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|  | Great Horwood Parish Council |
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| DRAFT |
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| Minutes of the Ordinary Parish Council Meeting held on Monday 10th June 2024 at 7.30pm in the Village Hall, Great Horwood. |

Present: Cllr John Gilbey (JWG) Chairman, Cllr Caroline Cousin (CC) Vice Chairman, Cllr Jackie Goss (JG), Cllr Jonathan Evans, (JJ), Cllr Thomas Lee (TL), Sarah Biswell (Clerk), Bucks Cllr John Chilver and 11 members of the public.

Please note, to comply with Data Protection rules, names (other than councillors or persons who have previously given their permission) will not be used in Great Horwood Parish Council Minutes.

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|  | **To receive apologies for absence**  Cllr Sir Beville Stanier, Mandy Cliffe |
|  | **To receive declarations of interest**  None. |
|  | **Confirmation of the Minutes of the Parish Council meeting held on 13th May 2024**  The minutes were agreed as a true record and were signed by Cllr Gilbey at the meeting. |
|  | **To consider matters arising from the Minutes of the last meeting (not otherwise included in the agenda)**  The Clerk is still to review the Standing Order/Disciplinary and Grievance policies (**Action: Clerk)**  Cllr Gilbey has taken photographs of the water draining issue in Willow Road and has forwarded the photos to Buckinghamshire Council.  Hedges and Foliage on The Green has been strimmed by a resident – for which the Parish Council offered their thanks.  Hedges and trees on Liden Park – there is a meeting with High Street Homes this week to discuss this issue.  Overgrown weeds by the electrical substation have not been strimmed at the last grass cutting – to be raised again with the Contractor **(Action: Clerk).**  Only one house is still for sale at Shorts Field – Cllr Gilbey confirmed that 2 welcome packs have been delivered to two new residents on this development.  Biodiversity policy – still to be reviewed between the Clerk and Cllr Lee **(Action: Clerk and Cllr Lee).**  Street Trading Licence letter – submitted to Buckinghamshire Council and acknowledgment received. |
|  | **Public Participation Period**  Several residents of Nash village attended the meeting along with the Chairman of Nash Parish Council, Cllr Mike Williams. He wanted to bring to the attention of GHPC of the latest planning appeal from Nash Park and the strength of feeling that Nash residents felt about this traveller site.  It was felt by Nash PC that as they are not the primary Parish Council their views are often secondary to GHPC.  It was advised in this meeting by Cllr Cousin that GHPC had not objected to the latest planning application as it was just the addition of one extra home on a pitch that only had one on it at present. There was a precedent for this to be allowed.  GHPC had waited to respond to this to see what Nash PC said, but their response must have been posted the same day that GHPC posted theirs so wasn't available to view.  It was suggested that rather than GHPC waiting to see what Nash PC response is on the Bucks website, Nash PC should inform GHPC of their views as soon as they are agreed.  Mr Williams proposed that the boundary between Nash and Great Horwood be changed so that Nash Park came within Nash Parish.  Cllr Gilbey commented that this would need to be put to Electoral Services at BC and that they should put in writing what they wish to see and that it could be looked into at that time.  Cllr Gilbey asked Cllr Chilver for his opinion, and he confirmed that this would have to go to a public consultation with statements from both Parishes being taken into account, and Electoral Services would make the final decision on this. It was resolved to have the above as an Agenda item for the next PC meeting.  *No further concerns were raised and at this point in the meeting the residents of Nash left this meeting.* |
|  | **Report from Buckinghamshire Councillors**  Cllr Chilver had nothing to report, except to make the Parish Council aware of the Statutory Consultation proposed 40mph Speed Limit on the Great Horwood Road, Winslow – this will be dealt with under Item 20. |
|  | **Horwode Pece Management Committee Report**  Report was received and noted.  ROSPA report had been received and circulated – a few things to note that the HP team were already aware of, but the Management Committee were happy with the report. Some of the items mentioned in the report are 15 years old, such as the timber uprights as they are showing signs of age but these are being monitored weekly by the regular volunteers.  The recent order for plastic timber to replace the old wooden surrounds has been placed with Revive Recycled Plastics but nothing further has been heard. Cllr Gilbey asked the Clerk to chase this up, as the Parish Council had placed the order. **(Action: Clerk)**.  There were 2 further volunteers to join the Working Party following their attendance at the APM. |
|  | **Footpaths Report** Nothing to report. |
|  | **Roads Report**  The two “Road narrows ahead’ warning signage on Nash Road are still outstanding – Clerk to chase the LAT at BC for an update **(Action: Clerk).** |
| 10. | **Parish Maintenance**  Cllr Cousin reported that a resident had asked her why the variegated Acer adjacent to the lay-by in Nash Road had been cut back by the Parish Council. It was confirmed that this has not been done by the PC and must have been done by a resident without permission. |
| 11. | **Planning Report**  Report received. |
| 12. | **Issues arising from the Planning Report**  Application - reference 24/01442/APP – there was a brief discussion around this application, however, it was resolved that there would be no objection from the PC to this application. Clerk to inform BC **(Action: Clerk).** |
| 13. | **Other Planning Matters**  **The Crown**  No further information has been advised by Buckinghamshire Council despite chaser emails to the Heritage department. The Clerk read out the following comment from an email previously received from the Heritage Officer. “The chimney should be reinstated as part of the listed building application we are currently waiting for”. There has been no new Planning Application received by the Parish Council at the time of the meeting. It was noted that a resident had seen someone looking around the building outside recently, Clerk to find out the current position and report back at the next meeting (**Action: Clerk).**  **Nash Road**  Cllr Cousin has a meeting with the Technical Director, James Browning, on the 20th June 2024. It was noted that the landscape buffer still contained some weeds and docks that have not been cut down. It was noted that there may be need of a different grass cutting Contractor for this development due to the steep bank. |
| 14. | **Report from the MVAS and Speedwatch**  Following the appeal in the Focus magazine, Cllr Goss advised that her husband wished to take over the MVAS reporting and that they could work at this together – as the advertisement advised that it really needed 2 people to take this commitment on. Cllr Goss confirmed that they would need training on the equipment – Cllr Gilbey offered to assist with this to get them up and running and to report back at the next meeting. Mr David Taylor who kindly took this over from another village resident suggested that perhaps an upgrade is needed to some of the equipment to get this working well. It was resolved for Cllr Goss to retrieve the equipment from David Taylor and see how things look before taking further action **(Action: Cllr Goss).** |
| 15. | **Winslow Villages and Community Board**  **Cllr Gilbey**  Cllr Gilbey had attended the meeting held on 21st May in Oving.  The new chair Jilly Jordan opened the meeting by reading out a prepared statement which included the following:-  “The purpose of the Community Boards is to bring the Unitary Council, local groups, organisations are residents together. To look at local issues and find ways of improving them together. The emphasis is with local, Community Boards should represent the voice of local people, capture thoughts ideas and suggestions, bring together key community partners and residents and identify local needs and work to produce creative solutions” This is clearly not working as Cllr Gilbey noted that there was sparse attendance at this meeting and that only 6 member councils out of the 23 which make up the membership of the board were represented by elected Councillors and there did not appear to be any representatives of any other local organisations, which seems to indicate that the local councils and residents do not see any benefit in the operation of the Board.  There was an update from on TVP from Acting Inspector Daniel Crook confirming TVP area command unit changes were being made with Aylesbury being merged with the High Wycombe and Amersham area, but it was not clear what this would mean for GHPC.  Cllr Gilbey proposed and it was agreed that Community Transport would be a topic for the next Board meeting in September.  **Cllr Cousin**  Sophia Comer from WVCB – 15th May 2024 – meeting at the Village Hall – she was favourably impressed. |
| 16 | **To receive a report from any meetings attended**  **CC**  15.5.2024 - Building Control Inspection – Buckinghamshire Council – Completion Certificate has been received.  10.6.2024 – Town and Parish Council Forum – in person and online (31 people) meeting – various topics discussed including tender for unmetered electricity supplies, and reviewing A412 improving dual carriageway. |
| 17. | **Unit Trust Bank – update**  Evidence of address from Cllr Lee was still needed to complete his application – once received and submission to UTB all Councillors will be authorised signatories on the accounts – Cllr Lee to provide address evidence to the Clerk **(Action: Cllr Lee and Clerk).** |
| 18. | **Report on Developments at Nook Park**  GHPC has been informed that an appeal has been lodged following the judgment earlier this year. No further mobile units have been seen being delivered in the village. Cllr Cousin did make the comment that the land is still owned by Silk Mill. |
| 19 | **Update on EV Charging Points**  The deadline for the bids has now passed and there will be a further 4–6-week deliberation by Buckinghamshire Council on what has been received. Wellers Headley, the legal firm mutually appointed with the relevant paperwork have confirmed that there will a fee of £950.00 + VAT for the first agreement and then £350.00 + VAT for every subsequent agreement. There are now only 6 Parish Councils that are using the above company, as 2 Parish Councils will be using their own legal representation. The Parish’s involved are:  Brill, Chalfont St Giles, Waddesdon, Great Horwood, Halton and Weston Turville.  Waiting to hear back from Buckinghamshire Council/Wellers Headley **(Action: Cllr Cousin & Clerk)** |
| 20. | **To receive and note correspondence**  **Statutory Consultation proposed 40mph Speed Limit on the Great Horwood Road, Winslow**  Email from Buckinghamshire Council had been circulated to all Councillors – all Councillors in agreement for this proposed speed limit change – Clerk to respond on behalf of GHPC agreeing to this proposal but asking if it is intended that the mowing of the verges within the new 40mph speed limit will be transferred to GHPC under the existing devolution agreement. **(Action: Clerk).**  **Shorts Field potential Wildlife Project**  Discussion following email from a resident about a wildlife project and installing a wheelchair friendly path in Shorts Field – Clerk to draft response to resident. **(Action: Clerk).**  **Planters**  Volunteers who have agreed to take on this responsibility will be updating these in the next couple of weeks – Clerk to get feedback for next meeting **(Action: Clerk).**  **National Grid – reducing height of trees in Spring Lane**  Correspondence has been received and the PC are waiting for the date for this to be undertaken – Clerk to chase up **(Action: Clerk).**  **ILCA Qualification** – the Clerk has attended an online presentation and would like to undertaken this training – it was resolved to agree to this and for the funding of the training – Clerk to arrange **(Action: Clerk).** |
| 21. | **Finance**  To approve schedule of payments requiring authorisation.   |  |  |  |  | | --- | --- | --- | --- | |  |  |  |  | | **Payments due** | **Payee** | **Type** | **Payment £** | |  |  |  |  | |  |  |  |  | | GH 24.029 | Npower IN10420496 | DD | 85.05 | | GH 24.030 | Clerks Salary | SO | 819.00 | | GH 24.031 | Clerks expenses (consumerables) | FPO | 24.29 | | GH 24.032 | Internal Auditor invoice | FPO | 250.00 | | GH 24.033 | Rospa annual inspection of Horwode Pece | FPO | 156.00 | | GH 24.034 | Walker Grounds Care 771 - GH only | FPO | 610.50 | | GH 24.035 | Walker Grounds Care 771 - Horwode Pece | FPO | 157.50 | | GH 24.035 | SICO - deposit for stage - reimbursement to Tony Pearson | FPO | 2486.70 | |  |  |  |  | | **Receipts** |  |  |  | | GHR 24.04 | VAT Return | FPO | 3056.86 | |  |  |  |  | | **Horwode Pece** |  |  |  | |  |  |  |  | | **Transfers** |  |  |  | |  | **Transfer to Current Account for Invoice 771 - HP** |  | **157.50** | |  | **Transfer to Current Account for ROSPA Invoice** |  | **156.00** | |  |  |  |  | |  | **Total** |  | **313.50** | |  |  |  |  | |  | **Total of Horwode Pece Account as of 10.6.2024** |  | **3177.22** | |  |  |  |  | | **Reserves Account** | |  |  | |  |  |  |  | |  | **Transfer from T1 Current Account - post bank transfer from TSB** | | **42330.21** | |  | **Interest from TSB March 2024** |  | **29.30** | |  | **Remaining interest from TSB - paid direct to Reserves** |  | **0.01** | |  |  |  |  | |  | **Total in Reserves account** |  | **42359.52** |   **b) RFO to present statement of receipts and payments to date under each head of budget**  Presented to all Councillors and accepted, Cllr Cousin suggested that the payments for Parish Council contribution to the Focus Newsletter and the contribution to the PCC for the St James grass cutting be paid now. It was resolved to agree and for payment to be made **(Action: Clerk**).  **c) AGAR – including the Annual Governance Statement to be presented to Council for formal approval 2023/2024 along with the presentation of the Annual Return by RFO (d)**  Both documents were reviewed and approved by Councillors and was signed by Cllr Gilbey and the RFO.  **e) Written report of internal audit**  It was resolved to accept the final report from the Internal Auditor.  **f) Review** **of Financial Regulations document**  Presented to the Parish Council at this meeting by Cllr Cousin and after discussion of agreed amendments, it was resolved to accept the Financial Regulations 2024. Clerk to publish on website once amended document received from Cllr Cousin **(Action: Cllr Cousin and Clerk).**  **g) To approve transfer of underspend from 2023/2024 Budget to Reserves Account**  It was resolved to agree to transfer the underspend on the transfers from TSB to Unity Trust Bank – Clerk to confirm exact figure **(Action: Clerk).**  **h) To approve the setting up of 2 new UTB Savings Accounts – Shorts Field and Liden Park**  It was resolved to set up 2 new Savings Accounts with the current bank – Unit Trust Bank **(Action: Clerk).** |
| 22. | **Items for the next meeting**  To approve schedule of payments requiring authorisation  Worthy Causes |
| 23. | **Confirmation of date and time of the next meeting**  Monday 8th July 2024 at 7.30pm in the Village Hall. |

The meeting closed at 8.50pm.

Signed: Date

Chairman

**Horwode Pece Management Committee - Report to Parish Council**

**June  2024**

I think it is now 9 weeks, and we are still waiting! I am talking about our order for the plastic timber so that we can replace the old wooden surrounds to both Toddler and Teenage areas down the Rec. Our order for this purchase was confirmed on 5/04/2024, with an expected delivery of 7-8 weeks.  Can I ask, has the Parish Council/Parish Clerk heard anything yet? I have not.

In May, we received the RoSPA report. No major problems here, other than notice that two of the timber uprights for the parallel bars have some signs of rot, so may need replacing in a year or two, as does the sole remaining post of the up-and-over bar that was dismantled for safety reasons (rotting timber uprights) some two years ago. There were the usual safety warnings over wear of linkages for the swings and zip-wire, and that we should check the zip-wire seat clearance height.  The zip-wire sat clearance was checked as soon as the report was received and other linkages visually inspected. There is some signs of wear, but all items would appear safe. These items are regularly checked at the Spring and Autumn working parties, so will be checked again and the degree of wear measured,  when we have the working party to install the new plastic-wood surrounds.

Other than these two items, there is little more to report. The Rec. continues to be checked weekly. Now, almost every week, there is a comment as to the condition of the wood surround and also the state of the old picnic table at the far corner of the Rec.  These are known items to be replaced at the next working party. Over the last month, we – the Rec. checkers – have been fighting a wave of ‘bird poo’. The swing supports and the cradle swing would appear to be a favourite perch and toilet! These have all been cleaned.

Further, visual inspection of other Rec. equipment, following the RoSPA report, identified some other areas of damage. Currently, not critical, but will require minor repair. The bearings of the Navigator base are noisy and need greasing; the rubber coatings on the Pullox joints are showing signs of UV damage – the rubber surfaces are now sticky and have started to degrade – not a structural risk, but we will need to keep an eye on it.  This means, that in the future, we may have to look at replacing /repairing these items, so this should be part of future management planning for the maintenance of the Rec. Remember, it is now some 15 years old!

John Nicholls - Chairman - 9/06/2024

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| **Planning Committee Report -** for meeting on 6 June 2024 (as at 7/6/24) | | | | | | | | | | | |  | | | |
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| Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to Buckinghamshire Council on behalf of the Planning Committee since the last meeting. | | | | | | | | | | | | | |  |
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| **CURRENT PLANNING APPLICATIONS** | | | | | | | | |  | |  | |  |  | |
| **Date Received** | | **Application Number** | | **Applicant** | | | **Site Address** | | **Details of Application** | | **Parish Council Response** | | **BC Decision** |  | |
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| **Determined** | | | | | | |  | |  | |  | |  |
| **10/4/24** | 24/01124/APP  Danika Hird | | | | Mr And Mrs L Zagrobelny | | 9 Weston Road Great Horwood Buckinghamshire MK17 0QQ | | Householder application for demolition of conservatory and erection of single  storey rear extension | | No objection | | Approved |  | |
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| **21/01/2021** | **21/00221/APP**  Kirsty Elliott | | | | J Hanson & Son | | Home Farm, 4 Winslow Road, Great Horwood MK17 0QN | | Erection of 16 new residential dwellings and the refurbishment and extension of the existing farmhouse, with associated access landscape and parking | | Objection | | Awaiting decision |  | |
| **21/01/2021** | **21/00222/ALB**  Kirsty Elliott | | | | J Hanson & Son | | Home Farm, 4 Winslow Road, Great Horwood MK17 0QN | | Erection of 16 new residential dwellings and the refurbishment and extension of the existing farmhouse, with associated access landscape and parking | | Objection | | Awaiting decision |  | |
| **09/08/2022** | **22/02490/APP**  Emma Mumby | | | | Mr F Engel | | The Crown Public House, 1 The Green, Great Horwood  MK17 0RH | | Householder application for the erection of a single storey rear glazed link extension, reinstatement of window of the front elevation, reinstatement of the attic timber casement window in the northern gable and the insertion of two conservation rooflights to the west facing roof slope. | | Objection | | Awaiting decision |  | |
| **09/08/2022** | **22/02491/ALB**  Emma Mumby | | | | Mr F Engel | | The Crown Public House, 1 The Green,  Great Horwood  MK17 0RH | | Listed building application for the erection of a single storey rear glazed link extension, reinstatement of window of the front elevation, reinstatement of the attic timber casement window in the northern gable and the insertion of two conservation rooflights to the west facing roof slope. Internal alterations to include removal of partitions and alterations to internal layout, installation of staircase, ensuite at first floor level and new fixture and fittings. | | Objection | | Awaiting decision |  | |
| **6/12/23** | **23/03802/CPE**  Danika Hird | | | | Mr & Mrs P Pearce | | Spring Hill Farm Little Horwood Road Great Horwood Buckinghamshire  MK17 0NZ | | Certificate of lawful existing use for the non-compliance with conditions 3 and  4 of 78/01811/AV - (3) The occupation of the dwelling shall be limited to a person solely or mainly employed, or last employed, in the locality in agriculture as defined in Section 290(1) of the Town and Country Planning Act, 1971 or forestry (including any dependants of a person residing with him)  or a widow or widower of such a person (4) The accommodation to be provided in the buildings hereby permitted shall be occupied as a single unit of private residential accommodation, and storage of caravans and construction of riding arena | | No objection | | Awaiting decision |  | |
| 12/1/24 | 22/03218/APP  Emma Mumby | | | | Mr Octavian Negrea | | Land To Rear Of Vine Cottage 3 Little Horwood Road Great Horwood  Buckinghamshire MK17 0QE | | Erection of 3 dwellings | | Objection | | Awaiting decision |  | |
| 25/3/24 | 24/00746/APP  Shelley Ghazi | | | | Stuart Parker | | Paddock View 15C Little Horwood Road Great Horwood Buckinghamshire  MK17 0QE | | Householder application for one and half storey rear extension and a side roof  dormer | | No Objection | | Awaiting decision |  | |
| 4/4/24 | 24/00952/APP  Emma Mumby | | | | Mr Connors | | 3 Nash Park Winslow Road Nash Buckinghamshire  MK17 0FD | | Change of use of land from a 1 pitch Caravan Site to a 2 pitch Caravan Site (2  Static Caravans & 2 Touring Caravans) alongside the retention and  conversion of Stables to Dayroom | | No objection | | Awaiting decision |  | |
| 22/4/24 | 24/01213/APP  Faye Hudson | | | | Mr and Mrs G Clay | | The Firs Spring Lane Great Horwood Buckinghamshire MK17 0QW | | Householder application for demolition of conservatory and erection of single  storey rear extension | | No objection | | Awaiting decision |  | |
| 26/5/24 | 24/01245/APP  Anna Shah | | | | Mr James Maddock | | Park Lodge Singleborough Lane Singleborough Great Horwood  Buckinghamshire MK17 0RF | | Householder application for Installation of a 15.2kWp ground-mounted solar  array | | No objection | | Awaiting decision |  | |
| 14/5/24 | 24/01442/APP  Anna Souter | | | | Mr Phil Ledger | | Candleford Singleborough Lane Singleborough Great Horwood Buckinghamshire MK17 0RF | | Householder application for erection of two storey rear extension and retrospective application for erection of car port and boot room | |  | | Awaiting decision |  | |
| 21/5/24 | 24/01525/CPE  Rebecca Jarratt | | | | Mr Farokh Khorooshi | | Bywater Meadow Pilch Lane Great Horwood Buckinghamshire MK17 0NX | | Certificate of lawfulness application for agricultural building not erected in  accordance with the approved drawings in that it has larger eaves, amended  door openings, rooflights and different roof materials. | |  | | Awaiting decision |  | |
| 29/5/24 | 24/01606/APP  Kerby MacInnis | | | | Mr & Mrs Cook | | Singleborough Stud Bletchley Road Great Horwood Buckinghamshire MK17  0RB | | Householder application for single storey rear extension | |  | | Awaiting decision |  | |
| 31/5/24 | 24/01562/VRC  Emma Mumby | | | | Mr And Mrs H Elliott | | Spring Cottage 28 Spring Lane Great Horwood Buckinghamshire MK17 0QW | | Variation of condition 2 (plans) 12 (parking) relating to application  22/03413/APP (Demolition of the existing dwelling and the erection of a  detached dwelling with access, parking and amenity space) | |  | | Awaiting decision |  | |

Key –

Colours

Green = applications determined since last report

Light blue = applications received in 2021

Yellow = applications received in 2022

Pink = applications received in 2023

Orange = applications received in 2024

Names are those of the Bucks application case officer