



**Great Horwood
Parish Council**

Great Horwood Parish Council

DRAFT

Minutes of the Ordinary Parish Council Meeting held on Monday 10th February 2025 at 7.30pm in the Great Horwood and Singleborough Village Hall, Great Horwood

Present: Cllr Caroline Cousin (CC) Vice Chairman, Cllr Jackie Goss (JG), Cllr Jonathan Evans (JJ) Cllr Thomas Lee (TL), Sarah Biswell (SB Clerk) and Bucks Councillor John Chilver and 9 members of the public.

Please note, to comply with Data Protection rules, names (other than councillors or persons who have previously given their permission) will not be used in Great Horwood Parish Council Minutes.

1.	To receive apologies for absence Cllr John Gilbey (JWG) Chairman. Cllr Zain Daniels - Absent
2.	To receive declarations of interest None.
3.	Confirmation of the Minutes of the Parish Council meeting held on 9th December 2024 The minutes were agreed as a true record and were signed by Cllr Cousin at the meeting. An amendment was made, prior to signature, to amend the date of the Worthy Causes Grants at the start of these minutes to show 2024 and not 2025. Initialled by Cllr Cousin. (CC)
4.	To consider matters arising from the Minutes of the last meeting (not otherwise included in the Agenda) Signs on Nash Road – waiting to hear back from LAT. (Action: Clerk) . WCAG Compliance on website – check accessibility (Action: Clerk) . Biodiversity Action Plan to discuss with Management Committee of HP (Action: Cllr Evans) . Cllr Gilbey to provide information to GH Scouts for Community Board Grant – matter resolved. PC submission to EWR consultation outlining lack of transport connectivity – matter resolved. Footpaths – discussion with Footpath monitor concerning linking up footpath to Spring Lane (Cllr Evans) . Footpath 4 and 5 low hanging branches – matter resolved. BC Devolution service confirmed as an annual contract – matter resolved. Meeting arranged with BC Planning re Neighbourhood plan – online meeting held – matter resolved. MVAS report to upload to Dropbox – completed – matter resolved. Handrail in Spring Lane now installed December 2024 – matter resolved. Letter to 3W Health re medication delivery to housebound residents – letter sent from PC – no response received to date – Clerk to chase (Action: Clerk) . 2025/2026 Budget agreed and approved – updated website and Dropbox – matter resolved. Reserve spreadsheet amended with Precept figure – updated on Dropbox – matter resolved. Precept agreed and submission to Buckinghamshire Council before deadline – matter resolved.
5.	Public Participation Period One resident has discussed with Cllr Evans, prior to this meeting, the state of the footpath outside their house. Having had 3 cones placed on the cracking footpath for 12 months no action has been taken to repair this and it was thought to be unsafe to walk on. It has been reported on FMS but nothing further heard – Cllr Chilver to discuss this with the LAT and report back – Clerk to check on progress (Action: Clerk) .

	<p>A further query on the hedge outside No 7 Spring Lane and the work undertaken by the resident. It was reported that the hedge has been taken out and a small wall has been demolished. Clerk to investigate the ownership of the land and vegetation (Action: Clerk).</p> <p>One resident discussed the ongoing issues with Nook Park. PC to let Cllr Chilver know if we hear anything further on any new homes being delivered. Cllr Cousin advised that the Parish Council have no control over these issues, but would still like to be kept informed.</p>
6.	<p>Report from Buckinghamshire Councillors</p> <p>No report received prior to meeting. However, Cllr Chilver advised at the meeting that the 2025/2026 Budget has been agreed.</p> <p>The A421 Study looked at proposing a dual carriageway, this was not found to be cost effective. The current discussions are around improving some of the junctions and roundabouts.</p>
7.	<p>Horwode Pece Management Committee Report</p> <p>Report received and noted.</p> <p>Thomas Moore has withdrawn his quote for the work on the Teenage Area. Contact to be made with the other Contractor who sent in an invoice for the work- contact details to be passed to John Nicholls (Action: Clerk).</p>
8.	<p>Footpaths Report</p> <p>Report received from the Footpath Monitor.</p> <p>The PC were not clear of the proposed work being suggested - that Footpaths 4, 5 & 7 were to be rerouted - as mentioned in the report – the Clerk is to speak to the Footpath Monitor on these issues and report back (Action: Clerk).</p>
9.	<p>Roads Report</p> <p>No report.</p>
10.	<p>Parish Maintenance</p> <p>Nothing to report on this matter that is not already noted in these minutes.</p>
11.	<p>Planning Report</p> <p>Report received.</p>
12.	<p>Issues arising from the Planning Report</p> <p>1 application has been determined since the last meeting.</p>
13.	<p>Croudace Application – to determine whether or not to request the call in of the Planning Application 24/03817/AOP</p> <p>The PC thanked Cllr Chilver for his response to the application, and his request for it to be called in if the response from the Planning Officer is anything other than a refusal. The PC supported this approach.</p>
14.	<p>Other Planning Matters</p> <p>It was noted by the Parish Council that a report from the Highways Development Management Officer was listed on the BC planning portal for the Croudace application. The report confirmed his objection to this application due to inadequate infrastructure and sustainability of the site.</p> <p>The Parish Council considered the request from BC for proposals for Sports and Leisure projects at their recent meeting They considered the draft heads of terms that Croudace offered in the Planning Statement that accompanied the application, and noted that they suggested that the Parish Council might be expected to provide the LEAP (contrary to what the application suggests) and that the Parish Council could also expect to maintain the open space. Clearly these two would account for most if not all of the Sport and Leisure contribution. The Parish Council therefore decided that it would not consider it further until Croudace's intentions are clearer, and the Clerk will write to BC to confirm this (Action: Clerk).</p>
15.	<p>Neighbourhood Plan</p> <p>3 more volunteers have come forward to join the Steering Group. GH School have agreed to run the PC advert, asking for volunteers, in their school newsletter which is issued at the end of the first half of the Spring Term.</p> <p>The first meeting of the Steering Group is to be set up shortly, which will consist of the volunteers and members of the Parish Council.</p>

	The PC are meeting with two representatives from Buckinghamshire Council Neighbourhood Planning team to discuss the Neighbourhood Plan on the 12 th February 2025. The PC have been advised that the indicative housing figure for Great Horwood is 9 dwellings per annum, which has been calculated using the standard method. There have been 77 housing completions in Great Horwood between 1st April 2014 and 31st March 2024.
16.	Report from the MVAS Prepared by Cllr Goss. It was reported that there are higher maximum speeds recorded for this December 2024 and January 2025. It was agreed to leave the MVAS in its current position the next month. The report will be available on Dropbox (Action: Clerk) .
17.	Winslow and Villages Community Board The final meeting, in its current format, will be held on the 18 th March 2025 at 6pm in Granborough Village Hall, where it will report what actions/activities have been taken and what the plans are for the future under the new arrangement.
18.	To receive a report from any meetings attended Cllr Gilbey 07/1/2025 – Remote meeting with BC - Ella Woods – Neighbourhood Planning Assistant 13/1/2025 – Public Planning Meeting – Croudace planning application Cllr Cousin 07/1/2025 - Remote meeting with BC - Ella Woods – Neighbourhood Planning Assistant 12/12/2024 – Have we got planning news for you podcast – Introducing the New NPPF 13/1/2025 – Public Planning Meeting – Croudace planning application 16/1/2025 - Have we got planning news for you podcast – update on strategic planning 29/1/2025 – Village Hall AGM Cllr Evans 13/1/2025 – Public Planning Meeting – Croudace planning application Cllr Goss 07/1/2025 – Remote meeting with BC - Ella Woods – Neighbourhood Planning Assistant 13/1/2025 – Public Planning Meeting – Croudace planning application Cllr Lee 13/1/2025 – Public Planning Meeting – Croudace planning application
19.	Nook Park – latest from Buckinghamshire Council The Parish Council were advised that Mr Dean Spain has been included on the register as a Fit and Proper Person to Manage a Mobile Home Site.
20.	Transfer of Liden Park to the PC – update Still waiting to hear back from Wellers Law Group on the Transfer Deed and the transfer of the Open Space – Clerk to continue to chase. It was resolved to agree on the 2 picnic benches that should be purchased, these being supplied by NBB Recycled Furniture. Clerk to liaise with Contractor for assembly when purchased. Cllr Cousin asked if we could contact High Street Homes to ask if we could have their permission to install these benches before the Open Space land is formally transferred to the Parish Council - Clerk to contact HSH (Actions: Clerk) .
21.	Transfer of Shorts Field to the PC – update Cllr Cousin confirmed that the S106 transfer and associated processes for Lodge Park Homes to complete this development is expected to start after Easter 2025. A different firm of Solicitors is preferred for this transaction – Clerk has made preliminary enquiries with a different firm and further details will be available shortly. (Action: Clerk) .
22.	Update on EV Charging Points Buckinghamshire Council are still waiting for the supplier to agree and sign the contract. The supplier has done their initial land surveys and can confirm that The Green has no issues. With all the legal aspects still to be completed it may take some time to get to the next stage – timescale of the end of March was given to get the licenses and leases signed off and proceed with the installation. (Action: Clerk to monitor) .

23.	Planters The volunteers that kindly offered their time for this now longer wish to do so, so alternative providers need to be sourced. It was agreed to look at local companies to see if they would be interested in taking this on for the Parish Council (Action: Clerk) .																																																																									
24.	To receive and note correspondence Great Horwood Parish Council Facebook Page now has 122 Followers. There is one allotment space free in Church Lane site. Noted in latest Parish Pump. All allotment fees for Church Lane and Willow Road have been paid for this year. We have received an email from resident about the amount of traffic travelling through village – The Parish Council have received a letter at the end of December 2024 from Callum Anderson, the MP for Bletchley and Buckingham, offering support for a 20mph zone in the Parish. It was resolved that a letter be drafted to Buckinghamshire Council, with support from Callum Anderson to request assistance with this issue. (Action: Clerk) . There are 3 NHS Consultations being run by Callum Anderson's team in February – in Buckingham, Quainton and Bletchley. These are to get a feeling of how the local NHS provision is in those areas – these dates were advertised locally – the Clerk has asked for feedback from the MP's team running these events (Action: Clerk) .																																																																									
25.	Finance To approve schedule of payments requiring authorisation. <div style="background-color: #d3d3d3; padding: 2px;">Great Horwood Parish Council Receipts and Payments 10th February 2025</div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payments</th><th style="text-align: left;">Payee</th><th style="text-align: left;">Type</th><th style="text-align: right;">Payment £</th><th style="text-align: right;">VAT</th></tr> </thead> <tbody> <tr> <td colspan="5">Payments due</td></tr> <tr> <td>GH 24.095</td><td>N Power invoice - IN12048395 - November 2024</td><td>DD</td><td style="text-align: right;">99.75</td><td style="text-align: right;">4.75</td></tr> <tr> <td>GH 24.096</td><td>Clerks salary - December 2024</td><td>SO</td><td style="text-align: right;">851.24</td><td style="text-align: right;">0.00</td></tr> <tr> <td>GH 24.097</td><td>Unity Trust Bank Monthly charge - November 2024</td><td>DD</td><td style="text-align: right;">6.00</td><td style="text-align: right;">0.00</td></tr> <tr> <td>GH 24.098</td><td>N Power invoice - IN12256286 - December 2024</td><td>DD</td><td style="text-align: right;">103.71</td><td style="text-align: right;">4.94</td></tr> <tr> <td>GH 24.099</td><td>Clerks salary - January 2025</td><td>SO</td><td style="text-align: right;">851.24</td><td style="text-align: right;">0.00</td></tr> <tr> <td>GH 24.100</td><td>Unity Trust Bank Monthly charge - December 2024</td><td>DD</td><td style="text-align: right;">6.00</td><td style="text-align: right;">0.00</td></tr> <tr> <td>GH 24.101</td><td>Clerks expenses - printer ink - black</td><td>FPO</td><td style="text-align: right;">29.38</td><td style="text-align: right;">4.90</td></tr> <tr> <td>GH 24.102</td><td>Clerks expenses - printer ink - colour</td><td>FPO</td><td style="text-align: right;">17.04</td><td style="text-align: right;">2.84</td></tr> <tr> <td>GH 24.103</td><td>Clerks expenses - printer paper</td><td>FPO</td><td style="text-align: right;">7.00</td><td style="text-align: right;">0.00</td></tr> <tr> <td>GH 24.104</td><td>Rental of Village Hall for Public meeting of Planning Committee - 13.1.2025</td><td>FPO</td><td style="text-align: right;">14.80</td><td style="text-align: right;">0.00</td></tr> <tr> <td>GH 24.105</td><td>Rental of Village Hall for Neighbourhood Planning Team - 12.2.2025</td><td>FPO</td><td style="text-align: right;">14.80</td><td style="text-align: right;">0.00</td></tr> <tr> <td>GH 24.106</td><td>Rental of Village Hall for PC Meetings for 2025</td><td>FPO</td><td style="text-align: right;">173.60</td><td style="text-align: right;">0.00</td></tr> </tbody> </table> <div style="text-align: right; margin-top: 20px;"> <div style="display: inline-block; text-align: left;"> Total of T1 Current Account as of 6th February 2025 (excluding above payments to be made, items marked where payment has been made) </div> <div style="background-color: yellow; padding: 5px; border: 1px solid black; font-weight: bold; margin-left: 20px;">4,079.49</div> </div>				Payments	Payee	Type	Payment £	VAT	Payments due					GH 24.095	N Power invoice - IN12048395 - November 2024	DD	99.75	4.75	GH 24.096	Clerks salary - December 2024	SO	851.24	0.00	GH 24.097	Unity Trust Bank Monthly charge - November 2024	DD	6.00	0.00	GH 24.098	N Power invoice - IN12256286 - December 2024	DD	103.71	4.94	GH 24.099	Clerks salary - January 2025	SO	851.24	0.00	GH 24.100	Unity Trust Bank Monthly charge - December 2024	DD	6.00	0.00	GH 24.101	Clerks expenses - printer ink - black	FPO	29.38	4.90	GH 24.102	Clerks expenses - printer ink - colour	FPO	17.04	2.84	GH 24.103	Clerks expenses - printer paper	FPO	7.00	0.00	GH 24.104	Rental of Village Hall for Public meeting of Planning Committee - 13.1.2025	FPO	14.80	0.00	GH 24.105	Rental of Village Hall for Neighbourhood Planning Team - 12.2.2025	FPO	14.80	0.00	GH 24.106	Rental of Village Hall for PC Meetings for 2025	FPO	173.60	0.00
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Transfers

GHR 24.20	Allotment Rent - WR - Plot 3 & 3a	FPO	10.00
GHR 24.21	Allotment Rent - CL - Plot 1	FPO	5.00
GHR 24.22	Allotment Rent - CL - Plot 5	FPO	5.00
GHR 24.23	Allotment Rent - WR - Plot 5	FPO	5.00
GHR 24.24	Allotment Rent - WR - Plots 2 & 6 (paid by cash & clerk paid into b/account)	FPO	10.00
GHR 24.25	Allotment Rent - WR - Plot 8	FPO	5.00
GHR 24.26	Allotment Rent - CL - Plot 15	FPO	5.00
GHR 24.27	Allotment Rent - CL - Plot 10	FPO	5.00
GHR 24.28	Allotment Rent - CL - Plot 7	FPO	10.00

Horwode**Pece****Receipts/
Transfers**

Income/ Interest	Unity Trust Bank Quarterly interest - paid 31/12/2024	19.12
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Total of Horwode Pece Account as of 6th February 2025**3,384.43**

(excluding above payments to be made, items marked where payment has been made)

**Reserves
Account****Receipts/
Transfers**

Income/ Interest	Unity Trust Bank Quarterly interest - paid 31/12/2024	304.09
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Total in Reserves account as of 6th February 2025**45,709.35****Internal Auditor to be appointed.**

The Parish Council resolved to appoint Jenny Groom to undertake the internal audit for 2024/2025 for GHPC.

Earmarked Reserves policy for Neighbourhood Plan – policy to be adopted

It was resolved to accept this policy – to be published on the Parish Council website.

26. Items for the next meeting

To approve schedule of payments requiring authorisation
RFO to present statement of receipts and payments to date under each head of budget
Review of Risk Management Policy Statement prepared by RFO
Council to approve list of regular payments for the year ahead

27.	Confirmation of date and time of the next meeting Monday 10 th March 2025 at 7.30pm in the Great Horwood and Singleborough Village Hall.
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The meeting closed at 8.30pm.

Signed

Date

Chairman

Horwode Pece Management Committee - Report to Parish Council February 2025

It's winter, and there is not much activity down the Rec., still, each week, the Rec. continues to be inspected and I must thank all our Rec. Check volunteers for their efforts. As for last month, this January reports again highlights two main areas of concern; the ground condition, given all the rain, and the condition of various wood surfaces, that are continuing to rot in the inclement weather.

This month, the ground was notably soggy, but not as bad as last month, where free-standing water was observed in places; although, areas to the top of the field were notably sodden.

Some maintenance work has been undertaken and thanks are due to Steve da Nobrega and Liz Nicholls for helping me to remove the old picnic table at the far, top corner, of the Rec.

With respect to 'Replacing the Teenage Surround woodwork', Thomas Moore was approached to provide the Parish Council with a firmed up quote, rather than his estimate. He said he could not provide a fixed price quote and has withdrawn his quotation. Given this position, can John Gilbey approach his contact over the work? I do not have a contact email and would like to go through the work required with him. From reading his quotation, he has only undertaken to remove the old wood surround, then, lay the footings for the new Teenage Surround. However, this should be sufficient, as it is the hardest part of the work. I am sure that a Working Party, with volunteers, this Spring should be able to complete the rest of the Teenage Surround.

Other outstanding work to note includes:

- Repairing the wooden slats to the goals, again rotten.
- The underlay, below the SuperNova has been kicked-up as children use it; this has been temporarily repaired, but will need more permanently bonding when the weather is dry; work that can be undertaken at the Spring Working Party.

John Nicholls - Chairman
9/2/2025

Planning Committee Report - for meeting on 10 February 2025 (as at 5 Feb 2025)

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to Buckinghamshire Council on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	BC Decision
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6/12/23	23/03802/CPE Danika Hird	Mr & Mrs P Pearce	Spring Hill Farm Little Horwood Road Great Horwood Buckinghamshire MK17 0NZ	Certificate of lawful existing use for the non-compliance with conditions 3 and 4 of 78/01811/AV - (3) The occupation of the dwelling shall be limited to a person solely or mainly employed, or last employed, in the locality in agriculture as defined in Section 290(1) of the Town and Country Planning Act, 1971 or forestry (including any dependants of a person residing with him) or a widow or widower of such a person (4) The accommodation to be provided in the buildings hereby permitted shall be occupied as a single unit of private residential accommodation, and storage of caravans and construction of riding arena	No objection	Certificate issued
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21/01/2021	21/00221/APP Kirsty Elliott	J Hanson & Son	Home Farm, 4 Winslow Road, Great Horwood MK17 0QN	Demolition of existing agricultural buildings; erection of 15 residential dwellings with associated access, parking and landscaping; extension and refurbishment of existing listed farmhouse.	Objection	Awaiting decision
21/01/2021	21/00222/ALB Kirsty Elliott	J Hanson & Son	Home Farm, 4 Winslow Road, Great Horwood MK17 0QN	Demolition of existing agricultural buildings; erection of 15 residential dwellings with associated access, parking and landscaping; extension and refurbishment of existing listed farmhouse.	Objection	Awaiting decision
12/1/24	22/03218/APP Emma Mumby	Mr Octavian Negrea	Land To Rear Of Vine Cottage 3 Little Horwood Road Great Horwood Buckinghamshire MK17 0QE	Erection of 3 dwellings	Objection	Awaiting decision
4/4/24	24/00952/APP Emma Mumby	Mr Connors	3 Nash Park Winslow Road Nash Buckinghamshire MK17 0FD	Change of use of land from a 1 pitch Caravan Site to a 2 pitch Caravan Site (2 Static Caravans & 2 Touring Caravans) alongside the retention and conversion of Stables to Dayroom	No objection	Awaiting decision
18/06/24	24/01794/APP Danika Hird	Mr William McDonough	Plot 1 Nash Park Winslow Road Nash Buckinghamshire MK17 0FD	Creation of a 2nd pitch on an existing 1 pitch caravan site to provide 2 static caravans and 2 touring caravans and erection of a dayroom	Objection	Awaiting decision
23/7/24	24/02148/APP Danika Hird	Mr Nigel Denne	The Hedgerows Nash Road Great Horwood Buckinghamshire MK17 0EJ	Change of use of land from agricultural to B8 (Storage and distribution) E(a) (Sales / Display of goods other than hot food) E(g)(i) (Offices). New dropped kerb/access. Erection of building and yard area	Objection	Awaiting decision
22/8/24	24/02460/APP Faye Hudson	Mr Fred Morris	Land Opposite Ridgehill Farm Little Horwood Road Nash Buckinghamshire	Demolition of existing storage building and replacement with new	No objection	Awaiting decision
4/10/24	24/03004/APP Faye Hudson	Hennigan Building and Civil Engineering Ltd	Land Between Nash Road And Cross Roads Kennels Nash Road Great Horwood Buckinghamshire	Hybrid application for the redevelopment of the site comprising outline planning permission, with all matters reserved except access, for a drive thru restaurant (Use Class E(b)/Sui Generis) and EV charging hub and full planning permission for an office building (Use Class E(g)(ii)) and a day nursery (Use Class E(f)) with associated landscaping, parking and access arrangements	Objection	Awaiting decision
13/11/24	24/03402/APP	Mr Gary Lee	28A Little Horwood Road Great Horwood Buckinghamshire MK17 0QE	Householder application for conversion of garage to habitable space and erection of single storey front, rear, and side extensions	No objection	

20/11/24	24/03472/APP Danika Hird	Mortlake 17 Llp	Land To The East Side Of Winslow Road Winslow Road Great Horwood MK17 0NP	Four no. commercial stables, ancillary facilities, parking, landscaping and internal road	Objection	
2/12/24	24/03513/APP	Andrew Marshall	Faccenda Chicken Thornhill Poultry Farm Pilch Lane Great Horwood Buckinghamshire MK17 0NX	Temporary change of use for 3 years of land and dwelling to allow use as a lorry park and offices (retrospective)	Objection	
17/12/24	24/03754/APP Kirstie Elliot	Mr T Northey	Land Off Winslow Road Great Horwood Bucks	Erection of two detached 2 storey dwelling houses with new access off the Winslow Road together with footpath, garaging, parking, landscaping and all enabling works	Objection	
30/12/24	24/03817/AOP Zenab Hearne	Croudace Homes Ltd and John Grainge	Land North of Little Horwood Road & Cherry Leas Great Horwood Buckinghamshire	Outline planning application for up to 70 dwellings, including vehicular access, pedestrian and cycle lines, public open space, landscaping, drainage and associated works.	Objection	
2/1/2025	24/03870/APP	Mr And Mrs H Elliott	Spring Cottage 28 Spring Lane Great Horwood Buckinghamshire MK17 0QW	Erection of dwelling with access and amenity space together with the conversion and alterations of existing dwelling to form ancillary accommodation/outbuilding (part retrospective)	Objection	
7/1/25	24/03788/APP	Mr Ken Pritchard	Lakemakers Cottage 30 Spring Lane Great Horwood Buckinghamshire MK17 0QW	Householder application for erection of a detached garage	No objection	
14/1/25	25/00073/ALB Mr Naim Poptani	Mr Fridolin Engel	The Crown PH 1 The Green Great Horwood Buckinghamshire MK17 0RH	Listed building application for reinstatement of the ground floor as a public house, modifications to the arrangement of existing staircase to first floor, glazed screen to the rear annex section, modifications to the existing kitchen area, installation of conservation rooflights to rear kitchen area and main attic, enlargement of existing first floor bathroom and relocation of door openings and reinstatement of the attic space as a habitable space		

Key –

Colours

Green = applications determined since last report

Light blue = applications received in 2021

Orange = applications received in 2024

Yellow = Applications received in 2025

Names are those of the Bucks application case officer