



# Great Horwood Parish Council

## Great Horwood Parish Council

Minutes of the Ordinary Parish Council Meeting held on 9<sup>th</sup> December 2019 at 7.30pm in the Village Hall, Great Horwood.

**Present:** Cllr John Gilbey (JWG) Chairman, Cllr Caroline Cousin (CC) Vice Chairman, Cllr Angela Mayne (AM), Cllr David Taylor (DT), Cllr Julia Day (JD), Sue Brazier (SB Clerk) and five members of the public.

Prior to the Parish Council Meeting, presentation cheques were awarded to the recipients of the Worthy Causes grants: Great Horwood Football Club, Great Horwood C of E School, Great Horwood Cricket Club, Great Horwood Scouts and Guides, Great Horwood and Singleborough WI, Winslow and District Community Bus

1.	<b>To receive apologies for absence</b> • Sir Beville Stanier, Cllr Jackie Goss, Cllr Nigel Heywood
2.	<b>To receive declarations of interest</b> • None
3.	<b>Confirmation of the Minutes of the Parish Council meeting held on 11<sup>th</sup> November 2019</b> • The Minutes of the last meeting were approved without amendment.
4.	<b>To consider matters arising from the Minutes of the last meeting (not otherwise included in the agenda)</b> • None
5.	<b>Public Participation Period</b> A member of the public mentioned that the school sign at the top of School End had again either been knocked down or had fallen down. The Clerk has reported the problem to Bucks CC and has suggested that the sign be repositioned further towards Pilch Lane as it is currently situated on a sharp bend. The Clerk will contact Bucks CC to establish a timescale that the work will be completed. <b>(Action Clerk)</b>
6.	<b>Horwode Pece Management Committee Report.</b> • The Report from the Horwode Pece Management Committee is attached to and forms part of these minutes.
7.	<b>Footpaths Report</b> a). To receive the Footpath Report Mr Deuchar reported that the new metal kissing gate had been installed on 3 December on FP2 (North Bucks Way) (Winslow Road towards Addington) and it seemed fine. He has heard that a similar gate will be installed on FP5 (Singleborough hamlet, heading west towards Buckingham, roughly half way to Pilch Lane) in the near future. It has not yet been done. He is not aware of any problems. The Clerk reported that Mr Jerry Michell of r RIPPLE had indeed contacted her regarding the above two gates that the Council were purchasing under the DOGGOFF (Donate One Gate Get One For Free) scheme. There was an opportunity to have a stainless steel plaque on one of the gates and it was agreed that this should say that the gate was donated by Great Horwood Parish Council. The Clerk will contact r RIPPLE to start the process <b>(Action Clerk)</b>
8.	<b>Roads Report</b> a). To receive a report on local roads and any problems with signage. Ongoing works on Pilch Lane up until 10 January 2020. Full details will be posted on the one.network website and signs will be placed on the affected road two weeks before closure. b). To include a report on MVAS. Mr Woods had nothing to report. The replacement cover plates for the MVAS have been purchased and received.
9.	<b>Planning Report</b> • The Planning Report was noted and ratified.
10.	<b>Issues arising from the Planning Report</b> • Application no. 16/00877/APP – Land off Nash Road. Cllr Gilbey and Cllr Cousin met Mr David Marsh of Bucks CC on site to discuss the ongoing issues raised at the previous PC meeting on 11 <sup>th</sup> November 2019. Mr Marsh stated that he had not yet been asked to comment on the proposed footway plans that had been submitted to AVDC planning on behalf of the developer and so no decisions could yet be made. Mr Marsh did however promise to advise the rules and regulations affecting the request from the PC to extend the 30mph zone north past the proposed entrance to the development site. He will contact the PC in due course with regards to any decisions made. Letters of objection written to AVDC Planning and Bucks Highways have now been uploaded.
11.	<b>Other Planning Matters</b> • None
12.	<b>Great Horwood Neighbourhood Plan Review Committee</b> Cllr Cousin had reported that David Mayne had stepped down from the Committee. The next meeting of the Committee was scheduled for

	15 <sup>th</sup> January, and the Visioning Session is on 10 <sup>th</sup> December. It is expected that reports from both will be presented to the February meeting of the PC.																																															
13.	<b>Parish Maintenance</b> a). To report progress on the Willow Road Allotment fencing. Mr Woods reported that the works has not yet been started. The Clerk will chase Mr Sirett. <b>(Action Clerk)</b> b). To report progress on pruning of ash trees at Church Lane Allotments The Clerk is awaiting a quote and will chase this up. <b>(Action Clerk)</b> c). Cricket Club hedge trimming Cllr Gilbey and Cllr Cousin met Mr Sirett at the Cricket Ground recently. He was able to lead a walk around the Cricket Ground advising exactly what needed to be done. Mr Goodger has advised the Clerk that he is in the process of obtaining quotes. In view of the tight timescales for works to take place (by the end of February 2020), it was agreed to circulate the quotes to all Councillors as the next PC meeting will not take place until February 2020. d). Overhanging tree near the Chapel House, Nash Road Cllr Mayne will send the Clerk a photo of the problem. The Clerk will investigate and obtain a quote for the necessary works. <b>(Action Clerk)</b>																																															
14.	<b>To receive a report from any meetings attended</b> ● None																																															
15.	<b>Electricity Substation</b> Mr and Mrs Churchill had sent a further email addressed to the Clerk and Councillors regarding the siting of the substation and what measures would be taken to soften the impact of the structure. After a discussion, it was concluded that soft planting would be the best option and would help to blend the substation into the existing hedgerow and in time, become unobtrusive. A vote was taken on this and there was unanimous agreement. Mr Richard Haynes has stated that the works would take place around March/April 2020. The Clerk will write to Mr and Mrs Churchill. <b>(Action Clerk)</b> .																																															
16.	<b>Allotment Agreement</b> After discussing the Allotment Agreement, it was agreed to amend Clause 9 as follows: 'The tenancy may be terminated by either party to this agreement serving on the other not less than three month's written notice to quit.' The Clerk will make the amendment and send out new Allotment contracts to Allotment holders. <b>(Action Clerk)</b>																																															
17.	<b>To agree and approve the Budget for 2020/21</b> After some further minor modifications, the Budget was approved for 2020/21 with no increase to the Precept. The Budget will be posted on the PC website and the Clerk will respond to AVDC on the required Precept when requested.																																															
18.	<b>Approval of the revised Terms of Reference of the Planning Committee</b> Cllr Cousin had revised the Terms of Reference of the Planning Committee to reflect current practice and presented these for approval. Separate Planning Committee meetings used to be held before the Parish Council meeting, but now Councillors correspond with each other and the Clerk by email. It was decided that in the interest of transparency, parishioners would be permitted to see the planning book completed by the Clerk with details of each application. Cllr Taylor requested that any new planning applications be sent to all Councillors in the first instance, although decisions would only be made by the Planning Committee. The revised Terms of Reference were approved by the PC.																																															
19	<b>To receive and note correspondence</b> ● Devolution Agreement Variation to be returned to Bucks CC by 28 <sup>th</sup> February 2020. The Clerk will arrange to complete bank details and return by the deadline. <b>(Action Clerk)</b>																																															
20.	<b>Finance</b> a). To review the bank reconciliation, agree invoices for payments and to note funds received  Payments TA <table><tr><td>GH 19.071</td><td>Clerk's Salary November</td><td>SO</td><td>558.57</td></tr><tr><td>GH 19.072</td><td>Mrs J Holland - planters</td><td>FPO</td><td>98.48</td></tr><tr><td>GH 19.073</td><td>Focus - donation towards printing</td><td>FPO</td><td>500.00</td></tr><tr><td>GH 19.074</td><td>St James' Church - contribution towards mowing</td><td>FPO</td><td>250.00</td></tr><tr><td></td><td>Great Horwood School - donation in lieu of auditor's fees</td><td>FPO</td><td>100.00</td></tr><tr><td>GH 19.075</td><td></td><td>FPO</td><td>100.00</td></tr><tr><td>GH 19.076</td><td>Burgess Building Inv No 8796 disabled access</td><td>FPO</td><td>7056.00</td></tr><tr><td>GH 19.077</td><td>E.on street lighting power December</td><td>DD</td><td>120.40</td></tr><tr><td>GH 19.078</td><td>TalkTalk November</td><td>FPO</td><td>24.95</td></tr><tr><td>GH 19.079</td><td>Barclaycard</td><td>DD</td><td>27.50</td></tr></table> Receipts TA <table><tr><td>GHR 19.25</td><td>Allotment WR Plot 2 &amp; 6</td><td></td><td>10.00</td></tr></table>				GH 19.071	Clerk's Salary November	SO	558.57	GH 19.072	Mrs J Holland - planters	FPO	98.48	GH 19.073	Focus - donation towards printing	FPO	500.00	GH 19.074	St James' Church - contribution towards mowing	FPO	250.00		Great Horwood School - donation in lieu of auditor's fees	FPO	100.00	GH 19.075		FPO	100.00	GH 19.076	Burgess Building Inv No 8796 disabled access	FPO	7056.00	GH 19.077	E.on street lighting power December	DD	120.40	GH 19.078	TalkTalk November	FPO	24.95	GH 19.079	Barclaycard	DD	27.50	GHR 19.25	Allotment WR Plot 2 & 6		10.00
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	GHR 19.26	AVDC	5880.00
	GHR 19.27	Allotment WR Plot 7	5.00
	GHR 19.28	Cricket Club - rent	125.00
	<b>Business Instant Access B/F</b>		
	Receipts BIA	November interest BIA	Credit 25.44
	b). To agree authorized signatories for TSB online banking. It was agreed that Cllr Taylor and Cllr Day would become new authorized signatories for TSB online banking. The Clerk will arrange this with TSB. <b>(Action Clerk)</b>		
21	<b>Items for the next meeting</b> Appoint Trustees to the Great Horwood and Singleborough Recreation Trust, Check financial limits of the Financial Regulations		
22.	<b>Confirmation of the date and time of the next meeting</b> Monday 10 <sup>th</sup> February 2020 at 7.30pm		

The meeting closed at 8.35pm

Signed \_\_\_\_\_ **DRAFT** \_\_\_\_\_ Date 10<sup>th</sup> February 2020

Chairman

## Horwode Pece Management Committee - Report to Parish Council December 2019

The only event that happened in November was the Fireworks. This made a loss, due to the change of date because of bad weather. However, the Recreation Trust have decided to run this again next year.

Of the outstanding actions from the Autumn working party; the three oak benches were given their second coat of waterproof resin, and the wood to replace the wood facias on either side of the tunnel has been purchased (receipts for materials have been submitted to the Parish Council for approval and payment, total £76.36, including weather proofed timber and postcrete + fixings to secure the oak benches into the ground). Over November, it has been too wet to complete the remaining timberwork to replace these tunnel facias.

This month, the main items reported as part of the Rec. checks, were the condition of the foam protection on the toddler swings, now badly split on both swings and needing to be replaced next year, after the worst of the winter months and various missing caps and fixtures, covering bolt heads, on some of the equipment. Why young people feel they need to remove these eludes me.

Even with the heavy rain, there was little broad flooding. Having raised the level of earth between the teenage and toddler areas, water now seems to drain away. We had some isolated puddles and the area in the middle of the zip-wire runway was a little boggy, but no gross flooding. Clearly, the landscaping work has significantly improved the condition of the play areas.

We have had some minor graffiti on the middle, back shelter post – a big red hand print – which will have to be sanded out at the Spring working party. Plus, the occasion ‘dog poo’ bag hanging on branches of the trees to the back hedge! Each week there is a comment that the woodchip is low; we know this, it is still above the minimum level needed. The aim is for it last out the winter and is then replaced/topped up with rubber chippings in the spring.

John Nicholls - Chairman

6/12/2019

### Planning Committee Report - for meeting on 9<sup>th</sup> December 2019 (as at 6<sup>th</sup> December 2019)

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

#### CURRENT PLANNING APPLICATIONS

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	AVDC Decision
<b>Pending</b>						
03/05/2018	18/01455/APP Colm McKee 31/05/2018	Mr T Reilly & Ruston Planning Ltd	Nash Park Nash Road Great Horwood Buckinghamshire	Change of use of land to 13 Gypsy / Traveller pitches with associated works including, 13 no. mobile homes, 13 no. touring caravans, 13 no. day rooms, and 13 no. cesspits	Objection Appeal lodged 19/00061/NON DET	Awaiting decision
08/10/2018	18/03421/AOP 18/03422/AOP Nicola Wheatcroft	Gladman Developments	Land Off Great Horwood Rd Winslow Buckinghamshire	Outline planning application for the erection of up to 235 (215) dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access points from Great Horwood Road. All matters reserved except for means of access	Not consultees Appeal lodged	Awaiting decision
02/11/2018	18/03862/APP Dale Jones 30/11/2018	Mr M Moyles	Woodleigh Cottage 16 Nash Road, Great Horwood Bucks MK17 0RA	Demolition of existing dwelling and erection of 2 storey replacement dwelling	No Objection	Awaiting Decision
21/01/2019 revised	19/00210/APP 19/00211/ALB Rebecca Jarratt 28 May 2019	Mr G Grant	The Crown PH 1 The Green Great Horwood Bucks MK17 0RH	Change of use of Public House and ancillary buildings to 1 x 4 bed and 1 x 2 bed dwelling	Objection to latest application	Awaiting Decision
04/07/2019	19/02438/APP Not advised 01/08/2019	Mr C Mongan Green Planning Studio Limited	1 Nash Park Nash Road Great Horwood Buckinghamshire	Variation of condition 2 on application 15/02233/APP dated 11 August 2016 to increase the number of pitches of the site from 11 to 12. "There shall be no more than 12 pitches on the site and on each of the 12 pitches hereby approved except Pitch 10, no more than 2 caravans, as defined in the Caravan Sites and Control of Development Act 1960 and the Caravan Sites Act 1968, shall be stationed at any time, of which only 1 caravan shall be a static caravan. On Pitch 10 no more than 4 caravans shall be stationed at any time, of which no more than 2 shall be static caravans".	Objection	Awaiting Decision
23/07/2019	19/02372/ALB Alice Culver 19/08/2019	Mr S Terkelsen	Tudor Cottage 12 Little Horwood Road Great Horwood Buckinghamshire MK17 0QE	Addition of a bedroom and bathroom above the garage/workshop/utility room (retrospective)	Objection	Awaiting Decision
06/08/2019	19/02886/APP Megan Wright 03/09/2019	Mr A Carr & Mrs J Timmins	Fincorrie Farm, Nash Road, Great Horwood MK17 0	Single storey side porch extension	No Objection	Awaiting Decision

11/09/2019	<b>19/03272/ACL</b> Hollie Renney 19/10/2019	Ms S Rudd	Land off Pilch Lane, Great Horwood	Application for a lawful development certificate for an existing development of use of part of stable building as separate unit of residential accommodation	Unable to object as time limit passed	Certificate issued – existing use
04/10/2019	<b>19/03590/APP</b> Alice Culver 01/11/2019	Ms T McIntosh	The Retreat, Bletchley Road, Great Horwood MK17 0PX	Change of use to B8 open storage of up to 100 caravans and camper vans (retrospective)	No objection	
09/10/2019	<b>19/03614/ADP</b> Hollie Renney 06/11/2019	High Street Homes Ltd	Land North of Little Horwood Road, Great Horwood	Approval of reserved matters pursuant of outline permission 16/01664/AOP for access, appearance, landscaping, layout and scale of a residential development of 15 dwellings	Support Application	
17/10/2019	<b>19/03751/AGN</b> Hollie Renney 01/11/2019	Mr & Mrs D Grainge	Land at Eastfield Farm, Little Horwood Road, Great Horwood MK17 0NZ	Extension to agricultural building	Support Application	Refused 13/11/2019
17/10/2019	<b>19/03739/APP</b> Hollie Renney 15/11/2019	Mr & Mrs D Grainge	Land at Eastfield Farm, Little Horwood Road, Great Horwood MK17 0NZ	Installation of a temporary mobile home and hardstanding for 4 car park spaces	Support Application	
21/10/2019	<b>19/03740/APP</b> Hollie Renney 18/11/2019	Mr & Mrs D Grainge	Land at Eastfield Farm, Little Horwood Road, Great Horwood MK17 0NZ	Erection of an agricultural building measuring 628m2 to house cattle and store feed and install an underground effluent tank, 2733m2 concrete and hardstanding to use to operate the buildings on the holding and store straw and silage bales.	Support Application	
21/10/2019	<b>19/03780/APP</b> Daniel Terry 18/11/2019	Mr A Judge	The Old Dairy, 11 High Street, Great Horwood MK17 0QL	Change of use from workshop/office to C3 use	No objection	
24/10/2019	<b>19/03727/APP</b> Rebecca Jarratt 21/11/2019	Mr & Mrs H Elliott	28 Spring Cottage, Great Horwood MK17 0QW	Demolition of the existing dwelling and the erection of a thatched cottage with access, parking and amenity space.	No objection	
06/11/2019	<b>19/03930/ALB</b> Hollie Renney 04/12/2019	Mr M Edmans	19 Little Horwood Road, Great Horwood MK17 0QE	Replace existing modern profile windows with HW flush casement type. Install roof-lights to rear roof slope of existing cottage	No objection	
07/11/2019	<b>19/03990/APP</b> Alice Culver 05/12/2019	Mr R Margerrison	PCC of St James' Church, 5 Wigwell Gardens, Great Horwood MK17 0QX	Replacement of lead roof material to zinc to the Nave and South and North porch roofs	GHPC supports the application but note with regret that the proposals include the replacement of the lead roof on the South Porch which dates back to the George Gilbert Scott restoration in 1872-1874	
13/11/2019	<b>19/04031/APP</b> Dayna Simmons 11/12/2019	Mr G Ward	10 Townsend Cottages, Great Horwood MK17 0QF	Detached garage (retrospective)	No Objection	
18/11/2019	<b>19/04089/APP</b> Megan Wright 16/12/2019	Mr and Mrs Martin	Cakeford, Little Horwood Road, Great Horwood MK17 0QE	Two storey side extension to replace garage with balcony to rear, external render to building and a single storey detached garage	No objection	
20/11/2019	<b>19/04060/APP</b> David Wood 18/12/2019	Mr B Reddrop	Sunnyhill Farm, Little Horwood Road, Great Horwood MK17 0NZ	Temporary stationing of storage container, site welfare static home and accommodation home, associated with the permission 19/00780/COUSR	No objection	
03/12/2019	<b>19/04259/APP</b> Daniel Legg 31/12/2019	Mr/s Dablin 1 Cornwalls Meadow, Buckingham MK18 1NH	Bay Cottage, 1 Little Horwood Road, Great Horwood MK17 0QE	Construction of a single storey rear extension and associated removal of an existing door and window. Demolition of the existing front boundary wall and replacement with a painted picket fence to match the property adjacent. New vehicle access and driveway	No objection	

				within front garden. New dropped kerb to highway. Demolition of a chimney to the rear of the property. Relocation of the existing front door and removal of a window. Addition of double doors and a casement window to the rear. Removal of an existing window at first floor to the west elevation.		
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Key –

Colours

Pink = applications received in 2018

Green = applications received in 2019

Names are those of the AVDC application case officer

Dates are when the application was received (column 1) and by when comments must be made (column 2).