

Great Horwood Parish Neighbourhood Plan

Minutes of the 1st Meeting of the Great Horwood Neighbourhood Planning Team held on

Thursday 15 March at Old Timbers, 14 Little Horwood Road, Great Horwood.

(by kind invitation of John Gilbey)

Present:

John Gilbey (JG), David Saunders (DS), John Scholtens (JS), Duncan Trigg (DT).

The meeting commenced at 7.30 pm.

Introduction.

Consequent on the parish consultation held in October 2011 two documents were produced by the Parish Plan Steering Committee and the Parish Council.

One was submitted to AVDC to represent the views of the community on the level of development that the residents would wish to see over the period to 2031.

The second document was produced to feedback to the residents the analysis of the result of all the questions contained in the survey. This document was circulated in hard copy form with every copy of the February 2012 edition of Focus.

Copies of both documents are available to download from the Parish Council website.

In October 2011 the Parish Council with the support of AVDC had applied for funding from the Department for Communities and Local Government to produce a Neighbourhood Plan under the so-called Front Runners Scheme.

This bid has now been confirmed as successful and the Parish Council will receive a payment of £20,000 to use in producing the plan.

Prior to the meeting John Scholtens had produced a scoping document which was used as the structure for the discussions during the meeting.

The following actions were agreed at the meeting:-

1. It was agreed that we should no longer work under the auspices of the Parish Plan Steering Committee but as a new group with the specific aim of producing a Neighbourhood Plan for the parish.
2. The name of the group will be titled "Great Horwood Neighbourhood Planning Team" and the initial officials are to be John Scholtens – Chairman, John Gilbey - Secretary, David Saunders - Treasurer.
3. A new logo would be useful – suggestions welcome.
4. The minutes of each meeting would be formally presented to the Parish Council and would also be published on the Parish Council website.
5. Our initial thoughts are that we would have to produce the more detailed option of the two possible formats for a Neighbourhood Plan which would include details of the sites recommended for development in the parish.
6. DS advised of the existence of a draft Historic Town Assessment Report that has been prepared for the village and he agreed to circulate the link to the appropriate website.

ACTION DS

7. JS agreed to provide a more detailed programme for developing the plan.
ACTION JS.
8. The team needs to develop a communications strategy which will include the use of Focus, Notice Boards, website, public meetings etc.
9. We need to submit a Neighbourhood Plan Identification Form to AVDC and JS agreed to arrange for its completion and submission via Karen Francis, Clerk to the Council.
ACTION JS
10. AVDC must advertise our neighbourhood planning area. ACTION JS
11. We will also need to develop a Development Sustainability Appraisal document and will seek help and advice from AVDC.
12. JS will write an article for the April edition of Focus asking for additional volunteers for the team.
ACTION JS
13. JG will include information on the project and the need for volunteers at the Annual Parish Meeting on 2 April 2012.
ACTION JG

The next meeting will take place at 10am on Thursday 26 April with Charlotte Glithero from the AVDC Forward Plans Department at 4 Wigwell Gardens (by kind invitation of John Scholtens.)

Approved
 Signature

Chairman
 Date