parish Council Meeting Monday 16 <sup>th</sup> March 2026 (7.15pm) In the Pavilion, Church Road, Gosfield CO9 1TL. <b>Item 2.</b> Parish Council Annual Parish Assembly (Village Meeting) 23 <sup>rd</sup> March 2026 (7.15pm in the Pavilion, Church Road, Gosfield CO9 1TL. <b>Item 3.</b> To consider changing the May Parish Council meeting date to Monday 11 <sup>th</sup> May.	Information Decision

THIS NOTICE WAS ISSUED BY: Mrs Diane Jacob, Parish Clerk Gosfield Parish Council      e-mail: [parishclerk@gosfieldparishcouncil.org](mailto:parishclerk@gosfieldparishcouncil.org)