

GOSFIELD PARISH COUNCIL

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11TH AUGUST 2026

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING OF GOSFIELD PARISH COUNCIL TO BE HELD ON **MONDAY 17TH AUGUST 2026** IN THE PAVILION, CHURCH ROAD, GOSFIELD, AT **7.15PM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

DIANE JACOB

PARISH CLERK

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
26/163	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies must be received prior to a meeting.	Decision
26/164	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
26/165	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Public Participation policy and in accordance with Standing Orders is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
26/166	All Members	County and District Councillors to address the members if present. County Councillor Isi Rocha and District Councillor Peter Schwier.	Information
26/167	All Members	Minutes. Item 1. To confirm receipt of the draft minutes of the Parish Council meeting held on 20 th July 2026. Item 2. To confirm the minutes of the Parish Council meeting held on 20 th July 2026 are a true and accurate record. Item 3. To confirm receipt of the draft minutes of the Personnel Committee meeting held on 12 th August 2026. Item 4. To confirm the minutes of the Personnel Committee meeting held on 12 th August 2026 are a true and accurate record.	Decision
26/168	All Members	Planning Matters. Item 1. Planning updates. An appeal has been made to the Secretary of State against an enforcement notice issued by Braintree District Council on 2 September 2024. Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU. Awaiting decision - update.	Decision

		Item 2. New applications. Ref: 26/01662/TPO Description: Application to carry out works to trees protected by Tree Preservation Order TPO - 65/2000 - T7 (T1 Oak tree) to be removed (felled) to ground level, with stump treatment to inhibit re-growth. Reason: Causing tree root induced clay shrinkage subsidence damage to the Applicants' Property. Location: 6 Chestnut Avenue Gosfield Essex CO9 1TD Braintree District Council – amended call for sites as follows:- GOSF2158E1 Gosfield Gosfield & Greenstead Green Land South of Nun's Meadow, Gosfield GOSF2158E2 Gosfield Gosfield & Greenstead Green West of Braintree Road, Gosfield GOSF2160E Gosfield Gosfield & Greenstead Green Gosfield Business Park GOSF2415E Gosfield Gosfield & Greenstead Green Land between Hedingham Road and Halstead Road, Gosfield To consider any other applications received in order to be able to meet deadline dates.	
26/169	All Members	Financial Matters. Item 1. Approve accounts for payment. Item 2. To confirm new electricity contract with effect from July 2027.	Decision
26/170	All Members	Matters Arising. Item 1. Previous minute No. 24/268 Complaint letter to Clarion and BDC regarding affordable housing – update re Edmund Green. Item 2. Highways Noisy manhole surface/cover has been reported on 6th January to Essex County Council Highways ref: 4011284 The Street. What three words hypocrite mainly stiff Item 3. Highways Noisy manhole surface cover also reported on 4/6/2026 ref 4044993 near Kings Head triangle. What three words skirting contents pictured Item 4. Highways – reported manhole covers protruding up from the pavement Outside Tye Beams, in The Street Ref: 4037957 Update by County Cllr. Item 5. Highways - previously reported ref: 3602795 Blocked gully Halstead Road. Update by County Cllr. Item 6. Highway – road surface broken up near the war memorial reported 9/3/2026 ref: 4028882 Update by County Cllr. Item 7. Highways ref 4039670 reported 12/5/2026 Overhanging trees/hedges/brambles. Busy Main Braintree Road opposite Tye Beams. Difficult for pedestrians to use the pavement in this area also danger for vehicles pulling out of the Lindens junction - visibility issues. Update by County Cllr. Item 8. Highways ref 402774 – Kerb defects, Meadway update by County Cllr. Item 9. Highways ref; 3744479 and 6000667 Kerb defects, Braintree road update by County Cllr. Item 10. Neighbourhood Plan – Update. Item 11. Previous minute Nos. 24/251, 24/270, 25/012, 25/030 26,052 Street Lights. Item 12. Previous minute no. 26/057 Access to The Lindens from The Limes – update.	Information

		Item 13. Previous minute no. 26/058 Registering the Kings Head Pub as a community asset- update. Item 14. Public Rights of Way, footpath 11 and 14 at the top of Meadway – update that new waymark discs have been installed on posts and that they will install metal Flags on each side of road Dec 26 - Jan 27 ref number 4024326. Item 15. Previous minute number 26/106 Item 2 Gosfield Nature Reserve – Access Gate from Halstead Road entrance – Update. Item 16. Previous minute number 26/107 item 2 update on tree sculptures in the play area, Paddington Bear and Peter Rabbit. Item 17. Allotments – previous minute number 26/149 – update and to confirm that plot 2B is vacant.	
26/171	All Members	Gosfield united football club. Item 1 Mobile bar update. Item 2 Signage -update. Item 3. Lockers to discuss confirm the site of lockers and electricity costs.	Decision
26/172	All Members	Gosfield Nature Reserve. Item 1. To discuss and update regarding the fencing at the rear of two properties in Greenfields, photos etc. Item 2. To discuss and consider signage.	Decision
26/173	All Members	Open Space land at the top of Meadway. Item 1. Update. Meadway Development, Land West of Hedingham Road Community Land now known as West Field. Update relating to the transfer of the land as per the S106 agreement. Item 2. Once the Parish Council owns the land to consider erecting bollards at the top near new path. Item 3. Once the Parish Council owns the land to consider erecting a sign stating, “Dogs must be kept under control at all times”. Item 4. Once the Parish Council owns the land to consider granting permission for a resident to maintain the flower borders. Item 5. To discuss and consider a trim trail.	Decision
26/174	All Members	Community Bicycle Pump Track. To discuss and consider a request from a member of the public: - For a community bicycle pump track that would provide a safe, purpose-built facility for young people and adults to enjoy cycling, develop bike-handling skills, and participate in healthy outdoor activity. It is a facility that can be enjoyed by riders of all ages and abilities, from children learning to ride a bike through to experienced mountain bikers and BMX riders a pump track would be a fantastic addition to Gosfield, providing a positive outlet for young people, encouraging exercise, and reducing the need for riders to create unofficial trails and jumps.	Decision
26/175	All Members	Gosfield Parish Council confirms by resolution that all documentation and information is in place for a Bronze Level Award. 1. Standing Orders 2. Financial Regulations 3. Code of Conduct and a link to councillors’ registers of interests 4. Accessibility statement 5. Publication scheme 6. Complaints procedure 7. Privacy notice 8. Last annual return 9. Transparent information about council payments	Decision

		10. Calendar of all meetings including the next annual meeting of electors 11. Minutes for at least one year of full council meetings and (if relevant) all committee/sub-committee meetings 12. Current agendas 13. The Budget and Precept information for the current or next financial year 14. Biodiversity policy 15. Council contact details and councillor information in line with the Transparency Code 16. Action plan for the current year 17. Evidence of consulting the community 18. Publicity advertising council activities 19. Evidence of participating in town and country planning 20. Evidence of publicising elections and vacancies on the council 21. Risk management policy 22. Register of assets 23. Up-to-date insurance policies that mitigate risks to public money 24. Evidence of considering the impact of the council's functions and decisions on crime and disorder in local area 25. Disciplinary and Grievance procedures 26. A policy for training and development of staff and councillors 27. A record of all training undertaken by staff and councillors in the last year 28. A current clerk who has achieved 12 CPD points in the last year 29. Signed up to the Civility & Respect Pledge and Dignity at Work policy	
26/176	All Members	Parish Cllr contact details. To discuss and confirm if Parish Cllrs require their postal address and telephone numbers to be listed on the Parish Council website and in the Grapevine magazine.	Decision
26/177	All Members	Parish Cllr Training. To discuss and consider Parish Cllr training for newly co-opted Cllrs.	Decision
26/178	All Members	Parish Calendar 2027-2028. To discuss and consider adopting the Parish Calendar for 2027.	Decision
26/179	All Members	Gosfield In Bloom. To discuss and consider making a donation to Gosfield in Bloom.	Decision
26/180	All Members	Car park. Update.	Decision
26/181	All Members	The Lodge Plantation. To re-affirm acceptance as a gift and to resolve to undertake the legal requirements ourselves and not engage solicitors.	Decision
26/182	All Members	Storage sheds on the Playing Field, previously used by Gosfield Scout Group. To discuss and advertise two sheds for storage to rent or free of charge, for local organisations in the village and to advertise in the Grapevine.	Decision
26/183	All Members	Kings Head. To discuss and consider allowing the Kings Head to advertise overflow car parking and if so at what cost.	Decision

26/184	All Members	The Maurice Rowson Hall. To discuss and consider Land registry.	Decision
26/185	All Members	Public Footpaths. To discuss and consider if the Parish Council would like to take over the cutting of four footpaths and receive funding for doing so, currently cut twice a year by ECC. Footpath number 14, 17, 20 and 27.	Decision
26/186	All Members	To receive reports from outside bodies, training courses, village representative, and Parish Council working groups.	Information
26/187	All Members	Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information
26/188	All Members	Date of Next Meeting. 21 st September 2026, 19 th October 2026, 16 th November 2026	Information

THIS NOTICE WAS ISSUED BY: Mrs Diane Jacob, Parish Clerk Gosfield Parish Council e-mail: parishclerk@gosfieldparishcouncil.org