



# Great Horwood Parish Council

Minutes of the Ordinary Parish Council Meeting held on 14<sup>th</sup> October 2019 at 7.30pm in the Village Hall, Great Horwood.

## Great Horwood Parish Council

Present: Cllr Caroline Cousin (CC) Vice Chairman, Cllr Julia Day (JD), Cllr Jackie Goss (JG), Cllr Angela Mayne (AM), Cllr David Taylor (DT), Cllr Nigel Heywood (NH), Sue Brazier (SB Clerk), and 8 members of the public.

Prior to the PC Meeting, Cllr CC gave a vote of thanks to Mandy Cliffe, who stepped down as Clerk at the end of September, and presented her with a gift and card.

1.	<b>To receive apologies for absence</b> ● Cllr John Gilbey Chairman, Dist. Cllr Sir Beville Stanier and County Cllr John Chilver
2.	<b>To receive declarations of interest</b> ● None
3.	<b>Confirmation of the Minutes of the Parish Council meeting held on 9<sup>th</sup> September 2019</b> ● The Minutes of the last meeting were approved without amendment.
4.	<b>To consider matters arising from the Minutes of the last meeting (not otherwise included in the agenda)</b> ● The Clerk has visited the archives. ● There has been no further update concerning recruiting a School Crossing Patroller. ● Cllr AM advised that there was a small improvement in the condition of the adjacent allotment at the Church Lane Allotments. ● The trees overhanging Plot 3 at the Church Lane Allotment still needs attention. <b>(Action Clerk)</b>
5.	<b>Public Participation Period</b> A member of the public suggested that where parking was a potential problem in the High Street, white lines could be painted down the middle of the pavements to indicate the limit of parking. It was suggested that the street lighting could be updated to become more energy efficient. An idea was raised about the possibility of a footpath linking Horwode Pece with the Little Horwood Road end of the village, especially now it will have a toddler play park. This idea, however, has been explored before but the landowner was unwilling to allow the footpath to cross their land. Another resident was very concerned about the speed that cars travel through the village and suggested that the Council look into traffic calming measures. AM informed the Council that Bucks CC would not provide any traffic calming measures as the road in question is a B road. The Clerk was requested to write to Highway Bucks and raise the matter again. <b>(Action Clerk)</b>
6.	<b>Horwode Pece Management Committee Report.</b> ● The Report from the Horwode Pece Management Committee is attached to and forms part of these minutes.
7.	<b>Footpaths Report</b> a). To receive the Footpath Report Mr Deuchar reported that a rotten sleeper over a ditch on FB 8 at Singleborough at the back of Laurel Farm has been reported to Bucks CC for replacement. It did not seem dangerous. He has asked Bucks CC to cut back bushes along our one bridleway, which is usually done at this time of year. He has not been able to strim around the metal gates as much as he would like as his strimmer has been out of action, but he will attend to this soon. He is not aware of any problems.
8.	<b>Roads Report</b> a). To receive a report on local roads and any problems with signage. Bucks CC will be shutting Pilch Lane for a number of works up until 18 <sup>th</sup> October. The website was last updated on 11 <sup>th</sup> October. b). To receive a report on MVAS and speed watch. Mr Woods reported that a resident had enquired if the MVAS was working properly as it had not registered that they were speeding. Mr Woods confirmed that there might be an issue with the equipment and it might be a good idea to get it checked. <b>(Action Clerk)</b> Mr Woods said that his recent inspection of the data showed that speeding through the village had not increased significantly whilst he has been managing the machine. Mr Woods also pointed out that the cover plates and a ground screw had been damaged by Walker Grounds Care whilst mowing around the sign. The Clerk will advise the contractors that they should only strim around the MVAS base cover plates. <b>(Action Clerk)</b> . Two new cover plates will be ordered. If Mr Woods cannot hammer the ground screw back in place, another will need to be ordered. <b>(Action Clerk)</b> .
9.	<b>Planning Report</b> ● The Planning Report was noted and ratified with the exception that it should record that an appeal has been lodged against 18/03421/AOP.
10.	<b>Issues arising from the Planning Report</b> ● None
11.	<b>Other Planning Matters</b> ● None

12.	<p><b>Great Horwood Neighbourhood Plan Review Committee</b></p> <p>a). To receive a report from the committee meetings held on 11<sup>th</sup> September. Cllr CC reported that the meeting considered the first draft of the Review Document. The draft cannot be finalised until the decision on the Nash Road planning application is known. However AVDC Forward Plans have informed the Committee that they will be producing a new 5 year housing supply position later this year and will investigate deliverability on this site as part of the update. The next meeting is scheduled for 6 November.</p> <p>b) The Visioning session has been arranged for 10 December.</p>
13.	<p><b>Parish Maintenance</b></p> <p>a). To consider the repair of Willow Road Allotment fencing. Cllr CC is waiting to hear back from Mr Sirett as she has offered to meet him at the allotments to discuss the work required.</p> <p>b). To consider the repair of Church Lane Allotment fencing. The Clerk advised that the fence is the responsibility of St James' Church. No action required by the PC.</p>
14.	<p><b>To receive a report on any meetings attended</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>
15.	<p><b>Financial Regulations Review</b></p> <p>Cllr CC presented the draft Regulations that had been revised to align with the 2019 model Regulations. Changes of note were the reinstatement of the section dealing with the use of a credit card, and the removal of the exemption of some professions from the tendering requirements. All Councillors were in agreement and the revised Financial Regulations were adopted. .</p>
16.	<p><b>Horwood Feast</b></p> <p>a). To consider feedback from the Horwood Feast The feedback was discussed and it was decided the rent would be reduced to £180 and the PC would not permit the fair to run a bar.</p> <p>b). To consider dates for the 2020 Feast It was agreed that to fit in with the Charter requirements (after 6<sup>th</sup> and before 12<sup>th</sup>) the Fair should arrive on Sunday 9<sup>th</sup> August, operate on Monday 10<sup>th</sup> and Tuesday 11<sup>th</sup> and leave on Wednesday 12<sup>th</sup> August. The Clerk will contact Mrs Smith with the decisions of the PC. <b>(Action Clerk)</b></p>
17.	<p><b>Autumn Planting</b></p> <p>Jane Holland has agreed to organise the Winter planting again this year. After a brief discussion, it was agreed that something evergreen with a bit of colour would look best. The mowing contractor does not always mow beyond all of the planting troughs so they are not always visible. The Clerk will contact Ian Walker. <b>(Action Clerk)</b></p>
18.	<p><b>To consider the extension to the devolution T2 contract and the contractor's terms</b></p> <p>The PC agreed to submit an expression of interest in the 2 year extension to the contract. <b>(Action Clerk)</b> It was noted that there will be no additional funds for providing the services, whereas the contractor's terms have stated an increase of 5%. The Clerk was instructed to find out what the contractor is proposing to charge for mowing Horwode Pece. <b>(Action Clerk)</b></p>
19	<p><b>To review progress with Worthy Causes Grants for 2019</b></p> <p>The following bids have been received: School – gazebo Cricket Club – rabbit proof fencing (first preference) Cricket Club – patio (second preference) WI – Hire of a coach for their 70<sup>th</sup> Anniversary celebratory outing Winslow Community Bus – new seat belts Football Club – new football kits for the Vet's Team St James' Church – received 13 October Scouting Group – application is being completed Not all the applications have requested an amount or sent up to date accounts. The Clerk will write back to the applicants for clarification. The Cricket Club in particular have sent accounts that do not reflect the monies already awarded to them in recent years by the PC and Cllr CC asked that they should submit updated accounts. <b>(Action Clerk)</b>. Cllr NH mentioned that there is not currently a space on the form for applicants to request an amount and suggested that the master document should be updated so there is no ambiguity next year. Cllr NH also suggested that the Clerk write up a short summary of all the Worth Causes Applications, thereby making it easier to consider the allocation of funds at next month's PC meeting. <b>(Action Clerk)</b></p>
20.	<p><b>To consider the revised Allotment Agreement</b></p> <p>Past Clerk Mandy Cliffe is completing a consolidated document for the PC's consideration and this will be an Agenda item for the next PC Meeting</p>
21	<p><b>Electricity Substation</b></p> <p>Cllr DT said that the landowner had not come back to him with a further proposal for the purchase price of the land for a possible site north of Little Horwood Road. It was suggested that if the substation could be located far enough back into the verge south of Little Horwood Road (Western Power's preferred site) new planting around it in time would help to blend it into the existing vegetation. The new play park was proposed as another possibility but Cllr CC confirmed that the terms of the Section 106 agreement prohibits this. Cllr DT suggested that the PC write to the landowner asking if he might consider donating the piece of land in question to the PC. Cllr CC requested that Cllr DT draft a letter for consideration by the PC, to be sent out by the Clerk if approved. <b>(Action Cllr DT)</b></p> <p>A resident was allowed to voice his concerns about Western Powers' preferred site and indicated his preference for a site north of Little Horwood Road. Cllr CC explained that the necessary purchase of the piece of land could potentially cost up to £10,000, and since this was around one third of the entire precept, this was not a reasonable use of Parish funds. The Parish Council agreed that this would not be appropriate use of Parish funds. The resident suggested using crowdfunding to raise money to purchase the land and asked if the PC would</p>

	organise this. Cllr CC said that this was not something the PC would take on. Cllr CC suggested that the resident took this forward and he agreed.																																																																																									
22	<b>The Budget</b> To consider the Horwode Pece Budgetary requirement Horwode Pece are requesting £5000 in order to update the surface of the play areas with a rubber coating. The PC was broadly content with what was being proposed. However since the Horwode Pece account has some £14,000 in it, it was agreed that no further grant should be made in 2020/21. This will be considered further alongside the Parish budget at the next meeting.																																																																																									
23	<b>To receive and note correspondence</b> None																																																																																									
24	<b>Clerk's Salary</b> It was agreed that as the new Clerk has only been in post since July, the salary would remain unchanged and would increase next year in line with the National Joint Council for Local Government Services recommendations.																																																																																									
25	<b>Finance</b> a). To review the bank reconciliation, agree invoices for payment and to note funds received. Payments TA <table><tr><td>GH 19.055</td><td>Clerk's Salary October</td><td>SO</td><td>558.57</td></tr><tr><td>GH 19.056</td><td>Clerk's Salary 2</td><td>FPO</td><td>257.80</td></tr><tr><td>GH 19.057</td><td>Clerk's broadband expenses</td><td>FPO</td><td>60.00</td></tr><tr><td>GH 19.058</td><td>Local Council's Explained BALC Handbook</td><td>FPO</td><td>17.50</td></tr><tr><td>GH 19.059</td><td>Talktalk September</td><td>FPO</td><td>24.95</td></tr><tr><td>GH 19.060</td><td>E.on Street Lighting power October</td><td>DD</td><td>120.40</td></tr><tr><td>GH 19.061</td><td>Walker Grounds Care Inv 445</td><td>FPO</td><td>420.00</td></tr><tr><td>GH 19.062</td><td>PAYE tax</td><td>FPO</td><td>0.00</td></tr><tr><td>GH 19.063</td><td>E.on Street Lighting maintenance</td><td>FPO</td><td>41.38</td></tr><tr><td>GH 19.064</td><td>PKF Littlejohn LLP</td><td>FPO</td><td>360.00</td></tr></table> Receipts TA <table><tr><td>GHR 19.08</td><td>Cricket Club rent</td><td></td><td>125.00</td></tr><tr><td>GHR 19.09</td><td>Allotment WR Plot 8</td><td></td><td>5.00</td></tr><tr><td>GHR 19.10</td><td>Allotment CL Plot 1</td><td></td><td>5.00</td></tr><tr><td>GHR 19.11</td><td>Allotment CL Plot 12 and 15</td><td></td><td>10.00</td></tr><tr><td>GHR 19.12</td><td>Clerk's repayment of tax September</td><td></td><td>111.60</td></tr><tr><td>GHR 19.13</td><td>Allotment WR Plot 1,4, and 4a</td><td></td><td>15.00</td></tr><tr><td>GHR 19.14</td><td>Allotment CL Plot 7</td><td></td><td>5.00</td></tr><tr><td>GHR 19.15</td><td>Allotment CL Plot 11 and 14</td><td></td><td>10.00</td></tr><tr><td>GHR 19.16</td><td>Precept</td><td></td><td>14601.00</td></tr><tr><td>GHR 19.17</td><td>Allotment CL Plot 9</td><td></td><td>5.00</td></tr></table> Receipts – BIA <table><tr><td>September Interest</td><td>Credit</td><td>25.40</td></tr><tr><td>October Interest</td><td>Credit</td><td>24.60</td></tr></table>				GH 19.055	Clerk's Salary October	SO	558.57	GH 19.056	Clerk's Salary 2	FPO	257.80	GH 19.057	Clerk's broadband expenses	FPO	60.00	GH 19.058	Local Council's Explained BALC Handbook	FPO	17.50	GH 19.059	Talktalk September	FPO	24.95	GH 19.060	E.on Street Lighting power October	DD	120.40	GH 19.061	Walker Grounds Care Inv 445	FPO	420.00	GH 19.062	PAYE tax	FPO	0.00	GH 19.063	E.on Street Lighting maintenance	FPO	41.38	GH 19.064	PKF Littlejohn LLP	FPO	360.00	GHR 19.08	Cricket Club rent		125.00	GHR 19.09	Allotment WR Plot 8		5.00	GHR 19.10	Allotment CL Plot 1		5.00	GHR 19.11	Allotment CL Plot 12 and 15		10.00	GHR 19.12	Clerk's repayment of tax September		111.60	GHR 19.13	Allotment WR Plot 1,4, and 4a		15.00	GHR 19.14	Allotment CL Plot 7		5.00	GHR 19.15	Allotment CL Plot 11 and 14		10.00	GHR 19.16	Precept		14601.00	GHR 19.17	Allotment CL Plot 9		5.00	September Interest	Credit	25.40	October Interest	Credit	24.60
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22.	<b>Items for the next meeting</b> Allotment Agreement, Electricity substation, Budget, Mowing cost of Horwode Pece, Review of Risk Assessment,																																																																																									
23.	<b>Confirmation of date and time of the next meeting</b> Monday 11 <sup>th</sup> November at 7.30pm.																																																																																									

The meeting closed at 9.00 pm

Signed \_\_\_\_\_ **DRAFT** \_\_\_\_\_ Date 11<sup>th</sup> November 2019

## Horwode Pece Management Committee - Report to Parish Council October 2019

As I reported last month, for the period July to September our major project was to manage the improvements to the Rec. in accordance with the AVDC Micro-grant conditions. I can now report this work is largely complete and a report to AVDC has been submitted; outstanding items are to install the new oak benches and upgrade the security cameras, which are actions for the Autumn working party. My report to AVDC, together with our account for this work is appended.

In reply to my emailed report, Jan Roffe at AVDC wrote "Thank you very much indeed for the return of the monitoring. I do wish that everyone would take time to complete the monitoring as thoroughly as you have done. There tends to be a "we've got the money so we won't bother" attitude and I do receive some less than complete returns. This makes my working day all the more difficult having to go back for more information. So, thank you." So, it would appear that all the paperwork is complete in support of our Micro-grant and AVDC have accepted our report. Also, I have received from Jan Roffe a plaque, which we are to install on the notice board down the Rec., acknowledging AVDC sponsorship. It will be installed as part of the Autumn working party, which is to be held the weekend of 19<sup>th</sup> – 20<sup>th</sup> October.

The Rec. continues to be checked weekly. Issues reported in September relate to 'posts missing/rotten supporting the tunnel earthworks' and damage to seats and the shelter, leaving splinters, that need to be repaired – planned items for the Autumn working party. As you will have read in 'Focus' we have identified the breed of dog that has been causing this damage – it is a 'Hungarian Vizsla', the owner / walker of this dog seems oblivious to the damage it has been observed to cause – soon, after the upgraded cameras have been installed, we may have video evidence.

As to the budget for 2020/2021, please find attached – second appendix – our proposed budget. Our major project for this coming year is to replace the woodchip 'Cushion Fall' with more durable rubber chippings. The aim is to first replace this 'Cushion Fall' for the toddler area, then in the following year replace the woodchippings in the teenage area. Hopefully, in the long term this will reduce the running/maintenance costs of the Rec. as we are required to maintain a safe 'Cushion Fall' depth of 300mm.

John Nicholls - Chairman  
10/10/2019

Appendix 1. Monitoring Report to AVDC in support of the £2,000 Micro-grant, including a summary of the project costs.

Appendix 2. 'Horwode Pece' Maintenance Committee, budget for 2020/21.

## Planning Committee Report - for meeting on 14 October 2019 (as at 11<sup>th</sup> October 2019)

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

### CURRENT PLANNING APPLICATIONS

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	AVDC Decision
<b>Determined</b>						
06/09/2019	19/02886/APP Megan Wright 03/09/2019	Mr A Carr and Mrs J Timmins	Fincorrie Farm, Nash Road, Great Horwood MK17 0EJ	Single storey side porch extension	No objection	Approved 24/09/2019
<b>Pending</b>						
17/03/2016 03/05/2018 Amended	16/00877/APP Clare Bayley 31/05/2018 Amended Plans	Mr Paul Fiello	Land off Nash Road	Residential development of 14 dwellings with associated garaging and parking and formation of new access	No Comment	Awaiting decision
03/05/2018	18/01455/APP Colm McKee 31/05/2018	Mr T Reilly & Ruston Planning Ltd	Nash Park Nash Road Great Horwood Buckinghamshire	Change of use of land to 13 Gypsy / Traveller pitches with associated works including, 13 no. mobile homes, 13 no. touring caravans, 13 no. day rooms, and 13 no. cesspits	Objection	Appeal lodged
12/07/2018	18/02403/APP Dale Jones 09/08/2018	Mrs Kirsty Asquith	17 Winslow Rd. Great Horwood Bucks MK17 0QN	Demolition and replacement of the existing cottage and outbuilding.	No Objection	Awaiting decision
08/10/2018	18/03421/AOP 18/03422/AOP Nicola Wheatcroft	Gladman Developments	Land Off Great Horwood Rd Winslow Buckinghamshire	Outline planning application for the erection of up to 235 (215) dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access points from Great Horwood Road. All matters reserved except for means of access	Not consultees Appeal lodged	Awaiting decision
02/11/2018	18/03862/APP Dale Jones 30/11/2018	Mr M Moyles	Woodleigh Cottage 16 Nash Road, Great Horwood Bucks MK17 0RA	Demolition of existing dwelling and erection of 2 storey replacement dwelling	No Objection	Awaiting Decision
21/01/2019 revised	19/00210/APP 19/00211/ALB Rebecca Jarratt 28 May 2019	Mr G Grant	The Crown PH 1 The Green Great Horwood Bucks MK17 0RH	Change of use of Public House and ancillary buildings to 1 x 4 bed and 1 x 2 bed dwelling	Objection to latest application	Awaiting Decision
04/07/2019	19/02438/APP Not advised 01/08/2019	Mr C Mongan Green Planning Studio Limited	1 Nash Park Nash Road Great Horwood Buckinghamshire	Variation of condition 2 on application 15/02233/APP dated 11 August 2016 to increase the number of pitches of the site from 11 to 12. "There shall be no more than 12 pitches on the site and on each of the 12 pitches hereby approved except Pitch 10, no more than 2 caravans, as defined in the Caravan Sites and Control of Development Act 1960 and the Caravan Sites Act 1968, shall be stationed at any time, of which only 1 caravan shall be a static caravan. On Pitch 10 no more than 4 caravans shall be stationed at any time, of which no more than 2 shall be static caravans".	Objection	Awaiting Decision
23/07/2019	19/02372/ALB Alice Culver 19/08/2019	Mr S Terkelsen	Tudor Cottage 12 Little Horwood Road Great Horwood Buckinghamshire MK17 0QE	Addition of a bedroom and bathroom above the garage/workshop/utility room (retrospective)	Objection	Awaiting Decision
06/08/2019	19/02886/APP Megan Wright 03/09/2019	Mr A Carr & Mrs J Timmins	Fincorrie Farm, Nash Road, Great Horwood MK17 0	Single storey side porch extension	No Objection	Awaiting Decision
06/09/2019	19/03248/APP Alice Culver 04/10/2019	Mr and Mrs T Slade	Springfield Barn, 20A Nash Road, Great Horwood MK17 0RA	Single storey rear extension	No Objection	

<b>11/09/2019</b>	<b>19/03272/ACL</b> Hollie Renney 19/10/2019	Ms S Rudd	Land off Pilch Lane, Great Horwood	Application for a lawful development certificate for an existing development of use of part of stable building as separate unit of residential accommodation	Unable to object as time limit passed	
<b>04/10/2019</b>	<b>19/03590/APP</b> Alice Culver 01/11/2019	Ms T McIntosh	The Retreat, Bletchley Road, Great Horwood MK17 0PX	Change of use to B8 open storage of up to 100 caravans and camper vans (retrospective)	No objection	
<b>09/10/2019</b>	<b>19/03614/ADP</b> Hollie Renney 06/11/2019	High Street Homes Ltd	Land North of Little Horwood Road, Great Horwood	Approval of reserved matters pursuant of outline permission 16/01664/AOP for access, appearance, landscaping, layout and scale of a residential development of 15 dwellings		

Key –

Colours

Blue = applications received in 2016

Pink = applications received in 2018

Green = applications received in 2019

Names are those of the AVDC application case officer

Dates are when the application was received (column 1) and by when comments must be made (column 2).