

YOU ARE SUMMONED TO ATTEND THE ANNUAL GENERAL MEETING OF GOSFIELD PARISH COUNCIL. MONDAY 21ST MAY 2018 at 7pm in the Pavilion, The Playing Field. The Ordinary Meeting will commence following the AGM.

18/54 Apologies for absence.

18/55 Election of Chairman.

18/56 Election of Vice Chairman.

18/57 To sign the acceptance of office. Chairman.

18/58 To agree the meeting dates for the year 18/19 – appendix A.

18/59 To agree the members of the Planning Committee.

18/60 To agree the members of the Playing Field Management Committee.

18/61 To agree the members of the Advisory Committees.

- a) Footpaths. b) Children's Play Area. c) Appeals. d) Finance. e) Personnel. f) GNR.

18/62 To agree members to the outside bodies.

a) Essex Association of Local Councils.

b) Braintree Association of Local Councils.

c) Coffee Rooms Trust.

d) Maurice Rowson Hall Management Committee.

18/63 To make the following appointments.

- a). Tree Warden. b). Passenger Transport Representative.

18/64 To appoint the Responsible Financial Officer.

18/65 To appoint the Internal auditor.

18/66 To appoint the Web-Master.

18/67 To appoint the Allotment Liaison Officer.

18/68 To agree a timescale to review: a) Standing Orders. b). Financial Regulations.

- A reminder to all Parish Councillors to report any changes to their Register of Interest Form to the Monitoring Officer at Braintree District Council – The Clerk has the contact details.

Signed. *Joanne Beavis.*

Joanne Beavis. Clerk to the Parish Council. Easter Cottage. Park Hall Road. Gosfield. Essex. C09 1SQ. Tel: 01371 850710. Email: parishclerk@gosfieldparishcouncil.org.uk