



**Great Horwood
Parish Council**

Great Horwood Parish Council

Minutes of the Annual Parish Council Meeting held on 13th May 2013 at 7.30pm in the Village Hall, Great Horwood.

Present: Cllr John Gilbey (Chairman), Cllr John Scholtens (Vice-chairman), Cllr Marc Bennett-Coles, Cllr Angela Mayne, Cllr Russell Margerrison, Cllr Valerie Porritt, Cllr Ian Lamberton, Karen Francis (Clerk), 5 members of the public

1. To receive apologies for absence
All Councillors were present.
2. To elect the Chairman of the Council for 2013-2014
A nomination had been received from Cllr Gilbey to remain as Chairman. This was seconded by Cllr Scholtens and all councillors were in favour so Cllr Gilbey was elected.
3. To receive the Chairman's declaration of acceptance of office
Cllr Gilbey confirmed his acceptance of the appointment and also took the opportunity to thank the Councillors for their time and efforts over the previous year.
4. To elect a Vice-Chairman of the Council
Cllr Scholtens was nominated for this appointment and was seconded by Cllr Gilbey. All Councillors were in favour and Cllr Scholtens was elected.
5. Declarations of Acceptance
The Clerk will ask all Councillors to sign a Declaration of Acceptance. The Clerk will keep these records on file.
6. To appoint representatives to outside bodies:

6.1.	Bucks County Council Winslow and District LAF	Cllr Gilbey
6.2.	AVDC Local Council Planning Liaison Group	Cllr Gilbey
6.3.	North Bucks Parishes Planning Consortium	Cllr Gilbey
6.4.	Winslow Neighbourhood Action Group	Cllr Porritt
6.5.	Community Impact Bucks (for liaison)	Not needed
6.6.	Bucks Association of Local Councils (BALC)	Cllr Gilbey
6.7.	Aylesbury Vale Association of Local Councils (AVALC)	Cllr Gilbey
6.8.	Aylesbury Vale North Sports Council	Cllr Porritt
6.9.	Bucks Playing Field Association	Cllr Porritt
6.10.	Village Hall (includes Cllr Gilbey as an ex-officio member)	Cllrs Porritt and Lamberton
6.11.	Neighbourhood Planning Team	Cllrs Scholtens and Gilbey
6.12.	Poors Allotment	Cllrs Gilbey and Mayne
7. To appoint members of the Committees of the Council
 - 7.1. As Chairman and Vice-Chairman, Cllrs Gilbey and Scholtens are automatic members of the Planning Committee. It was agreed that Cllrs Mayne, Lamberton and Margerrison would remain on the Committee
 - 7.2. Again the Chairman and Vice-Chairman are automatic members of the Recreation committee. It was agreed that Cllrs Porritt and Mayne remain on the Committee and would also remain as the Parish Council appointed trustees of the Great Horwood and Singleborough Recreation Trust.
8. To agree payment of annual subscriptions to BALC, AVALC, CI (Bucks), NBPCC, AVNSC & BPFA
As the subscriptions to these organisations are budgeted for in this financial year, all Councillors voted in favour of paying them.
9. To confirm the Minutes of the Meeting held on 8th April 2013
These were approved without modification
10. To receive declarations of interest
None received.

11. To consider matters arising from the Minutes of the last meeting
 - The water butts have been moved into place but are waiting to be connected.
 - Three applications are in progress for online banking and two more Councillors will be set up shortly.
 - No further update on the MVAS. The Parish Council await a new Local Area Technician who we can raise this issue with.
 - Despite repeated emails to AVDC regarding the village freighter, the Clerk is still awaiting a response. She will continue to find out more information.
 - Graham Burns has been mowing The Green and will continue to mow on an ad-hoc basis.
 - No update on the handrails in Nash Road.
 - There has been no response from any residents regarding the article in Focus requesting input into the Winslow Neighbourhood Plan.
12. Public Participation Period
No issues were raised.
13. Planning Issues
 - 13.1. Councillors were provided with an updated Planning Report. Five new decisions have been made and one new application has been received. This information can be seen in part 1 of the planning report which is attached to and forms part of these minutes
 - 13.2. There has been no further progress in registering the Recreation Ground as we are waiting a response from the Land Registry.
14. Report from the Recreation Committee
 - Members of the Management Committee are currently in the process of installing rubber matting in the centre of the area between the two goals. It had been agreed by the Committee that they would carry out this task rather than paying for it to be done in order to save a significant amount of money.
 - Picnic on the Pece is to be held on Sunday 2nd June 2013 from 12 noon.
15. Neighbourhood Planning Team Update
Prior to the meeting a document was circulated providing an update from the Neighbourhood Planning Team. Cllr Scholtens also gave a verbal update on the teams progress as they have been working hard preparing for the public presentation on Saturday 18th April 2013 in the Village Hall between 10am and 12 noon.

There was some concern from some residents about possible development sites and Cllr Scholtens has responded to these residents explaining the methodology behind the plan. It is hoped many residents will attend the presentation on 18th May to have their say and discuss the plan with the Neighbourhood Planning Team.
16. Footpaths Report
Robert Deuchar has submitted the following footpaths report.

All the footpaths and the one bridleway in the Parish have been checked in the last six weeks, one wobbly stile has been reported to BCC but otherwise I am not aware of any problems.
17. Horwode Pece Trustees
At the last Parish Council meeting the number of trustees for Horwode Pece had been discussed as there had been two vacancies and three applicants for the non-Parish Council trustees. It had been requested that the Trust changed their constitution to allow more than four trustees. Subsequently Liz Nicholls established this was possible with some change to the wording of the constitution so prior to the Parish Council meeting the proposed changes were circulated to the Parish Council.

After discussion it was agreed that the majority of changes were acceptable but the change relating to the dates the first trustees would hold office to should not happen. The Clerk will now write to the Recreation Committee with this information.

The Parish Council also unanimously approved the appointment of Adrian Buck as an additional trustee of the Great Horwood and Singleborough Recreation Trust.
18. Vale of Aylesbury Plan – Proposed Strategy
The VofA Plan is now open for consultation until 19th June. However comments can only be made on the legal compliance and soundness of the Strategy and the accompanying Sustainability Approval. Consequently, Cllr Gilbey suggested it wasn't necessary for the Parish Council to comment which was agreed by the rest of the Councillors.

19. Review of Annual Parish Meeting

44 people attended the APM held on 30th April 2013 which consisted of the Chairmans report and presentations from village organisations. No issues were raised by residents.

The Powerpoint presentation and minutes are now on the website.

20. Planters at Entrances to Village

ABH have provided a quote for preparing the ground and installing the planters which was accepted by the Parish Council. Cllr Mayne will now arrange for delivery and liaise with Cllr Gilbey over suppliers for filling and planting.

21. To review and agree the Insurance Policy Provider for 2013-2014

Two quotes have been received regarding insurance for the Parish Council. The Zurich quote (current supplier) is better than the AON quote so it was agreed that the policy would be renewed with Zurich.

It was then questioned whether the Parish Council should sign up for a three year fixed quote. After discussion the Clerk was asked to find out how much the fixed quote policy would change by, should a claim be made. This information would be circulated to Councillors and then a decision taken.

22. Community Resilience - Emergency Contacts

The Clerk had received an email asking whether the Parish Council would coordinate an Emergency Contacts list to be held by BCC which would be used in the event of a major incident.

Councillors debated over the value of such a scheme and therefore it was decided that an invitation would be extended to BCC to explain the virtue of the scheme further.

23. Sundial

The top of the sundial has now been received so it is ready to be passed to the school. Cllr Porritt will discuss with the PTA about getting the sundial base installed and then will arrange a handing over ceremony with members of the Parish Council.

24. Receipts

- Government Grant (Precept Reduction) £1,888.69
- Allotment Rent £10.00
- Barber Rent £15.00
- AVDC Precept £8,996.16

28. To agree items for payment

- Harlequin Press (From Parish Plan Account) £250.00
- Liz Nicholls – Horwode Pece Expenses £86.89
- EON – Street Lighting Maintenance £110.70
- John Scholtens – Neighbourhood Plan Expenses (From Parish Plan Account) £25.00

30. To receive and note correspondence

- Medical Detection Dogs Newsletter – passed to Cllr Porritt
- Vale of Aylesbury Plan Newsletter
- Event at Winslow on 6th June
- Watercourse Maintenance
- South West Milton Keynes Consortium Briefing Sessions

31. Items for the next meeting

Meeting being held on 23rd May
Neighbourhood Plan Open Morning
Sundial
Planters.

The next Ordinary Meeting of the Council will be held on Monday 10th June 2013 at 7.30pm in the Village Hall

The meeting closed at 8.47pm

Signed _____

Draft

Date _____

Planning Committee Report - for meeting on 13th May 2013

- The customary listing of current and recent Planning Applications follows. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	AVDC Decision
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Determined

06/03/13	13/00358/ APP	Mrs C Cheshire	School End Farm, 2 School End	Conversion of barn to create residential accommodation and two storey rear extension and single storey link	No objection	Approved
06/03/13	13/00358/ APP	Mrs C Cheshire	School End Farm, 2 School End	Conversion of barn to create residential accommodation and two storey rear extension and single storey link	No objection	Approved
07/03/13	13/00431/ APP	Mr C Sears	Brook Meadow, Singleborough Lane	Demolition of existing stable block and erection of replacement stable block.	No objection	Approved
07/03/13	13/00414/ APP	Mr J Hanson	11 The Green	Extend time limit of 10/00303/APP	Objection	Approved
14/03/13	13/00516/ ACL	Mr N Hanson	11a The Green	Continued use of building as a separate residential dwelling.	No objection	Certificate Issued

Pending

25/04/13	13/00638/ APP	Mr P Morris	Mulberry Cottage	Rethatching of cottage with Combed Wheat Straw and raising of eaves	No objection
09/05/13	13/01178/ ATC	Mrs C Cheshire	2 School End	Removal and reduction of foliage	

Application 13/00414/APP was objected to by the Parish Council and therefore referred to the Development Control Committee (DCC). However, after receiving and reading the report from AVDC who wanted to approve the application, it was decided the attendance of a representative from the Parish Council was unlikely to change the suggested decision. Consequently the application has been approved.