



**Great Horwood  
Parish Council**

# Great Horwood Parish Council

## DRAFT

Minutes of the Ordinary Parish Council Meeting held on Monday 10<sup>th</sup> March 2025 at 7.30pm in the Great Horwood and Singleborough Village Hall, Great Horwood

Present: Cllr John Gilbey (JWG) Chairman, Cllr Caroline Cousin (CC) Vice Chairman, Cllr Jackie Goss (JG), Cllr Jonathan Evans (JJ) Cllr Thomas Lee (TL), Sarah Biswell (SB) Clerk and Bucks Councillor Sir Beville Stanier and 6 members of the public.

Please note, to comply with Data Protection rules, names (other than councillors or persons who have previously given their permission) will not be used in Great Horwood Parish Council Minutes.

1.	<b>To receive apologies for absence</b> Bucks Cllr John Chilver. Cllr Zain Daniels - Absent
2.	<b>To receive declarations of interest</b> None.
3.	<b>Confirmation of the Minutes of the Parish Council meeting held on 10<sup>th</sup> February 2025</b> The minutes were agreed as a true record and were signed by Cllr Cousin at the meeting.
4.	<b>To consider matters arising from the Minutes of the last meeting</b> (not otherwise included in the Agenda) Signs on Nash Road – the signs were in place on 20 <sup>th</sup> February 2025 – matter resolved. WCAG Compliance on website – check accessibility ( <b>Action: Clerk</b> ). Biodiversity Action Plan to discuss with Management Committee of HP ( <b>Action: Cllr Evans</b> ). Footpaths – discussion with Footpath monitor concerning linking up footpath to Spring Lane – the Landowner no longer wishes to pursue this – matter resolved. Letter to 3W Health re medication delivery to housebound residents – letter sent from PC – still no response received to date – Clerk to chase ( <b>Action: Clerk</b> ). Resident reported cracking path outside residence – according to BC work is due to be undertaken in next financial year – John Chilver has spoken to the LAT concerning this – Clerk to monitor ( <b>Action: Clerk</b> ). Hedge/Wall on Spring Lane – issue taken up by Fairhive – matter resolved for the Parish Council. Clerk has written to BC re Sports and Leisure projects regarding the Croudace application – matter resolved. Feedback from the 3 NHS Consultations in February – run by MP Callum Anderson's team – still no response received so Clerk to chase ( <b>Action: Clerk</b> ).
5.	<b>Public Participation Period</b> A resident raised the issue of the new units proposed at Nook Park as being classed as a double unit and the impact to the village on traffic and parking. Discussions took place around this issue between some residents at the meeting and the Parish Council. A request to be put to the Residents Association to ask if the new licence has been issued and to request a copy for the PC to view. Clerk to email Jacquie Bromilow to ask for a copy of the existing plan showing the units permitted under the existing licence ( <b>Action: Clerk</b> ).
6.	<b>Report from Buckinghamshire Councillors</b> Email from John Chilver re Sports facility opposite B4033 – plans for the sports hub at Redfield Farm site were delayed due to DfE de-registering the Winslow Centre site as an active school site. This has now been done and the next step will be a Cabinet report on the future of both sites, which should be available later in the year.

7.	<p><b>Horwode Pece Management Committee Report</b></p> <p>Report received and noted.</p> <p>The Parish Council resolved to accept the quotation to undertake the work to the Teenage area. It was resolved to accept a cap of £2,000 in total to complete the work. It was hoped to start the work later this month with a potential completion by Easter 2025 – weather dependent. Parish Council confirmed that payment will be made upon completion of the work.</p>
8.	<p><b>Footpaths Report</b></p> <p>Report received from the Footpath Monitor. It was reiterated that issues concerning the footpaths in the village be brought to the attention of the Parish Council in the first instance.</p>
9.	<p><b>Roads Report</b></p> <p>The Clerk reported that email contact had been made with the Partnership Manager South of CityFibre to raise concerns about the volume of work being undertaken in the village, disruption to the village as a whole and the Wi-Fi outage that has been experienced by some residents due to their existing Wi-Fi wire being cut by their Contractors. These issues were originally voiced on social media and not raised directly with the Parish Council. An email response was received from CityFibre to confirm that this matter is being investigated and the Parish Council will get a response as to their findings. Clerk to chase up response (<b>Action: Clerk</b>).</p>
10.	<p><b>Parish Maintenance</b></p> <p>The Welcome to Winslow Road sign has been erected by one of the developers for new houses in Winslow inside the Great Horwood Parish boundary. It was resolved by the Parish Council that the Clerk be instructed to contact Highways and ask for it to be removed completely. <b>Action: Clerk</b>).</p>
11.	<p><b>Planning Report</b></p> <p>Report received.</p>
12.	<p><b>Issues arising from the Planning Report</b></p> <p>2 applications have been determined since the last meeting.</p> <p>Cllr Cousin (CC) advised that the fee to submit a planning application will increase from 1st April 2025. Application 25/00570 has 3 days before the deadline and no responses have been received from members of the Planning Committee. After a brief discussion it was resolved to submit a response saying we have no objection. Cllr Cousin to provide response to Clerk for submission to BC (<b>Action: Clerk to send response when received</b>).</p> <p>25/00425 has a deadline of 1st April 2025 and some responses still outstanding.</p>
13.	<p><b>Other Planning Matters</b></p> <p>Cllr Cousin (CC) attending an online planning forum with Buckinghamshire Council where it was advised that they are planning to move all applications to one platform, including legacy documents. There could be several weeks downtime to complete this and anyone that has a log-in to get updates on tracking applications will need to set this up again. Attendees were also informed that all comments from members of the public were to be removed from the website, with just comments from statutory consultees remaining.</p>
14.	<p><b>Neighbourhood Plan</b></p> <p>The first meeting of the Steering Group is due to take place on the 25<sup>th</sup> March 2025 at the Village Hall. There are 9 members to this group – including 3 Parish Councillors. The Terms of Reference is on Dropbox and the PC agreed the ToR of this Group as it is acting on behalf of the PC. Cllr Cousin (CC) confirmed that she has been trying to contact Rachel Riach from BC before the meeting but currently without success. Discussions to take place as to whether a new plan needs to be written or a modification of the existing Neighbourhood Plan would meet the requirements.</p>
15.	<p><b>Annual Parish Meeting – 28<sup>th</sup> April 2025</b></p> <p>The APM is to take place in the Village Hall and any suggestions from Councillors are welcome. Invitations will be extended to all those recipients of the Worthy Causes Grants. Refreshments will be provided.</p>
16.	<p><b>Litter Pick – confirmed date 10<sup>th</sup> May 2025</b></p> <p>Date agreed – Clerk has contacted Yvonne Taylor for involvement of Scouts and Cubs. PC agreed for the Clerk to contact The Swan to enquire about offering refreshments after the Litter Pick (<b>Action: Clerk</b>).</p>

17.	<p><b>Arrangements for the Election on 1<sup>st</sup> May 2025</b>  Cllr Gilbey (JWG) has previously advised the Parish Council of his intention to step down from GH Parish Council at this Election. The remaining Councillors said that they would be standing for re-election. Deadline for this is 2<sup>nd</sup> April 2025 <b>(Action: GH Parish Councillors)</b></p>
18.	<p><b>Report from the MVAS</b>  Prepared by Cllr Goss. The data shows a similar trend to last month with over 30% of the drivers exceeding the speed limit. Numbers were significantly higher on the week commencing 3<sup>rd</sup> February 2025 – this may have been due to traffic diversions in the area. It was agreed to leave the MVAS in its current position the next month. The report will be available on Dropbox <b>(Action: Clerk)</b>.</p>
19.	<p><b>Winslow and Villages Community Board</b>  The final meeting of the above Board in its current format will take place online on the 14<sup>th</sup> March 2025</p>
20.	<p><b>To receive a report from any meetings attended</b>  <b>Cllr Gilbey</b>  12/02/2025 – Rachael Riach/Ella Woods – Buckinghamshire Council – Neighbourhood Planning  10/3/2025 – Jonathan Fewster – Broadfield Law – (Online)  <b>Cllr Cousin</b>  12/02/2025 – Rachael Riach/Ella Woods – Buckinghamshire Council – Neighbourhood Planning  03/3/2025 – Planning Forum with Buckinghamshire Council (Online)  10/3/2025 – Jonathan Fewster – Broadfield Law – (Online)  <b>Cllr Evans</b>  12/02/2025 – Rachael Riach/Ella Woods – Buckinghamshire Council – Neighbourhood Planning  <b>Cllr Goss</b>  12/02/2025 – Rachael Riach/Ella Woods – Buckinghamshire Council – Neighbourhood Planning  <b>Cllr Lee</b>  12/02/2025 – Rachael Riach/Ella Woods – Buckinghamshire Council – Neighbourhood Planning</p>
21.	<p><b>Nook Park – latest from Buckinghamshire Council</b>  Nothing further to add - discussed in Item No. 5.</p>
22.	<p><b>Transfer of Liden Park to the PC – update</b>  Heard nothing further from Wellers Law despite chasing up the Solicitor involved – still waiting correct Transfer Deed – Clerk to continue to chase up <b>(Action: Clerk)</b>. Clerk contacted High Street Homes to see if the picnic benches could be installed before the PC take over the Open Space – this has been declined by HSH. Suggestions in latest Focus Newsletter as to where to place the 2 picnic benches when the land is transferred – heard nothing further from village residents.</p>
23.	<p><b>Transfer of Shorts Field to the PC – update</b>  Online meeting with potential new legal firm to deal with the legal element of the transfer – Jonathan Fewster-Broadfield Law (referral from Winslow Town Council) for the transfer of the Amenity Space. Awaiting his comments and costs for this before sending to Lodge Park Homes for their agreement.</p>
24.	<p><b>Update on EV Charging Points</b>  Nothing further to update on this until the end of March 2025.</p>
25.	<p><b>Planters</b>  2 written quotations have been received for the planting and maintenance of the 5 Planters within the village – The Parish Council resolved to appoint Twigs Nursery as the provider for this with an annual cost of £850.00 – Clerk to contact Twigs to advise <b>(Action: Clerk)</b>.</p>
26.	<p><b>To receive and note correspondence</b>  128 Followers on GHPC Facebook</p> <p>One allotment space free in Church Lane site. Noted in latest Parish Pump. Concerns were raised by an allotment holder of the state of Church Lane allotments, all tenants concerned have been contacted and have given updates on their plans for the coming few months on the plots. Update on Dropbox for all Councillors to see. <b>(Action: Clerk to monitor)</b>.</p>

Reviewing energy contract – Clerk received a call from Tom Brown – Clear Utility Solutions, Valda Energy are preparing to offer rates for unmetered supplies within the next 8 weeks so will give us a call with the rates offered to see if we are interested.

Callum Anderson's letter of the 19<sup>th</sup> December to the Parish Council advised that “we can co-author a letter expressing our support for a 20mph zone”. Clerk has spoken to his team, and they suggested a petition take place to add local voices to this action – Parish Council resolved to set up an online petition with Charge.org and to publish this online and in the Focus Newsletter. Clerk to put together the wording and route suggestions to the PC for agreement before this goes live. **(Action: Clerk)**

Advertised in the Parish Pump for the upcoming Elections – poster in Noticeboard for new Councillors.

Devolution documents received from Buckinghamshire Council for 2025/2026 but the grass cutting map, again, is still incorrect – Clerk to update BC on the areas that need including and feedback at next meeting. PC have been advised that the funding for the devolved services has decreased despite a 5% inflation increase – Clerk to investigate and report back to the PC **(Action: Clerk)**.

27.

## Finance

### To approve schedule of payments requiring authorisation

#### Great Horwood Parish Council Receipts and Payments 10th March 2025

Payments	Payee	Type	Payment £	VAT
<b>Payments due</b>				
GH 24.107	N Power - IN12459906	DD	111.77	5.32
GH 24.108	Clerks Salary	SO	851.24	0.00
GH 24.109	Unity Trust Bank Monthly Service Charge - January 2025	DD	6.00	0.00

#### Total of T1 Current Account as of 6th March 2025

**2,863.86**

(excluding above payments to be made, items marked where payment has been made)

#### Receipts/Transfers

GHR 24.29	Allotment Rent - CL - Plot 8	10.00
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#### Horwode Pece

#### Receipts/Transfers

NIL

#### Total of Horwode Pece Account as of 6th March 2025

**3,384.43**

(excluding above payments to be made, items marked where payment has been made)

#### Reserves Account

#### Receipts/Transfers

NIL

#### Total in Reserves account as of 6th March 2025

**45,709.35**

	<p><b>RFO to present statement of receipts and payments to date under each head of budget</b> Report prepared but the variance figure differs – Cllr Lee to review the calculations with Clerk (<b>Action: Cllr Lee and Clerk</b>).</p> <p><b>Review of Risk Management Policy Statement prepared by RFO</b> Statement presented to the Parish Council who resolved to accept this updated statement – to be published on the PC website (<b>Action: Clerk</b>).</p> <p><b>Council to approve list of regular payments for the year ahead</b> List of payments approved. Cllr Cousin confirmed that the Salix payment will cease in 2026.</p>
28.	<p><b>Items for the next meeting</b></p> <p>To approve schedule of payments requiring authorisation Review and approval of fees and charges – including Allotments</p>
29.	<p><b>Confirmation of date and time of the next meeting</b></p> <p>Monday 14<sup>th</sup> April 2025 at 7.30pm in the Great Horwood and Singleborough Village Hall.</p>

The meeting closed at 8.55pm.

Signed

Date

**Chairman**

### **Horwode Pece Management Committee - Report to Parish Council March 2025**

First, Sarah thanks for the March statement of the remaining Rec. maintenance budget.

The main item to report this month is that we have an agreed contractor for undertaking the ground work to complete the replacement of the surround to the Teenage area. The work will be undertaken by Tim Helsdon of 20 Spring Lane, Great Horwood. His quote was for £1,500 to complete the work. The quotation noted there would be some additional costs to cover Postcrete and materials; it was agreed that these additional costs would be capped at £500 and itemised with the final invoice. Please confirm this is acceptable to the Parish Council. I have said to Tim that I would confirm the Parish Council's approval. Once approved, he aims to start work later this month. It would be good if the work could be completed in time for Easter.

The Rec. continues to be inspected weekly. With the recent dry spell, there are no boggy areas. The only new issue is that the VW/Audi picnic table has sunk into the ground on one side, so now slants. This has been added to the work notes below; at the Spring Working Party we will reposition the picnic table on paving slabs to stabilize its position.

Planned works for the Spring Working Party include:

- Repairing the wooden slats to the goals as these are rotting.
- Relay and bond the underlay below the SuperNova; this has been kicked-up as children use it. It has been temporarily repaired, but will need more permanently bonding.
- Install paving slabs under the legs of the VW/Audi picnic table to stabilise its position.

**John Nicholls - Chairman**  
**9/3/2025**

## Planning Committee Report - for meeting on 10 March 2025 (as at 7 March 2025)

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to Buckinghamshire Council on behalf of the Planning Committee since the last meeting.

### CURRENT PLANNING APPLICATIONS

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	BC Decision
13/11/24	24/03402/APP	Mr Gary Lee	28A Little Horwood Road Great Horwood Buckinghamshire MK17 0QE	Householder application for conversion of garage to habitable space and erection of single storey front, rear, and side extensions	No objection	Approved
7/1/25	24/03788/APP	Mr Ken Pritchard	Lakemakers Cottage 30 Spring Lane Great Horwood Buckinghamshire MK17 0QW	Householder application for erection of a detached garage	No objection	Approved
21/01/2021	21/00221/APP Kirsty Elliott	J Hanson & Son	Home Farm, 4 Winslow Road, Great Horwood MK17 0QN	Demolition of existing agricultural buildings; erection of 15 residential dwellings with associated access, parking and landscaping; extension and refurbishment of existing listed farmhouse.	Objection	Awaiting decision
21/01/2021	21/00222/ALB Kirsty Elliott	J Hanson & Son	Home Farm, 4 Winslow Road, Great Horwood MK17 0QN	Demolition of existing agricultural buildings; erection of 15 residential dwellings with associated access, parking and landscaping; extension and refurbishment of existing listed farmhouse.	Objection	Awaiting decision
12/1/24	22/03218/APP Emma Mumby	Mr Octavian Negrea	Land To Rear Of Vine Cottage 3 Little Horwood Road Great Horwood Buckinghamshire MK17 0QE	Erection of 3 dwellings	Objection	Awaiting decision
4/4/24	24/00952/APP Emma Mumby	Mr Connors	3 Nash Park Winslow Road Nash Buckinghamshire MK17 0FD	Change of use of land from a 1 pitch Caravan Site to a 2 pitch Caravan Site (2 Static Caravans & 2 Touring Caravans) alongside the retention and conversion of Stables to Dayroom	No objection	Awaiting decision
18/06/24	24/01794/APP Danika Hird	Mr William McDonough	Plot 1 Nash Park Winslow Road Nash Buckinghamshire MK17 0FD	Creation of a 2nd pitch on an existing 1 pitch caravan site to provide 2 static caravans and 2 touring caravans and erection of a dayroom	Objection	Awaiting decision
23/7/24	24/02148/APP Danika Hird	Mr Nigel Denne	The Hedgerows Nash Road Great Horwood Buckinghamshire MK17 0EJ	Change of use of land from agricultural to B8 (Storage and distribution) E(a) (Sales / Display of goods other than hot food) E(g)(i) (Offices). New dropped kerb/access. Erection of building and yard area	Objection	Awaiting decision
22/8/24	24/02460/APP Faye Hudson	Mr Fred Morris	Land Opposite Ridgehill Farm Little Horwood Road Nash Buckinghamshire	Demolition of existing storage building and replacement with new	No objection	Awaiting decision
4/10/24	24/03004/APP Faye Hudson	Hennigan Building and Civil Engineering Ltd	Land Between Nash Road And Cross Roads Kennels Nash Road Great Horwood Buckinghamshire	Hybrid application for the redevelopment of the site comprising outline planning permission, with all matters reserved except access, for a drive thru restaurant (Use Class E(b)/Sui Generis) and EV charging hub and full planning permission for an office building (Use Class E(g)(ii)) and a day	Objection	Awaiting decision

				nursery (Use Class E(f)) with associated landscaping, parking and access arrangements		
13/11/24	24/03402/APP	Mr Gary Lee	28A Little Horwood Road Great Horwood Buckinghamshire MK17 0QE	Householder application for conversion of garage to habitable space and erection of single storey front, rear, and side extensions	No objection	
20/11/24	24/03472/APP Danika Hird	Mortlake 17 Llp	Land To The East Side Of Winslow Road Winslow Road Great Horwood MK17 0NP	Four no. commercial stables, ancillary facilities, parking, landscaping and internal road	Objection	
2/12/24	24/03513/APP	Andrew Marshall	Faccenda Chicken Thornhill Poultry Farm Pilch Lane Great Horwood Buckinghamshire MK17 0NX	Temporary change of use for 3 years of land and dwelling to allow use as a lorry park and offices (retrospective)	Objection	
17/12/24	24/03754/APP Kirstie Elliot	Mr T Northey	Land Off Winslow Road Great Horwood Bucks	Erection of two detached 2 storey dwelling houses with new access off the Winslow Road together with footpath, garaging, parking, landscaping and all enabling works	Objection	
30/12/24	24/03817/AOP Zenab Hearne	Croudace Homes Ltd and John Grainge	Land North of Little Horwood Road & Cherry Leas Great Horwood Buckinghamshire	Outline planning application for up to 70 dwellings, including vehicular access, pedestrian and cycle lines, public open space, landscaping, drainage and associated works.	Objection	
2/1/2025	24/03870/APP	Mr And Mrs H Elliott	Spring Cottage 28 Spring Lane Great Horwood Buckinghamshire MK17 0QW	Erection of dwelling with access and amenity space together with the conversion and alterations of existing dwelling to form ancillary accommodation/outbuilding (part retrospective)	Objection	
14/1/25	25/00073/ALB Mr Naim Poptani	Mr Fridolin Engel	The Crown PH 1 The Green Great Horwood Buckinghamshire MK17 0RH	Listed building application for reinstatement of the ground floor as a public house, modifications to the arrangement of existing staircase to first floor, glazed screen to the rear annex section, modifications to the existing kitchen area, installation of conservation rooflights to rear kitchen area and main attic, enlargement of existing first floor bathroom and relocation of door openings and reinstatement of the attic space as a habitable space	No objection (qualified)	
25/2/25	25/00518/ADM	Mr and Mrs Chris Lewis-Evans	Unit A At Land Adjacent To Cakeford Little Horwood Road Great Horwood Buckinghamshire	Prior notification application (Part 11, Class B) for demolition of building		
27/2/25	25/00570/AGN	Mr R Webb	Home Farm Pilch Lane Great Horwood Buckinghamshire MK17 0QN	Erection of two agricultural buildings		
4/3/25	25/00425/APP	Mr And Mrs H Elliott	Spring Cottage 28 Spring Lane Great Horwood Buckinghamshire MK17 0QW	Householder application for construction of detached car port		

Key –

Colours

Green = applications determined since last report

Light blue = applications received in 2021

Orange = applications received in 2024

Yellow = Applications received in 2025 ( Names are those of the Bucks application case officer)