



**Great Horwood  
Parish Council**

## **GREAT HORWOOD PARISH COUNCIL**

Minutes of an Ordinary Meeting held on  
Monday 10<sup>th</sup> November 2008 at 7.30 pm in the Village  
Hall.

**Present:** Cllrs J. Gilbey (Chairman) R. Moulding (Vice  
Chairman) M. Brocklehurst, I. Lamberton, J Samways,  
M. Berrill, Mr. D. Trigg (Clerk)

**In attendance:** Two members of the public.

### **8.1 Apologies for absence**

Cllrs. D. Yates,

### **8.2 Confirmation of minutes of the Ordinary Meeting held on the 13th October 2008.**

These were approved without modification..

### **8.3 Declaration of Interest.**

None

### **8.4 Matters arising from the Minutes**

8.4.1 A replacement roof for the bus shelter is available from the Hanson family. Prices for a new shelter, £2k to £10 plus installation. The Clerk was also instructed to look into a new replacement shelter and to consult BCC and AVDC on type.

8.4.2 Dog bins. The second bin by the church is now installed and being used.

8.4.3 Litter bins. The Clerk was instructed to purchase one for Spring Lane site.

8.4.4 The approved Terms of Reference for the Planning Committee need to be formatted similarly to previously adopted Council Policies.. Cllr R. Moulding to complete.

8.4.5 NBPPC. Cllr R Moulding reported on the meeting of 24<sup>th</sup> October. The issue of East West rail link and Greenway/Winslow Green were discussed. Winslow Town and Great and Little Horwood Parish Councils will now to join together to discuss these subjects. A private meeting (Councillors only in attendance, with one way questioning only) is planned with the Winslow Green consortium to discuss their project before the public exhibition on 21st/22<sup>nd</sup> November. The council will be kept updated if the meeting takes place.

The revised South East Plan had also been discussed and there was satisfaction that no great changes had been proposed by the Government.. Cllr Moulding has documents if any councillors wish to see them. Cllr Gilbey also reported on his meeting with Martin Dolby of AVDC re the additional housing required in the area. Great Horwood is now defined as a fourth tier settlement in a cluster with Padbury and Steeple Claydon with a probable requirement to build 97 new homes in total in this area up to 2026. In conclusion any Greenway application for a major development on the old

Little Horwood Airfield will be rejected by AVDC and then Greenway will appeal and it is expected that the application will be referred to a Planning Enquiry. So it is imperative to put in objections to any planning application. Extra meetings of the Planning Committee and the Parish Council may be needed.

8.4.6 The tree on the green. A copy of the email from AVDC dated 3/11/08 had been sent to all councillors. AVDC's Ian Hopcroft (the tree man) has inspected the tree. The clerk had asked supplementary questions. The old tree was a Beech so why is it suggested that it be replaced by a Field Maple. The clerk had contacted possible suppliers but has not yet had any reply. He will pursue this. The Clerk to obtain a quote to fell and remove the tree a to replace with a Maple. The Clerk to ask AVDC if any other type of trees can be planted.

8.4.7 What to do with the Old Recreation Ground in Willow Road? Review of the responses to the questionnaires received. Cllr Gilbey.

GHPC purchased the land in 1978. It has a covenant that the land must not be used as anything but a playground. Tony Barker of AVDC planning has been consulted and he advised that a planning application for change of use might be required. However the legal department at AVDC subsequently advised no planning application is required for change of use to agricultural i.e. allotments. The Parish Council will have to place an advert in 2 editions of the local paper and then consider any objections raised by members of the public. Cllr Brocklehurst to research and confirm this information. Cllr Gilbey will write an article for Focus to seek persons who would definitely want an allotment on the new site.

8.4.8 Requirements for a second village notice board to accommodate the large amount of publicity documents received from BCC, AVDC and other sources was discussed No final decision was made and consideration to be given to inclusion in the next year's budget.

8.4.9 Correspondence. The Clerk gave a response to the letter from the resident at 51 Greenway re the tree on the corner by his property. David Hedley the BCC area technician had visited along with a tree expert. The tree belongs to BCC and is in good condition. The over hanging branches into the garden on No.51 are ok, but if the residents wants to trim them he may do at his own expense. Cllr Brocklehurst has informed the resident of this outcome.

## **8.5 Public Participation Period**

The Chairman suspended the formal proceedings of the meeting to hear items from the public.

No Comments.

## **8.6 Report from the Parish Plan Steering Committee Cllr Moulding**

No written report. The Natural Environment Group has started work on this aspect of the Visual Design Statement.

## **8.7 Report from the Recreation Committee and noting of the minutes of its meetings. Cllr Brocklehurst.**

The management committee will shortly make its final recommendation on the equipment to be purchased with the grants available. £85 is required to pay for fees to obtain clearance from AVDC that all the conditions on the planning application have been complied with.

**8.8 Report from the Planning Committee. Cllr Gilbey.**

A report from the meeting of the Planning Committee was distributed to all Councillors. The report will be expanded in the future to give more detail

**8.9 Adoption of the structure of the Recreation Committee of the Council and the management committee to be responsible for the day to day running of the new Recreation Ground and the terms of the Licence which will allow the Parish Council to purchase, install and maintain equipment on Horwode Pece. Cllr. Brocklehurst.**

**To approve and adopt the following documents and policies:-**

**Draft letters to be sent to WREN**

**The Terms of Reference for the Great Horwood Parish Council**

**Recreation Committee**

**The agreement between the Great Horwood Parish Council Recreation Committee and Horwode Pece Management.**

**The Licence agreement between the Great Horwood and Singleborough Trust and Great Horwood Parish Council to allow the Parish Council to install equipment on Horwode Pece**

Cllr R Moulding proposed acceptance of all motions and Cllr M Berrill

seconded. All were unanimously approved.

The Clerk to send out the relevant letters

**8.10 Half Year Financial Report The Clerk** A copy of a half year financial report was distributed to all councillors. A discussion held and ideas formed for next years budget. The budget to be an item in Januarys meeting.

**8.11 Adoption of Freedom of Information Policy (previously circulated) Cllr Gilbey.**

The previously circulated document from BALC was discussed. A motion to accept this scheme was proposed by Cllr M Berrill and seconded by Cllr I Lamberton. The motion was unanimously approved. The document will be finalised and circulated and a copy placed in the notice board and on the website..

**8.12 Adjustment to Clerk's salary including back payment to April 2008. Cllr. Gilbey.**

The Clerk was asked to leave the meeting for a discussion on his remuneration and this item has been minuted by Cllr Gilbey. The PC has been advised by BALC of revised salary scales for clerks backdated to March 2008. The Clerk was on scale LC1 SCP21 but this should now be raised to SCP22 as he has completed a year of service. The total of these 2 changes gave a new monthly pay level of £175 for 4 hours work per week. The new salary level was unanimously agreed and the revised standing order was approved and the back pay agreed.

#### **8.13 Dates for Parish Council Meetings 2009/2010**

We will continue with a fixed date of the second Monday on the month. The exception will be April due to Easter Monday falling on the second Monday and so we meet on the 1<sup>st</sup> Monday the 6<sup>th</sup> of April. No meeting in August and December

#### **8.14 For Payment.** All agreed

**8.15 Received monies** All agreed. A discussion on the fire extinguisher replacement for the village hall. This was after emails from Cllr Moulding and the Clerks conversation with Jeannie Marshall. She said the village hall would not expect this to come from PC funds as it is part of the maintenance of the hall from there running cost budget. So it was agreed that the Parish Council will not meet this payment..

**8.16 Correspondence.** Various items distributed to those who wanted them.

#### **8.17 Items for the next meeting.**

2009/10 budget, Winslow Green, Freedom of information, Bus shelter, Tree on the Green

#### **8.18 Date and time of the next meeting.**

Monday the 10th January 2009 7.30pm in the Village Hall.

**Draft**

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Signed Chairman

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Date