

GOSFIELD PARISH COUNCIL

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9TH DECEMBER 2025

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING OF GOSFIELD PARISH COUNCIL TO BE HELD ON **MONDAY 15TH DECEMBER 2025** IN THE PAVILION, CHURCH ROAD, GOSFIELD AT **7.15PM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

DIANE JACOB

PARISH CLERK

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
25/239	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies must be received prior to a meeting.	Decision
25/240	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
25/241	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Public Participation policy and in accordance with Standing Orders is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
25/242	All Members	County and District Councillors to address the members if present. County Councillor Chris Siddall and District Councillor Peter Schwier	Information
25/243	All Members	Minutes. Item 1. To confirm receipt of the draft minutes of the Parish Council meeting held on 17 th November 2025. Item 2. To confirm the minutes of the Parish Council meeting held on 17 th November 2025.	Decision
25/244	All Members	Co-option Two Cllr Vacancies. To confirm Gosfield Parish Council co-option policy. Item 1. To consider applicants and to co-opt candidate. Item 2. Co-opted candidate to sign acceptance of office. Item 3. Consent form to receive the Council Summons and agenda electronically. Item 4. Declaration of Interests form to be completed and sent direct to BDC within 28 days.	Decision
25/245	All Members	Planning Matters. Item 1. Planning updates. An appeal has been made to the Secretary of State against an enforcement notice issued by Braintree District Council on 2 September	Decision

		<p>2024. Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU. Alleged Breach: Appeal against The unauthorised material change of use of the land for the siting of containers for storage purposes and the construction of an earth bund along the Eastern boundary. Awaiting decision - update.</p> <p>Enforcement Case 20/00117/UBW3: Planning ref: 20/00915/FUL Oaklands Shardlowes Farm. Update by BDC on 17 August 2025. The planning history at this location shows that an enforcement investigation was raised in March 2020 under reference 20/00117/UBW3 in order to investigate a building which had been constructed without the benefit of planning consent. A planning application was subsequently received and refused and an appeal to the planning inspectorate followed, this was dismissed favouring the Council's position. The enforcement history indicates that formal enforcement action was not supported by the Planning Development Manager in this instance, therefore the building has become time barred from enforcement action under section 171b Town & Country Planning Act 1990 rendering it lawful, the enforcement investigation was closed accordingly. Update by District Cllr Schwier</p> <p>Item 2. New applications. Ref: 25/02644/TPOCON Description: Notice of intent to carry out works to trees in a Conservation Area- Poplar (T1) fell to a stump Sycamore (T2) fell to a stump Location: Trees Church Road Gosfield Essex CO9 1TL</p> <p>Ref: 25/02716/HH Description: Timber framed garden room. Location: 5 Elizabeth Place Gosfield Essex CO9 1UU</p> <p>To consider any other applications received in order to be able to meet deadline dates.</p>	
25/246	All Members	<p>Financial Matters. To approve accounts for payment.</p>	Decision
25/247	All Members	<p>Budget/Precept for 2026/2027. As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary interest. To participate in the setting of a budget and precept for the Council, the councillors will require a dispensation, and for this purpose, Gosfield Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the budget and precept.</p>	Decision
25/248	All Members	<p>Budget/Precept for 2026/2027. Item 1. To set the Budget for 2026/2027. Item 2. To set the Precept for 2026/2027.</p>	Decision
25/249	All Members	<p>Matters Arising from previous minutes. Item 1. Previous Minute No. 24/268 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, update by Cllr R. Edwards. Item 2. Previous minute No. 24/268 Complaint letter to Clarion and BDC regarding affordable housing – update re Edmund Green.</p>	Information

		<p>Item 3. Previous minute No. 24/129 Open Space land at the top of Meadway – Update.</p> <p>Item 4. Highways – Blocked gully/drains. Ref: 3766624, and Ref: 35321973 What three words: puffed.rival.nurtures - update by Cllr Siddall.</p> <p>Item 5. Highways – 30mph/40mph sign down, (propped up in the hedge) along Braintree Road Ref: 2977068- update by Cllr Siddall.</p> <p>Item 6. Highways – Ref: 3829092 Overgrown vegetation, Hedingham Road – update by Cllr Siddall.</p> <p>Item 7. Highways – Ref: 2991483 Potholes junction at Hall Drive.</p> <p>Item 8. Highways - Ref: 2997676 The Street, outside the school, near Halstead Road junction – What three words: //constants.valid.scouted (Works completed and failed new ref number 4003110 reported again).</p> <p>Item 9. Highways Pothole, Braintree Road opposite tennis courts left hand side going down the hill going towards Gosfield New Ref: 4003112.</p> <p>Item 10. Highways issues raised at September Parish Council meeting blocked drains/gullies throughout the village from Russell Road to Halstead Road 27 are blocked solid and need digging out and near Shardlowes Farm to Petersfield Lane 33 are blocked. Reply from Essex Highways have confirmed that they will be visiting site to assess the gulleys here. If they haven't been cleaned and are full, they will be added to the ad hoc jetting list.</p> <p>Item 11. Neighbourhood Plan – Update.</p> <p>Item 12. Previous minute no. 143 Quality Council Bronze Award – Update See item 25/250.</p> <p>Item 13. Previous minute no. 25/185 item 1 and item 4 – Allotments Improvements to existing water supply and rat treatment – update.</p> <p>Item 14. Lights, showers and disabled toilet at the Pavilion – update.</p>	
25/250	All Members	<p>Essex County Council – New Unitary Authorities.</p> <p>To discuss and consider the response Gosfield Parish Council wants to send relating to the Consultation on New Unitary Authorities for Greater Essex. The Government announced a public consultation on all four proposals for new unitary councils in Greater Essex which will run until Sunday, 11 January 2026.</p>	Decision
25/251	All Members	<p>To adopt New Council Documents/Policy.</p> <p>Item 1. Financial Regulations 2024 (New version issued by NALC to consider adoption).</p> <p>Item 2. Standing Orders 2025 (New version issued by NALC to consider adoption).</p>	Decision
25/252	All Members	<p>Street Lights.</p> <p>Previous minute Nos. 24/251, 24/270, 25/012 and 25/030</p> <p>To discuss and consider replacing the street lights with LED at a cost of £359.00 each.</p>	Decision
25/253	All Members	<p>Allotments.</p> <p>Previous minute no. 25/033, 25/136, 25/140, 25/163 To discuss and consider granting permission for the allotment holders to set up a constitution for the Gosfield Allotment Gardens Association.</p> <p>To discuss and consider the draft constitution.</p>	Decision
25/254	All Members	<p>Potential Open Space Improvements (POSI) Update.</p> <p>Previous minute number 25/235 - To consider various project to add to the Braintree District Council Potential Open Space Improvements (POSI).</p>	Decision
25/255	All Members	<p>Gosfield Nature Reserve.</p> <p>To discuss and confirm projects and grant applications.</p>	Decision

25/256	All Members	To receive reports from outside bodies, training courses, village representative, and Parish Council working groups.	Information
25/257	All Members	Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information
25/258	All Members	To exclude the press and public. Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 25/259, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2. Resolution to exclude members of public.	Decision
25/259	All Members	Car Park. To discuss and consider quotes if received.	Decision
25/260	All Members	Date of Next Meeting. Parish Council Meeting Monday 19 th January 2026 (7.15pm) In the Bernard Brooks committee room in the Maurice Rowson Village Hall	Information

THIS NOTICE WAS ISSUED BY: Mrs Diane Jacob, Parish Clerk Gosfield Parish Council e-mail: parishclerk@gosfieldparishcouncil.org