



**Great Horwood
Parish Council**

Great Horwood Parish Council

Minutes of the Annual Parish Council Meeting held on 14th May
2012 at 7.30pm in the Village Hall, Great Horwood.

Present: Cllr John Gilbey (Chairman), Cllr Russell Margerrison (Vice-chairman), Cllr Marc Bennett-Coles, Cllr Angela Mayne, Cllr John Scholtens, Cllr Valerie Porritt, Karen Francis (Clerk)
5 members of the public

1. To receive apologies for absence
Cllr Lamberton sent apologies as he was on holiday.
2. To elect the Chairman of the Council for 2012-2013
A nomination had been received from Cllr Gilbey to remain as Chairman. This was seconded by Cllr Porritt and all councillors were in favour so Cllr Gilbey was elected.
3. To receive the Chairman's declaration of acceptance of office
Cllr Gilbey confirmed his acceptance of the appointment and also took the opportunity to thank the Councillors for their time and efforts over the previous year.
4. To elect a Vice-Chairman of the Council
Cllr Scholtens was nominated for this appointment and was seconded by Cllr Mayne. All Councillors were in favour and Cllr Scholtens was elected.
5. Declarations of Acceptance
The Clerk asked all Councillors to sign a Declaration of Acceptance. The Clerk will keep these records on file.
6. To appoint representatives to outside bodies:

6.1.	Bucks County Council Winslow and District LAF	Cllrs Gilbey and Scholtens
6.2.	AVDC Local Council Planning Liaison Group	Cllrs Gilbey and Scholtens
6.3.	North Bucks Parishes Planning Consortium	Cllrs Gilbey and Scholtens
6.4.	Buckingham South Neighbourhood Action Group	Cllrs Porritt and Mayne
6.5.	Community Impact Bucks (for liaison)	To be decided
6.6.	Bucks Association of Local Councils (BALC)	Cllr Gilbey
6.7.	Aylesbury Vale Association of Local Councils (AVALC)	Cllr Gilbey
6.8.	Aylesbury Vale North Sports Council	Cllr Porritt
6.9.	Bucks Playing Field Association	Cllr Porritt
6.10.	Village Hall (includes Cllr Gilbey as an ex-officio member)	Cllrs Porritt and Lamberton
6.11.	Neighbourhood Planning Team	Cllrs Scholtens and Gilbey
6.12.	Poors Allotment	Cllrs Gilbey and Mayne
7. To appoint members of the Committees of the Council
 - 7.1. As Chairman and Vice-Chairman, Cllrs Gilbey and Scholtens are automatic members of the Planning Committee. It was agreed that Cllrs Mayne, Lamberton and Margerrison would also be appointed to the Committee
 - 7.2. Again the Chairman and Vice-Chairman are automatic members of the Recreation Committee. It was agreed that Cllrs Porritt and Mayne would also be appointed to the Committee and would also be the Parish Council appointed trustees of the Great Horwood and Singleborough Recreation Trust.
8. To agree payment of annual subscriptions to BALC, AVALC, CI (Bucks), NBPCC, AVNSC and BPFA
As the subscriptions to these organisations are budgeted for in this financial year, Cllr Gilbey requested the subscriptions continued to be paid. Cllr Scholtens proposed this, Cllr Bennett-Coles seconded it and all Councillors were in favour.

9. To confirm the Minutes of the Meeting held on 2nd April 2012

These were approved without modification

10. To receive declarations of interest

None received.

11. To consider matters arising from the Minutes of the last meeting

- 21 Business in the Parish have been sent Focus over the last two months. Of these, two have requested to keep receiving it in the future.
- Cllr Porritt reported that PC Sideman will assist in setting up a Speedwatch system but volunteers were needed. It was suggested she contacted parents from the School as they had specifically raised concerns. She will report back at the next meeting.
- The public consultation for a development of 4 to 5 homes at the back of The Paddocks, 12 High Street is going ahead. This will take place on 16th June. A note will be put into Focus although this is not a Parish Council consultation and is being run by the developers.
- A new bus shelter has been installed at the far end of Little Horwood Road.
- Cllr Bennett-Coles will obtain a quote to pave a small area of The Green.
- The damaged bollard has been replaced on The Green.
- There has been no response to the litterpick article in Focus so nothing will be arranged.

12. Paul Adams – Headmaster of Great Horwood Combined C of E School

Paul Adams addressed the meeting in order to bring the Parish Council up to date with the developments which have taken place over the last nine months.

He was pleased to announce that numbers are increasing and now there are 115 children attending the school. Points from the last Ofsted report have been addressed and there has been a lot of development on phonics in the school. Money has also been invested in improving the technology and now every child in Key Stage 2 (ages 7-11) has a netbook.

Key Stage 2 classes are also being separated out into single age classes rather than mixed age classes. Two new teachers are in the process of being appointed and now the average class size is around 20 children.

A house system has been introduced and a Head Boy and Girl have been appointed.

An unsafe patio area has been removed and a nature area has been introduced. The PTA are funding sunshades and an amphitheatre for this area so outdoor lessons can take place. New gates with a video entry system are being introduced in order to improve safety.

The Parish Council thanked Paul for attending and congratulated him on the developments that have taken place since joining the school in September.

13. Public Participation Period

Ann Elliott, chair of the Diamond Jubilee Celebration Committee asked whether the Parish Council would consider sponsoring some of the event as the number of attendees had significantly risen. After discussion it was informally agreed the Parish Council would contribute £500 which would cover commemorative coins for children, the cost of a photographer and two additional portable toilets. A resolution would be passed when the formal part of the meeting resumed.

Liz Nicholls confirmed the RoSPA playground inspection would take place in May. She also informed the Parish Council that Wettons didn't cut the grass on 1st May due to the weather so this may have to be queried should an invoice be received.

14. Planning Issues

Before Planning Issues were discussed Cllr Margerrison proposed contributing £500 to the Diamond Jubilee Celebrations. Cllr Bennett-Coles seconded this and all Councillors were in favour.

- 14.1. Councillors were provided with an updated Planning Report. Two new decisions have been made and one new application has been received. This information can be seen in part 1 of the planning report which is attached to and forms part of these minutes
- 14.2. There has been no progress in registering the Recreation Ground as a question has arisen relating to financial implications of a transaction and until this is resolved no further progress can be made.
- 14.3. Cllr Gilbey gave an update on the situation at The Hedgerows. An appeal is in progress but there are no decisions yet. A retrospective planning application has been submitted but this is not yet validated so the Parish Council have not had the opportunity to comment.

15. Report from the Recreation Committee

- The equipment continues to be in good condition with no problems.
- The Rec still seems to be subject to dog fouling despite notices and requests asking dog walkers to clear up after their animals.
- 90 cubic metres of woodchip was delivered to the Rec (over the wettest period this year!). Thanks to the many assistants who helped distribute the cushion fall around the equipment. Special thanks should go to the Scout group for their contribution and to Adrian Buck for his commitment to this task.
- The Management Committee plan to meet again in the Autumn.

16. Neighbourhood Planning Team Update

Prior to the meeting a document was circulated providing an update from the Neighbourhood Planning Team. Additionally, Terms of Reference were circulated for the new team (which is the follow on from the Parish Plan Steering Committee). Cllr Scholtens asked the Parish Council to approve the Terms of Reference and all Councillors were in favour.

17. Footpaths Report

Robert Deuchar has submitted the following footpaths report.

We now have a sponsor for an additional metal pedestrian gate on FP3 (Winslow Road towards Adstock) and sponsors for four additional metal pedestrian gates on FP 8/1 (centre of Singleborough to A421) and the approval in principle of relevant landowners. The details are still to be finalised but if all goes well these gates should improve access for dog walkers and those who find stiles difficult to climb over.

18. Report of the BALC Meeting held on 18th April 2011

Cllr Gilbey attended this meeting. There was little to report back from it other than an updated Councillors Code of Conduct will be introduced sometime in the future.

19. Report on the official opening of the AVDC Gateway Conference Centre held on 4th May 2012

Cllr Gilbey attended this opening along with 300 other invitees.

20. To review and agree the Insurance Policy Provider for 2012-2013

Prior to the meeting a document had been circulated which showed a comparison between the current insurance provider (Aon) and a competitive quote (Zurich). The difference between the premiums was £683 in Zurich's favour. A short analysis had been done by Cllr Bennett-Coles and he proposed moving the policy to Zurich. Cllr Mayne seconded this and all Councillors were in favour.

At this point of the meeting it was agreed to deal with items 23 and 24 before item 21

23. Water Supply at the Allotments

A survey has taken place at both allotment sites by Anglian Water who have provided a quote for providing water to the allotments. The Willow Road quote was £726 while the Church Lane quote was £4,244. This is not the total cost as the Parish Council would then have to find a contractor to finish the pipe work and install taps. After discussion it was agreed the costs were too high and this project would not be taken any further.

Cllr Mayne asked if water butts could be fitted using the water from an adjoining roof and it was suggested she contacted the owner of the building to find out, in principle, whether this could be done.

24. Bollards on The Green

Two pictures had been circulated prior to the meeting to provide some information on the possible types of bollards to replace the concrete bollards on The Green. After discussion it was agreed a quote would be obtained to install wooden posts, approximately 30 inches high.

At this point of the meeting Councillors returned to item 21 of the agenda

21. To agree the allocation of reserves as at 31st March 2012

The Clerk explained that both the Parish Council Financial Regulations and the External Auditors require any reserves carried forward to be ring fenced and allocated against specific projects or costs. Prior to the meeting the Clerk had circulated the proposal for the allocation of reserves. It was agreed that the reserve for Willow Road allotments would be removed and added to the Maintenance of The Green reserve. As this should hopefully provide enough cover for new bollards

it was agreed to increase the reserve for the costs of registering the Recreation Ground.

22. Second Bus Shelter in Little Horwood Road

This has now been installed.

At this point of the meeting Councillors returned to item 25

25. Paving The Green

Cllr Bennett-Coles will try to obtain a quote for paving a small area of The Green and will report back at the next meeting.

26. Future of the Sun Dial on The Green

There has been no progress on this item.

27. Receipts

- Neighbourhood Plan Front Runners Funding £20,000.00
- AVDC Precept £10,000.00
- Diamond Jubilee Contributions £250.00
- Barber Rent £15.00

28. Items paid since last meeting

- Information Commissioners Office £35.00
- Great Horwood & Singleborough WI £100.00 (Diamond Jubilee Costs)
- Giffords £1776.00 (Woodchip at Horwode Pece)
- AVDC Dog Bins £834.22
- Browns of Buckingham £415.00 (Mower)
- Beacon for Diamond Jubilee celebrations £370.80
- Snazaroo £32.50 (Diamond Jubilee costs)
- Space Hoppers £41.99 (Diamond Jubilee costs)
- Tug of War Rope £52.78 (Diamond Jubilee costs)

29. To agree items for payment

- Clerks expenses £84.97 (Stamps & Postage 66.49, Stationery £18.48)
- Steve Bennett (Diamond Jubilee costs) £45.75
- John Gilbey (Diamond Jubilee insurance costs) £153.70
- Neighbourhood Plan Front Runners Funding £20,000.00

30. To receive and note correspondence

- Email from Patricia Rudkin regarding the village sign. A response has already been sent.
- Thanks from AVALC for the voluntary contribution made by the Parish Council.
- 'The Playing Field' – passed to Cllr Porritt.
- Information of the AVDC Council Plan – passed to Cllr Scholtens.

31. Items for the next meeting

No additional items were raised.

The next Ordinary Meeting of the Council will be held on Monday 11th June 2012 at 7.30pm in the Village Hall

The meeting closed at 9.07pm

Signed _____

Draft

Date _____

Planning Committee Report - for meeting on 14th May 2012

1. The customary listing of current and recent Planning Applications follows. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	AVDC Decision
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Determined

02.03.12	12/00356/ APP	Mr Revis	15 Little Horwood Road	Change of use from Annexe to create a separate unit of accommodation insertion of dormer window	No Objection	Approved
15.03.12	12/00489/ APP	Mr & Mrs Scott	31 Nash Road	Two storey rear extension	No Objection	Approved

Pending

26.01.12	12/00084/ APP	Mr Khorrooshi	Parcel 5600, Pilch Lane	Installation of solar system	No Objection
29.03.12	12/00351/ APP	Mr & Mrs Latham	2 School End	Demolition of WW2 huts and chicken barn. Erection of detached two storey dwelling with double garage	Objection
29.03.12	12/00354/ ALB	Mr & Mrs Latham	2 School End	Demolition of WW2 huts and chicken barn. Erection of detached two storey dwelling with double garage	Objection
14.05.12	12/00850/ AGN	Mr Clark	Land between Six Lords and Fair Lorna Cottage	Erection of agricultural storage building	

2. The Planning Committee originally objected to the application at 15 Little Horwood Road for three reasons. The first was a door opening onto a right of way which could be dangerous, the second was no mention of whether a fence was to be removed and the final objection related to privacy glass on the north side of the property. Subsequently the applicants resubmitted plans to address some of these issues and after consideration, the Planning Committee had no further objection to the application.