

GOSFIELD PARISH COUNCIL

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14TH APRIL 2026

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING OF GOSFIELD PARISH COUNCIL TO BE HELD ON **MONDAY 20TH APRIL 2026** IN THE PAVILION, CHURCH ROAD, GOSFIELD, AT **7.15PM** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

DIANE JACOB

PARISH CLERK

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
26/065	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies must be received prior to a meeting.	Decision
26/066	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
26/067	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for the public to participate, as stated in the Gosfield Parish Council Public Participation policy and in accordance with Standing Orders is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
26/068	All Members	County and District Councillors to address the members if present. County Councillor Chris Siddall and District Councillor Peter Schwier.	Information
26/069	All Members	Minutes. Item 1. To confirm receipt of the draft minutes of the Parish Council meeting held on 16 th March 2026. Item 2. To confirm the minutes of the Parish Council meeting held on 16 th March 2026. Item 3. To confirm receipt of the draft minutes of the Annual Parish Assembly meeting held on 23 rd March 2026. Item 4. To confirm the minutes of the Annual Parish Assembly meeting held on 23 rd March 2026.	Decision
26/070	All Members	Co-option Two Cllr Vacancies. To confirm Gosfield Parish Council co-option policy. Item 1. To consider applicants and to co-opt candidate. Item 2. Co-opted candidate to sign acceptance of office. Item 3. Consent form to receive the Council Summons and agenda electronically. Item 4. Declaration of Interests form to be completed and sent direct to BDC within 28 days.	Decision

26/071	All Members	<p>Planning Matters.</p> <p>Item 1. Planning updates. An appeal has been made to the Secretary of State against an enforcement notice issued by Braintree District Council on 2 September 2024. Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU. Awaiting decision - update.</p> <p>Item 2. New applications. Ref: 26/00570/HH Description: Proposed single-storey rear/side extension, new chimney to replace existing, roof windows to existing roof, new roof finishes, and proposed porch. Location: 53 Halstead Road Gosfield Essex CO9 1PG</p> <p>Ref: 26/00527/LBC Description: Demolition of existing single storey rear extension. Location: Byford Cottage Church Road Gosfield Essex CO9 1TL</p> <p>Ref: 26/00586/VAR Description: Variation of Condition 2 (Approved plans) of approved application 23/00830/HH granted 15.05.23 for: Single storey rear extension Variation would allow:-Alterations to fenestration. Location: Church Cottage Church Road Gosfield CO9 1UD</p> <p>Ref: 26/00712/TPOCON & PP-14819240 Description: Notice of intent to carry out works to trees in a Conservation Area. 3 Oak trees to be reduced to previous points which is approx. 2-3m as they are getting too close to the house. Cut down dying conifer in rear garden. Location: Broom Cottage The Street Gosfield Essex CO9 1TP</p> <p>To consider any other applications received in order to be able to meet deadline dates.</p>	Decision
26/072	All Members	<p>Financial Matters.</p> <p>Item 1. Approve accounts for payment.</p> <p>Item 2. To approve the quarterly bank reconciliation.</p>	Decision
26/073	All Members	<p>Matters Arising from previous minutes.</p> <p>Item 1. Previous Minute No. 24/268 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, update by Cllr R. Edwards.</p> <p>Item 2. Previous minute No. 24/268 Complaint letter to Clarion and BDC regarding affordable housing – update re Edmund Green.</p> <p>Item 3. Highways – 30mph/40mph sign down, (propped up in the hedge) along Braintree Road Ref: 2977068 update by Cllr Siddall.</p> <p>Item 4. Highways – Ref: 3829092 Overgrown vegetation, Hedingham Road – update by Cllr Siddall – ongoing.</p> <p>Item 5. Highways Noisy manhole surface/cover has been reported on 6th January to Essex County Council Highways ref: 4011284 The Street. No update – Cllr Siddall to chase.</p> <p>Item 6. Highways - previously reported pothole, gully (noisy) surface broken up ref: 4015244 Outside Tye Beams, in The Street opposite the Limes still causing problems Cllr Siddall to chase.</p> <p>Item 7. Highways - previously reported ref: 3602795 Blocked gully Halstead Road.</p>	Information

		<p>Item 8. Highways – Cllr Siddall to advise cost of a new zebra crossing if paid for by the Parish Council.</p> <p>Item 9. Highway – road surface broken up near the war memorial reported 9/3/2026 ref: 4028882 – update by Cllr Siddall.</p> <p>Item 10. Neighbourhood Plan – Update.</p> <p>Item 11. Previous minute no. 143 Quality Council Bronze Award – ongoing work in progress.</p> <p>Item 12. Meadway Development, Land West of Hedingham Road Community Land. Update relating to the transfer of the land as per the S106 agreement.</p> <p>Item 13. Previous minute no. 25/185 item 1 and item 4 – Allotments Improvements to existing water supply and rat treatment – update.</p> <p>Item 14. Playing Field Drainage – To confirm that the S106 application has been sent to Braintree District Council – update.</p> <p>Item 15. Previous minute Nos. 24/251, 24/270, 25/012, 25/030 26,052 Street Lights.</p> <p>Item 16. Previous minute no. 26/057 Access to The Lindens from The Limes – update.</p> <p>Item 17. Previous minute no. 26/058 Registering the Kings Head Pub as a community asset- update.</p> <p>Item 18. Public Rights of Way, footpath 11 and 14 at the top of Meadway – update that new waymark discs have been installed on posts and that they will install metal Flags on each side of road Dec 26 - Jan 27 ref number 4024326.</p>	
26/074	All Members	<p>To adopt New Council Documents/Policy.</p> <p>Item 1. Financial Regulations 2024 (New version issued by NALC to consider adoption).</p>	Decision
26/075	All Members	<p>Gosfield Nature reserve.</p> <p>Item 1. Update – no overnight parking or camping new sign installed.</p> <p>Item 2. To discuss installing an access gate (Halstead Road) entrance.</p>	Decision
26/076	All Members	<p>Car Park.</p> <p>To discuss and consider a quote for tree works.</p>	Decision
26/077	All Members	<p>Playing Field. (Playing Field Management Committee).</p> <p>Item 1. Bonded gravel path along right hand edge (from the Spinney down to the access at the bottom). Previous minute No. 26/045 and to confirm the existing grass reinforcement mesh is safe.</p> <p>Item 2. To discuss and consider picnic tables and benches.</p>	Decision
26/078	All Members	<p>To review membership and agree renewal of the following bodies: -</p> <p>EALC (Essex Association of Local Councils)</p> <p>NALC (National Association of Local Councils)</p> <p>(BALC) Braintree Association of Local Councils, to elect a representative to attend meetings.</p>	Decision
26/079	All Members	To receive reports from outside bodies, training courses, village representative, and Parish Council working groups.	Information
26/080	All Members	<p>Items for next agenda.</p> <p>Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</p>	Information
26/081	All Members	<p>Date of Next Meeting.</p> <ul style="list-style-type: none"> • Date Changed to 11th May 2026 Parish Council Annual Meeting followed by Parish Council meeting. • Parish Council Meeting Monday 22nd June 2026 (7.15pm) In the Pavilion, Church Road Gosfield. 	Information