



**Great Horwood
Parish Council**

Great Horwood Parish Council

DRAFT

Minutes of the Ordinary Parish Council Meeting held on Monday 14th April 2025 at 7.30pm in the Great Horwood and Singleborough Village Hall, Great Horwood

Present: Cllr John Gilbey (JWG) Chairman, Cllr Caroline Cousin (CC) Vice Chairman, Cllr Jackie Goss (JG), Cllr Jonathan Evans (JJ) Cllr Thomas Lee (TL), Sarah Biswell (SB) Clerk, Bucks Councillor Sir Beville Stanier, Bucks Councillor John Chilver and 12 members of the public.

Please note, to comply with Data Protection rules, names (other than councillors or persons who have previously given their permission) will not be used in Great Horwood Parish Council Minutes.

1.	To receive apologies for absence Cllr Zain Daniels - Absent
2.	To receive declarations of interest None.
3.	Confirmation of the Minutes of the Parish Council meeting held on 10th March 2025 The minutes were agreed as a true record and were signed by Cllr Gilbey at the meeting.
4.	To consider matters arising from the Minutes of the last meeting (not otherwise included in the Agenda) WCAG Compliance on website – check accessibility (Action: Clerk). HP committee resolved to accept the current Biodiversity Action Plan previously submitted to them - this can be published on the Parish Council website (Action: Clerk). Letter to 3W Health re medication delivery to housebound residents – letter sent from PC – still no response received to date, despite two chaser reminders – it was agreed to wait until we hear further from 3W Health – matter resolved in these minutes. Resident reported cracking path outside residence – according to BC work is due to be undertaken in next financial year – John Chilver has spoken to the LAT concerning this – it is at the top of their list to get the works completed - Clerk to monitor (Action: Clerk). Feedback from the 3 NHS Consultations in February – run by MP Callum Anderson's team – still no response received – Clerk has chased – it was agreed to wait until we receive any further details from Callum Anderson's office – matter resolved in these minutes. Nook Park – awaiting response from Jacquie Bromilow re copy of existing plan to show units permitted. Cllr Cousin commented that the plan was available on the Nook Park website – matter resolved. Cityfibre disruption to WIFI for some residents – Clerk received reply from Cityfibre complaint resolved with resident. Disruption due to fibre cable being dislodged from one of their joints which caused the outage – matter resolved with resident Planning application responses – matter resolved Litter Pick – The Swan have kindly agreed to provide tea and coffee for the volunteers on the day of the Litter Pick – matter resolved. Planters – Clerk contacted Twigs to confirm agreement to maintain the planters – awaiting response (Action: Clerk). Allotments – Clerk to continue to monitor throughout the year – this matter is resolved in these minutes. Charge.org Online Survey to be set up to engage support for 20pmh through the village (Action: Clerk)

5.	<p>Public Participation Period</p> <p>One resident wanted to thank Cllr John Gilbey for his service to the Parish Council and to the village community. One resident raised the issue of traffic, and specifically large lorries driving up and down Nash Road into the village. Cllr Gilbey advised that there are now signs at the start of the hill in Nash Road into the village and also by the Green which state that the road is narrowing for motorists to adhere to. Discussion took place on what further options are available, including the petition that GHPC are putting together for a 20mph zone. Cllr Chilver advised that there may be more traffic lately due roadworks and restrictions in Little Horwood Road and Adstock. Also mentioned were the large and small arrows on the road, similar to what has been done in Whaddon for traffic calming. Resident was also going to contact Buckinghamshire Council and MP Callum Anderson on this issue. Clerk to contact LAT to ask what traffic calming measures would be acceptable on the B4033 through the village (Action: Clerk).</p> <p>One resident advised the Parish Council that there are badgers in Willow Road allotments.</p>
6.	<p>Report from Buckinghamshire Councillors</p> <p>Sir Beville Stanier advised that this would be the last meeting he would attend as a District Councillor as he is not standing for re-election, having been in the role of District Councillor for 26 years. He then recounted the time of when he started as a Councillor and was unsure that he could attend all Parish Council meetings. Sir Beville also mentioned that there was a consortium of Parishes that are looking into traffic calming – Clerk to investigate this further and report back (Action: Clerk).</p>
7.	<p>Horwode Pece Management Committee Report</p> <p>Report received and noted.</p> <p>The work to the Teenage Area is due to start later this week – the grass has been cut for the first time this season.</p>
8.	<p>Footpaths Report</p> <p>The Footpath Monitor attended this meeting. He advised that he had reported 2 plank bridges as being unsafe to Buckinghamshire Council 18 months ago – he has had an email reply from BC with a copy being sent to the Clerk. In this email it states that “The two bridge structures you have referenced in your email of the 21st March are currently with the Council’s Highways Contractor, Balfour Beatty to carry out complete replacement of these two structures. This work will be completed just as soon as the ground conditions are sufficiently dry to be able to access the sites with vehicles and materials. The bridges were scheduled to be replaced last autumn but unfortunately the wet ground conditions prevented operations”.</p> <p>Further discussion on the two parts of the North Bucks Way that runs through the village. At present the footpath ends on the Winslow Road and there is no further path accessibility to get to the next gate further north on the other side of the road, without walking in the road itself. It was noted by Cllr Cousin that we are now entering into the nesting season and no hedge trimming should be considered until after the end of August.</p> <p>The recent community Quiz Nite in the Village Hall had again raised funds for various village causes and the group behind the Quiz Nite advised the Parish Council that some of the available funds from the evening they would like to be allocated to the Parish Council to use for footpath related issues. Clerk to ascertain exact nature of what they would like to purchase with these funds and report back to the PC. (Action: Clerk).</p>
9.	<p>Roads Report</p> <p>Nothing to report.</p>
10.	<p>Parish Maintenance</p> <p>Quotes have been received from GS Groundworks to fix the bench in Cherry Leas into position again – copy of quotation on Dropbox. It was discussed that rather than cement it back in place, perhaps a more permanent solution could be found, such as fixing onto slabs/concrete base – Clerk to contact GS Groundworks for their comment on this (Action: Clerk).</p>
11.	<p>Planning Report</p> <p>Report received.</p>

12.	Issues arising from the Planning Report 3 applications have been determined since the last meeting. Only 1 currently outstanding for comments requested before the deadline. Cllr Gilbey commented on the Heritage comments made on application 24/03817 (Croudace application) "That the application does not comply with the relevant heritage policy and therefore unless there are sufficient planning reasons, it should be refused for this reason".
13.	Other Planning Matters The Home Farm application – 21/00221 It was agreed that the Parish Council write to Buckinghamshire Council on the possibility of S106 funds arising from this planning application to ascertain if it was possible to amend the requirements – originally this was to assist with the refurbishment of the Village Hall and a cycle route from Great Horwood to Winslow. Cllr Cousin will write to BC to see if this funding can be used for a different need within the village as the above original options are no longer viable/needed. It was noted that the restrictions are that the funds are used for Sports and Leisure (Action: Cllr Cousin) .
14.	Neighbourhood Plan The first meeting of the Steering Group took place on the 25 th March 2025 at the Village Hall. The roles of Chairman, Vice Chairman, Treasurer and Secretary were agreed at this meeting. It was agreed that a modification to the original plan would be the way forward rather than a new plan entirely.
15.	Devolution Agreement Still waiting for the new interactive map to include all the verges within Great Horwood and Singleborough - the Parish Council resolved to sign the Devolution Agreement once the map is correct. Clerk to continue to chase/monitor and bring to the next meeting (Action: Clerk) .
16.	Annual Parish Meeting – 28th April 2025 The APM is to take place in the Village Hall and any suggestions from Councillors are welcome. Update spreadsheet given to Cllr Gilbey to confirm the responses we have received. Cllr Gilbey reiterated to the members of public that this meeting is for all village residents and all would be welcome.
17.	Election – report on Nomination Forms It was noted that there was an uncontested Election and the Councillors for the next year term are Cllr Caroline Cousin, Cllr Jonathan Evans, Cllr Jackie Goss, Cllr Thomas Lee and Cllr Mary Saunders. Notification of this in on the PC website and Noticeboard. Their term starts 6 th May 2025.
18.	Gov.uk website/email address Clerk has been looking into getting a gov.uk domain name for the Parish Council – it will become mandatory next year – Cllr Evans offered to assist the Clerk with this task (Action: Cllr Evans, Clerk) .
19.	Report from the MVAS Prepared by Cllr Goss. The data shows a similar trend to last month. It was agreed to leave the MVAS in its current position the next month. The report was on Dropbox prior to the meeting (Action: Clerk) .
20.	To receive a report from any meetings attended Cllr Gilbey 25.3.2025 – Neighbourhood Plan Steering Group – Village Hall Cllr Cousin 12.3.2025 – Online presentation – planning platform 25.3.2025 – Neighbourhood Plan Steering Group – Village Hall Cllr Goss 25.3.2025 – Neighbourhood Plan Steering Group – Village Hall
21.	Nook Park – latest from Buckinghamshire Council Cllr Gilbey advised that it was noted on social media that a new delivery of another unit had taken place. This is smaller than before and it will be classed as 1 unit.
22.	Transfer of Liden Park to the PC – update Still chasing up the Transfer Title Deed (Clerk: Action) .
23.	Transfer of Shorts Field to the PC – update

	The tree has been replaced. Lodge Park Homes recognised that it as outside the planting season and said that they would replace it if it died. The grass cutting and strimming has also been done.																							
24.	Update on EV Charging Points The supplier is having issues with some of the other Parish's (not Great Horwood) taking part in this scheme – will update when there is further information.																							
25.	To receive and note correspondence The Parish Council's Barclaycard has been cancelled – the Parish Council resolved to apply for a new one. Npower have not been billing the Parish Council since January 2025 for their electricity consumption – this is due to an industry change to unmetered supplies – Clerk to monitor and report back at next meeting (Action: Clerk). A resident has made contact with the Parish Council to comment on the various unpleasant odours in the village at certain places at certain times – Clerk to investigate with BC Environmental (Action: Clerk). GS Groundworks have contacted the Parish Council to offer their services for ad hoc work around the village – PC resolved to accept this offer- Clerk to contact GS Groundworks (Action: Clerk).																							
26.	Finance To approve schedule of payments requiring authorisation Payments up to 31st March 2025 Great Horwood Parish Council Receipts and Payments up to 31st March 2025																							
<table><tr><th>Payments</th><th>Payee</th><th>Type</th><th>Payment £</th><th>VAT</th></tr><tr><td colspan="5">Payments due</td></tr><tr><td>GH 24.110</td><td>Clerks Salary</td><td>SO</td><td>851.24</td><td>0.00</td></tr><tr><td>GH 24.111</td><td>Unity Trust Bank Monthly Service Charge - February 2025</td><td>DD</td><td>6.00</td><td>0.00</td></tr></table>					Payments	Payee	Type	Payment £	VAT	Payments due					GH 24.110	Clerks Salary	SO	851.24	0.00	GH 24.111	Unity Trust Bank Monthly Service Charge - February 2025	DD	6.00	0.00
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Total of T1 Current Account as of 31st March 2025			2,006.62																					
(excluding above payments to be made, items marked where payment has been made)																								
Receipts/Transfers NIL																								
Horwode Pece																								
Receipts/Transfers NIL																								
Income/ Interest	Unity Trust Bank Quarterly interest - paid 31/03/2025		21.31																					
Total of Horwode Pece Account as of 31st March 2025			3,405.74																					
(excluding above payments to be made, items marked where payment has been made)																								
Reserves Account																								
Receipts/Transfers NIL																								
Income/ Interest	Unit Trust Bank Quarterly interest - paid 31/03/2025		287.78																					

Total in Reserves account as of 31st March 2025**45,997.13****Great Horwood Parish Council Receipts and Payments up to 14th April 2025****Current Account as of 31st March 2025****£2,006.62**

Payments	Payee	Type	Payment £
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Payments due

GH 25.001	North Bucks Parishes Planning Consortium membership fee	FPO	20.00
GH 25.002	Rent of Village Hall - first meeting of Steering Group	FPO	14.80
GH 25.003	Clerks expenses - black ink	FPO	32.30
GH 25.004	Clerks expenses - colour ink	FPO	17.09
GH 25.005	ICO - Data Protection Fee	DD	52.00
GH 25.006	Salix loan	DD	405.71
GH 25.007	Unity Trust Bank - monthly charge	DD	6.00
GH 25.008	Clerks expenses - folder and dividers for Finance File 2025-2026	FPO	9.85
GH 25.009	BMKALC and NALC subscription 25/26 invoice	FPO	201.96

Total of T1 Current Account as of 11th April 2025**19,006.62**

(excluding above payments to be made, items marked where payment has been made)

Receipts/Transfers

GHR 25.001	Precept 25/26	FPO	17000
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Horwode Pece**Receipts/Transfers**

NIL

Income/Interest**Total of Horwode Pece Account as of 11th April 2025****3,405.74**

(excluding above payments to be made, items marked where payment has been made)

Reserves Account**Receipts/Transfers**

NIL

Income/interest**Total in Reserves account as of 11th April 2025****45,997.13****Review and approval of fees and charges – including Allotments**

It was resolved to keep the Allotment Rents at the same rate as previous years - £10.00 per annum, but if paid before 31st December of the current year, this is reduced to £5.00 per annum.

Employers NI

Employers NI will be paid wef 1.4.2025 – the annual figure quoted is £781.68, this was originally a larger figure than initially advised. It can be paid monthly or Quarterly – PC resolved to pay Quarterly. Clerk to liaise with HMRC to set up direct debit for this (**Action Clerk**).

Pension Scheme set up for employees of GHPC

	Work Place pension scheme to be set up under auto enrolment, via Work Nest Pensions – updates at next meeting. (Action: Clerk).
27.	Items for the next meeting To approve schedule of payments requiring authorisation Review of effectiveness of internal control Statement of Receipts and Payments for the year to 31 March and the accounting statements in the form of Section 2 of the Annual Governance and Accountability Return to be approved Banking arrangements including bank mandate to be approved by PC Report on verification of bank reconciliations - to be done every 6 months Insurance renewal
28.	Confirmation of date and time of the next meeting Monday 19 th May at 7.30pm in the Great Horwood and Singleborough Village Hall.

The meeting closed at 8.49pm

Signed

Date

Chairman

Following the close of the meeting, those attending the meeting wished Cllr John Gilbey farewell as he is retiring from Great Horwood Parish Council – his term ends 6th May 2025.

Horwode Pece Management Committee - Report to Parish Council April 2025

Last month, I reported that we had agreed a contractor to undertake the ground work and complete the replacement of the surround to the Teenage area. This month, I can report that this work should start this coming weekend, with the work to be completed either side of the Easter weekend. The work is to be undertaken by Tim Helsdon of Spring Lane, Great Horwood.

Children, under supervision, should still be able to use equipment down the Rec. The Toddler area will be completely clear of workmen. For the Teenage area, please watch out for the workman. Access will still be possible, but please keep clear of the work areas and ground work equipment on site.

As to on-going maintenance, the Rec. continues to be inspected weekly. Recently, the grass has been cut (I believe the first cut this year). Some areas requiring repair work have been reported, including repair to the wooden slats of the goals and re-bonding the underlay below the SuperNova. These items are already known to the Management Committee and are planned for repair later this spring, at the Spring Working Party (see work listed below). Some temporary repair to the underlay of the SuperNova has been undertaken, to avoid a trip hazard, this Easter. It will require more permanent bonding at the Spring Working Party.

Planned works for the Spring Working Party:

- Repairing the wooden slats to the goals.
- Re-lay and bond the underlay below the SuperNova; this has been kicked-up by children using it. It has been temporarily repaired, but will need more permanently bonding.
- Install paving slabs under the legs of the VW/Audi picnic table to improve its stability.

John Nicholls - Chairman
13/4/2025

Planning Committee Report - for meeting on 14 April 2025 (as at 10 April 2025)

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to Buckinghamshire Council on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	BC Decision
27/2/25	25/00570/AGN	Mr R Webb	Home Farm Pilch Lane Great Horwood Buckinghamshire MK17 0QN	Erection of two agricultural buildings	No objection (qualified)	Permitted development
13/11/24	24/03402/APP	Mr Gary Lee	28A Little Horwood Road Great Horwood Buckinghamshire MK17 0QE	Householder application for conversion of garage to habitable space and erection of single storey front, rear, and side extensions	No objection	Approved
25/2/25	25/00518/ADM	Mr and Mrs Chris Lewis-Evans	Unit A At Land Adjacent To Cakeford Little Horwood Road Great Horwood Buckinghamshire	Prior notification application (Part 11, Class B) for demolition of building (Permitted development)	No objection	Prior approval needed
21/01/2021	21/00221/APP Kirsty Elliott	J Hanson & Son	Home Farm, 4 Winslow Road, Great Horwood MK17 0QN	Demolition of existing agricultural buildings; erection of 15 residential dwellings with associated access, parking and landscaping; extension and refurbishment of existing listed farmhouse.	Objection	Awaiting decision
21/01/2021	21/00222/ALB Kirsty Elliott	J Hanson & Son	Home Farm, 4 Winslow Road, Great Horwood MK17 0QN	Demolition of existing agricultural buildings; erection of 15 residential dwellings with associated access, parking and landscaping; extension and refurbishment of existing listed farmhouse.	Objection	Awaiting decision
12/1/24	22/03218/APP Emma Mumby	Mr Octavian Negrea	Land To Rear Of Vine Cottage 3 Little Horwood Road Great Horwood Buckinghamshire MK17 0QE	Erection of 3 dwellings	Objection	Awaiting decision
4/4/24	24/00952/APP Emma Mumby	Mr Connors	3 Nash Park Winslow Road Nash Buckinghamshire MK17 0FD	Change of use of land from a 1 pitch Caravan Site to a 2 pitch Caravan Site (2 Static Caravans & 2 Touring Caravans) alongside the retention and conversion of Stables to Dayroom	No objection	Awaiting decision
18/06/24	24/01794/APP Danika Hird	Mr William McDonough	Plot 1 Nash Park Winslow Road Nash Buckinghamshire MK17 0FD	Creation of a 2nd pitch on an existing 1 pitch caravan site to provide 2 static caravans and 2 touring caravans and erection of a dayroom	Objection	Awaiting decision
23/7/24	24/02148/APP Danika Hird	Mr Nigel Denne	The Hedgerows Nash Road Great Horwood Buckinghamshire MK17 0EJ	Change of use of land from agricultural to B8 (Storage and distribution) E(a) (Sales / Display of goods other than hot food) E(g)(i) (Offices). New dropped kerb/access. Erection of building and yard area	Objection	Awaiting decision
22/8/24	24/02460/APP Faye Hudson	Mr Fred Morris	Land Opposite Ridgehill Farm Little Horwood Road Nash Buckinghamshire	Demolition of existing storage building and replacement with new	No objection	Awaiting decision
4/10/24	24/03004/APP Faye Hudson	Hennigan Building and Civil	Land Between Nash Road And Cross Roads Kennels Nash Road Great	Hybrid application for the redevelopment of the site comprising outline planning permission, with all matters reserved except access, for a drive thru	Objection	Awaiting decision

		Engineering Ltd	Horwood Buckinghamshire	restaurant (Use Class E(b)/Sui Generis) and EV charging hub and full planning permission for an office building (Use Class E(g)(ii)) and a day nursery (Use Class E(f)) with associated landscaping, parking and access arrangements		
20/11/24	24/03472/APP Danika Hird	Mortlake 17 Llp	Land To The East Side Of Winslow Road Winslow Road Great Horwood MK17 0NP	Four no. commercial stables, ancillary facilities, parking, landscaping and internal road	Objection	Awaiting decision
2/12/24	24/03513/APP	Andrew Marshall	Faccenda Chicken Thornhill Poultry Farm Pilch Lane Great Horwood Buckinghamshire MK17 0NX	Temporary change of use for 3 years of land and dwelling to allow use as a lorry park and offices (retrospective)	Objection	Awaiting decision
17/12/24	24/03754/APP Kirstie Elliot	Mr T Northey	Land Off Winslow Road Great Horwood Bucks	Erection of two detached 2 storey dwelling houses with new access off the Winslow Road together with footpath, garaging, parking, landscaping and all enabling works	Objection	Awaiting decision
30/12/24	24/03817/AOP Zenab Hearne	Croudace Homes Ltd and John Grainge	Land North of Little Horwood Road & Cherry Leas Great Horwood Buckinghamshire	Outline planning application for up to 70 dwellings, including vehicular access, pedestrian and cycle lines, public open space, landscaping, drainage and associated works.	Objection	Awaiting decision
2/1/2025	24/03870/APP	Mr And Mrs H Elliott	Spring Cottage 28 Spring Lane Great Horwood Buckinghamshire MK17 0QW	Erection of dwelling with access and amenity space together with the conversion and alterations of existing dwelling to form ancillary accommodation/outbuilding (part retrospective)	Objection	Awaiting decision
14/1/25	25/00073/ALB Mr Naim Poptani	Mr Fridolin Engel	The Crown PH 1 The Green Great Horwood Buckinghamshire MK17 0RH	Listed building application for reinstatement of the ground floor as a public house, modifications to the arrangement of existing staircase to first floor, glazed screen to the rear annex section, modifications to the existing kitchen area, installation of conservation rooflights to rear kitchen area and main attic, enlargement of existing first floor bathroom and relocation of door openings and reinstatement of the attic space as a habitable space	No objection (qualified)	Awaiting decision
4/3/25	25/00425/APP	Mr And Mrs H Elliott	Spring Cottage 28 Spring Lane Great Horwood Buckinghamshire MK17 0QW	Householder application for construction of detached car port	No objection	Awaiting decision
10/4/25	25/01156/AGN	Mr L Ridgway	Ridgway Farm Spring Lane Great Horwood Milton Keynes MK17 0QW	Erection of general purpose agricultural building		

Key –

Colours

Green = applications determined since last report

Light blue = applications received in 2021

Orange = applications received in 2024

Yellow = Applications received in 2025

Names are those of the Bucks application case officer