



Great Horwood Parish Neighbourhood Development Plan

Minutes of the 18th Meeting of the Great Horwood Neighbourhood Planning Team
held at 8.00pm on Thursday 15th May 2014 at
Old Timbers 14 Little Horwood Road, Great Horwood
(By kind invitation of John Gilbey)

Present: John Gilbey (Chairman, JG), Chris Fellingham (CF), David Saunders (DS), Jo Waggott (JW).

1. Apologies for absence.

Rita Jenkins, Tricia Palmer Lewis

2. To confirm the Minutes of the Meetings held on 2nd and 10th of April 2014.

These were confirmed with one small amendment to the future capacity of the school in the 2nd April minutes.

3. To consider matters arising from the minutes that are not otherwise dealt with on the agenda.

There were none.

4. Finance Matters

a. The Treasurers Report was reviewed and accepted

b. Approval of Harlequin Press Invoice for £117 for printing the Pre Submission Plan etc.

Approved.

c. To approve the separate account for the SCNP prior to preparation of the Final Monitoring

Approved

The final £400 part of the grant of £4000 from Locality to be sought.

Action JG

5. To review any comments so far received from the consultation on the plan.



The only response so far received is from Network Rail and is considered irrelevant as our proposals are all very far from the disused railway line.

6. To confirm that arrangements for recording the responses received.

A spreadsheet for recording responses has been provide by Neil Homer and will be circulated to all members for information.

7. To prepare a Newsletter for circulation to all households in the village.

Draft newsletters were presented by JW and DS and it was decided that we would distribute 2 newsletters before the end of the consultation period. The first one would be based on the version drafted by JW and the second one would be based on the one prepared by DS. Both would have some changes. The newsletters would be printed by Harlequin Press on yellow paper and distributed by a member of the Youth Club for a modest payment.

Action JW/DS/JF

It was agreed that all members of the team should actively encourage as many residents as possible to respond to the consultation on the plan.

Action ALL

8. To confirm the arrangements for the meeting with AVDC on 2nd June.

A meeting has been arranged with members of the Forward Plans team at AVDC for Monday 2nd June between 11.00am and 12.30pm. Confirmed attendees are JG, DS and Neil Homer. Please advise JG if you wish to join the meeting

Action ALL

9. To consider the outline content for the consultation document.

The next important step will be for us to prepare a Consultation Document and we briefly reviewed all the events that we would need to include. We agreed to contact Neil Homer for a sample of such a statement.

Action JG

10. Any Other Business.

None

11. Place, date and time of next meeting.

The next meeting will take place on Wednesday 4th June at 8pm at 15 Weston Road by kind invitation of Jo Waggott.

Rita Jenkins
Hon. Secretary
18 May 2014