

**MINUTES OF THE MEETING OF
THE GREAT HORWOOD NEIGHBOURHOOD PLANNING STEERING GROUP**

19.30 Tuesday 3 June 2025

In the Village Hall

Present: Caroline Cousin, Vice Chair
David Saunders
Stuart Bayliss
Alan Marlow
John Gilbey (JWG)
Nikki Steele, Chair
Liz Metherringham, Secretary

Apologies: Jackie Goss, Treasurer (JGo)

ITEM	DESCRIPTION	ACTION
1.00	Apologies for Absence – Jackie Goss	Info
2.00	Declarations of Interest – nothing to declare	Info
3.00	Minutes of the Last Meeting	Info
3.01	Confirmed all received and agreed a true account.	
4.00	Matters Arising from Minutes of Last Meeting	DS/CC
4.01	Discussed Singleborough site – split into 5 plots, only one of which is suitable for housing.	
4.02	Land on Home Farm – CC/JG were due to meet with Felicity Shipperbottom, but deemed not necessary due to information received from Harbottle.	
4.03	State of the Parish Report. DS / CC continuing to work on this, but not deemed a priority currently.	
5.00	Call for Sites	CC
5.01	Two responses received – which was Jason Taylor on Nash Road 2 – 4 house and Iain Sutton, for a site the corner of Singleborough Road/School Lane on 8 – 10 houses.	
5.02	03.06.25 – Planning application received for 35 house south of Weston Road. This application is outside the settlement boundary. BCC are currently not sharing local responses to applications. CC to issue a further request for Parishoners to copy all comments they make on planning applications to Parish Clerk.	

ITEM	DESCRIPTION	ACTION
5.03	It was discussed whether any if any of the NP committee commented on the application would that be considered prejudicial. It was agreed as the application had not been made in response to the NP committee call for sites, it could not be considered prejudicial.	Info
6.00	Dwellings per Year	
6.01	At this stage the GHNP can only put forward a indicative figure in a plan as BCC does not currently have a requirement figure.	
6.02	The GHNP have been advised 2.5 houses per year by BCC which is based on 10% of the houses built in the Parish over the 20 years. For Great Horwood this gives a figure of 50.6 between 2025 and 2045, so around 2.5 a year. (Citation Buckinghamshire Parish Clerks' Forum Minutes of 23 rd April 2025)	
6.03	The previous plan put forward 59 houses (15 North of Little Horwood Road, 30 South of Little Horwood Road and 14 off Nash Road).	
6.04	The potential sites that Harbottle has available were discussed. Further information is required as to where these are and what is proposed.	
6.05	It was also discussed about proposing potential sites in reserve should the inspector required an increased number of homes. It was agreed that any wording associated with such a clause would need to be carefully considered.	
6.06	Following discussion, it was unanimously agreed by those present to propose 5 dwellings per year in the plan.	
6.07	The question of size of sites was raised and whether smaller sites should be sought. It was agreed that it is difficult to specify the sites and the number of dwellings	
7.00	Housing Density	
7.01	It was discussed whether we should broadly adhere to the existing policy 1 of approximately 30 dwellings per hectare. Agreed to maintain this policy.	Info
8.00	Additional Policies	
8.01	Green Gap Policy – it was agreed that it would be good to introduce a green gap policy to protect the rurality of the village.	
8.02	Design Policy -	
8.03	Green Sites – it was proposed that we would include a “Local Green Space” section in our plan to protect these spaces.	
9.00	Strategic Environment Assessment – agreed that this is required	
9.01	GHNP to confirm to BCC the policies that we would like to include in our plan so that they can review and approve for funding.	CC/LM
10.00	Flowchart of Actions	
10.01	We need to develop and agree a questionnaire on the types of housing people would like to see in the village.	
10.02	We are keen to seek the maximum response from the widest	

10.03	group of people.	DS
10.04	Previous questionnaire to be shared for review SB agreed to lead on this action point.	SB
ITEM	DESCRIPTION	ACTION
11.00	Funding	
11.01	There has been little expenditure to date – only on the cost of the village hall hire, at multiple booking rate.	Info
12.00	Any Other Business	
12.01	Croudace Application. The Parish Council are going to further address the responses to their application. CC to feedback at next meeting.	CC
12.02	Ref minutes of BCC meeting. DS confirms correction to information noted, Policy H1 states, 11 dwellings or more will be required to provide affordable homes of 25% or more.	Info
12.03	When should we invite Harbottle to a meeting? Abbey Mill should be excluded as they have now submitted a planning application and therefore outside the reach of the GHNP. All agreed next meeting would be suitable.	CC
13.00	Date of next meeting	
	Tuesday 15 th July 2025, 7:30pm at Village Hall	