

GOSFIELD PARISH COUNCIL

www.e-voice.org.uk/gosfield

12TH AUGUST 2025

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING OF GOSFIELD PARISH COUNCIL TO BE HELD ON **MONDAY 18TH AUGUST 2025** IN THE PAVILION, CHURCH ROAD, GOSFIELD AT **7.15PM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

DIANE JACOB

PARISH CLERK

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
25/151	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies must be received prior to a meeting.	Decision
25/152	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
25/153	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Public Participation policy and in accordance with Standing Orders is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
25/154	All Members	County and District Councillors to address the members if present. County Councillor Chris Siddall and District Councillor Peter Schwier	Information
25/155	All Members	Minutes. Item 1. To confirm receipt of the draft minutes of the Parish Council meeting held on 21 st July 2025. Item 2. To confirm the minutes of the Parish Council meeting held on 21 st July 2025. Item 3. To confirm receipt of the draft minutes of the Parish Council Extraordinary meeting held on 28 th July 2025. Item 4. To confirm the minutes of the Parish Council Extraordinary meeting held on 28 th July 2025.	Decision
25/156	All Members	Co-option One Cllr Vacancy. To confirm Gosfield Parish Council co-option policy. Item 1. To consider applicants and to co-opt candidate. Item 2. Co-opted candidate to sign acceptance of office. Item 3. Consent form to receive the Council Summons and agenda electronically. Item 4. Declaration of Interests form to be completed and sent direct to BDC within 28 days.	Decision
25/157	All Members	Planning Matters. Item 1. Planning updates. An appeal has been made to the Secretary of State against an enforcement notice issued by Braintree District Council on 2 September	Decision

		<p>2024. Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU. Alleged Breach: Appeal against The unauthorised material change of use of the land for the siting of containers for storage purposes and the construction of an earth bund along the Eastern boundary. Awaiting decision - update.</p> <p>Local Plan – Call for sites - Update.</p> <p>Item 2. New applications.</p> <p>Ref: 25/01602/TPO</p> <p>Description: Notice of intent to carry out works to tree protected by Tree Preservation Order 1/2001 T1 Yew - Remove deadwood & crown reduction by 3-4 m and the rest of the canopy cut back to growth points to shape tree. Location: Kingsmead Church Road Gosfield Essex CO9 1TL</p> <p>Ref: 25/01435/HH</p> <p>Description: Proposed rear dormer, with front and side facing rooflights & cladding. Location: 6 Greenways Gosfield Essex CO9 1TW</p> <p>Ref: 25/01668/TPOCON</p> <p>Description: Notice of intent to carry out works to trees in a Conservation area. T1 Walnut tree will require branches to be reduced in length by approximately 600mm where they overhang the fence line. T2 Greengage tree branches and twigs to be reduced in lengths between an approximate range of 300mm and 500mm, where it is close or currently touching the neighbours shed and/or greenhouse. Location : 7 The Limes Gosfield Essex CO9 1UA</p> <p>Ref: 25/01729/TPOCON</p> <p>Description: Notice of intent to carry out works to trees in a Conservation area. Walnut (T1) Crown reduction of 3m in height and 1-2m in lateral spread. This will take the crown back to the previous cuts. Location: Lambourne Hedingham Road Gosfield Essex CO9 1PJ</p> <p>To consider any other applications received in order to be able to meet deadline dates.</p>	
25/158	All Members	<p>Financial Matters.</p> <p>To approve accounts for payment.</p>	Decision
25/159	All Members	<p>Matters Arising from previous minutes.</p> <p>Item 1. Previous Minute No. 24/268 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, update by Cllr R. Edwards.</p> <p>Item 2. Previous minute No. 24/268 Complaint letter to Clarion and BDC regarding affordable housing – update re Edmund Green.</p> <p>Item 3. Previous minute No. 24/129 Open Space land at the top of Meadway – access gate to knee high fencing (BDC) public rights of way concerns regarding footpath 11, replacement of trees and to discuss the transfer of land.</p> <p>Item 4. Highways – Speed limit relating to Gosfield Road as discussed with Tom Cunningham previous minute number 24/264 update by Cllr Siddall.</p> <p>Item 5. Highways – White Lines. White lines on the edge of the road near the kerb from the Kings head pub down to the Limes. Reported to Highways ref numbers 373559, 3731561 and 2946334 – update by Cllr Siddall.</p>	Information

		<p>Item 6. Highways – Blocked gully/drains. Ref: 3766624, and Ref: 35321973 What three words: puffed.rival.nurtures - update by Cllr Siddall.</p> <p>Item 7. Highways – 30mph sign down along Braintree Road Ref: 2977068- update by Cllr Siddall.</p> <p>Item 8. Highways –Pothole Church Road entrance/exit to carpark Ref: 2891314 – and the pothole near the War Memorial update by Cllr Siddall.</p> <p>Item 9. Highways – Ref: 3829092 Overgrown vegetation, Hedingham Road – update by Cllr Siddall.</p> <p>Item 10. Neighbourhood Plan – Previous minute no. 25/048 update by Cllr Willis.</p> <p>Item 11. Skate Ramp previous minute 24/279 – Update, all funding to be in place before works can commence.</p> <p>Item 12. Previous minute no. 25/109 Possible water leak at the community garden.</p> <p>Item 13. Previous minute no. 143 Quality Council Bronze Award – update.</p>	
25/160	All Members	<p>Car Park. Update by Cllr Willis – All funding to be in place before works can commence.</p> <p>Item 1. To discuss and to agree to accept a loan from the Community shop for £25,000.00 interest free, over five years.</p> <p>Item 2. To discuss and consider requesting that the Kings Head Pub takes down the overflow parking sign.</p>	
25/161	All Members	<p>To adopt New Council Document/Policy.</p> <p>Item 1. Financial Regulations 2024 (New version issued by NALC to consider adoption).</p> <p>Item 2. Standing Orders 2025 (New version issued by NALC to consider adoption).</p> <p>Item 3. Terms of Reference for the Personnel Committee.</p> <p>Item 4. Staff Appraisal Policy.</p> <p>Item 5. To consider to sign up to the Civility and Respect Pledge</p>	Decision
25/162	All Members	<p>Street Lights. Previous minute No. 24/251, 24/270, 25/012 and 25/030 To discuss and consider replacing the street lights with LED at a cost of £359.00 each.</p>	Decision
25/163	All Members	<p>Allotments.</p> <p>Item 1. Previous minute no. 25/033, 25/136, 25/140 meeting held with allotment holders and update by Cllr R. Edwards and Cllr Strudwick, to discuss improvements to the existing water supply – update.</p> <p>Item 2. To discuss and consider amendments to the tenancy agreement eg. Item 12 Livestock.</p> <p>Item 3. To discuss and consider granting permission for the allotment holders to set up a constitution for the Gosfield Allotment Gardens Association.</p> <p>Item 4. Update on rat treatment at the allotments.</p>	Decision
25/164	All Members	<p>Parking Issues. To discuss and consider parking issues at The Lindens, directly on the bend, larger vehicles with trailers etc are unable to make deliveries.</p>	Decision
25/165	All Members	<p>Gosfield Nature Reserve 5 Year Management Plan. Previous minute no. 24/277, 25 /111, 25/139. Meeting held with Westover Woodlands - Update by Cllr Strudwick and Cllr R. Edwards.</p>	Decision
25/166	All Members	<p>Gosfield Nature Reserve.</p> <p>Item 1. Use of nature reserve car park for camping. The nature reserve is on a European website as a free campsite. To discuss and consider installing signs “No overnight parking”.</p>	Information Decision

		Item 2. Overhanging branches from nature reserve onto garage roof at 15 Edmund Green.	
25/167	All Members	To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.	Information
25/168	All Members	To exclude the press and public. Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 25/169 and 25/170, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2. Resolution to exclude members of public.	Decision
25/169	All Members	Personnel Matters. To discuss and confirm that the regular contractor we use to carry out work for us (The Handyman) is going to be out of the country for a few months.	Decision
25/170	All Members	Skate Ramp. To consider and discuss any quotes if received.	Decision
25/171	All Members	Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information
25/172	All Members	Date of Next Meeting. Parish Council Meeting Monday 15 th September (7.15pm)	Information

THIS NOTICE WAS ISSUED BY: Mrs Diane Jacob, Parish Clerk Gosfield Parish Council e-mail: parishclerk@gosfieldparishcouncil.org