

# Great Horwood Parish Council

# **Great Horwood Parish Council**

Minutes of the Ordinary Parish Council Meeting conducted as a virtual meeting via Zoom held on 13th July 2020 at 7.30pm

Present:

Cllr John Gilbey (JWG) Chairman, Cllr Caroline Cousin (CC) Vice Chairman, Cllr Angela Mayne (AM), Cllr David Taylor (DT), Cllr Jackie Goss (JG), Cllr Julia Day (JD), Cllr Robert Davies (RD), Sue Brazier (SB Clerk), Buckinghamshire Councillors John Chilver and Sue Renshell and six members of the public

1.	To receive apologies for absence  ● Sir Beville Stanier
2.	To receive declarations of interest  None
3.	Confirmation of the Minutes of the Parish Council meeting held on 8th June 2020  • The Minutes of the previous meeting were approved without amendment.
4.	To consider matters arising from the Minutes of the last meeting (not otherwise included in the agenda)  ■ The School sign near the entrance to School End: The sign is still leaning and is considered low priority by BC because it is not in a dangerous position. Cllr Taylor wondered if the sign could be attached to the wall behind the foliage since it had been knocked down a number of times. (Action Clerk)  ■ Branch partially blocking alleyway to Spring Lane: The Clerk contacted our Area Technician, Matt Whincup who promptly organised cutting down the branch and its removal from Spring Lane.
	• Road markings for the bus bays: Cllr Chilver said that there were currently no updates but it had been agreed in principle. He will chase this matter up with Matt Whincup.
	<ul> <li>Horwood Feast: The Clerk had written to Mrs Sally Smith to cancel the Horwood Feast but this has not been acknowledged.</li> <li>Cricket Club: Cllr Gilbey has been informed that the Cricket Club has had a grant approved from Sport England but this has not been received yet.</li> </ul>
5	Dublic Double Devices

#### 5. Public Participation Period

- Mr David Saunders sent four points to the Council that he wanted to raise:
- 1). Thanks to TfB for fixing the sleeper bridge on FP8 towards Singleborough.
- 2). Thanks to John Chilver for getting involved to open the footpath that was unofficially closed for the electricity works at Pilch Lane.
- 3). Mr Saunders commented that there had not been a public consultation on the Traffic Regulation Order for the change in speed limit to 30mph next to the Croudace homes in Little Horwood Road, but he understood this matter is now in hand.
- 4). There had been comments in the village concerning a better bus service to the neighbouring towns of Winslow, Aylesbury and Milton Keynes. Since there were regular buses from Winslow to neighbouring towns, it was decided to look into the feasibility of linking up with the Winslow and District Community Bus to provide a feeder service to Winslow. Cllr Gilbey said there was £20,000 available from the S106 for the Croudace site that could be used in this way. (Action Cllr Gilbey)
- Mrs Sarah Biswell wished to raise the following points:
- 1). She has completed an application for a directional sign for the School but has not received a reply. The Clerk will chase this up. (Action Clerk)
- 2). After consultation with parents and approval by the Governors, it has been decided that from September the School colours will change to burgundy.
- 3). The School has always been open for keyworker's and vulnerable children, but now almost all children are back in School. There are only around 8/10 children who are continuing with home learning until the start of the Autumn term.
- Mrs Katy Slade and Mrs Wendy Smedley spoke about the speed of traffic along Nash Road and enquired what more could be done to get the 30mph speed limit extended. Mrs Slade and Mrs Smedley suggested that they might start a petition to which the Council agreed. Cllr Taylor wondered whether there was a case for a permanent speed camera along that stretch of road. Cllr Gilbey mentioned that the Council had a Speed Indicator Device that can take photos of number plates but it hadn't been used in a while because there were no volunteers to run it. Mrs Slade and Mrs Smedley said they would both be interested. (Action Clerk Look into permanent speed camera, Focus/Facebook article regarding volunteers for Speed Indicator Device)

# 6. Horwode Pece Management Committee Report.

The Report from the Horwode Pece Management Committee is attached to and forms part of these minutes.

#### 7. Footpaths Report

a). To receive the Footpath Report.

Mr Robert Deuchar reported that BC has replaced the sleeper bridge on FP 8 at Singleborough opposite Pear Tree House. On FP 4 (Pilch Lane towards Adstock) the high voltage power lines are being worked on and on 10 July he was told that the power company would prefer it if people did not use the footpath for the next six weeks please. It is the field next to the road at Pilch Lane adjoining Great Furze Farm house. He is not aware of any diversion, which seems poor. On FP 5 (Singleborough west towards Oak Ridge Farm on Pilch Lane) two new metal footpath gates are to be installed in the autumn or early winter.

All the Parish's footpaths are now open without any restriction due to the virus. He has continued to prune and strim and will complete the Parish's network of footpaths by the end of July.

# 8. Roads Report

a). To receive a report on local roads and any problems with signage.

The 30mph sign at the top of Pilch Lane has been reported on FixMyStreet. On the website it states that it will be considered when planning future works in the area.

Pilch Lane resurfacing started on 9<sup>th</sup> July for one week. Cllr Chilver stated that Pilch Lane would be resurfaced from A421 to Adstockfields Farm and the remainder of the lane would be improved with Plane and Patch.

The Clerk had been requested by Mrs Louise Cassidy to ask whether there was a possibility that the 30mph speed limit could be extended further along Winslow Road up to Greenway Farm. There were now many more traffic movements at the turning into Greenway Farm from the B4033. She said that drivers don't always see cars slowing down to turn into the farm driveway and this is proving to be dangerous. Cllr Taylor mentioned that since there was a current planning application for Greenway Farm still to be commented on, would it be possible to ask about the possibility of a roundabout at the entrance. It was agreed that a comment in this respect could be made. The Clerk will reply to Mrs Cassidy. (Action Clerk)

Concerning the idea of the petition relating to the Nash Road speed limit, Cllr Chilver mentioned getting this added as an agenda item to a Community Board Meeting. The Council would then be more likely to receive a formal response from TfB.

### b). To receive a report on the MVAS

Mr Mick Wood has sent a report stating that the MVAS was still in Winslow Road and was last downloaded on 15/06/2020 at which time the data was similar to pre-lockdown levels. Its next download was due on 13/07/2020 and he will let the Council know if anything alarming shows up.

## 9. Planning Report

• The planning report was noted and ratified.

# 10. Issues arising from the Planning Report

• 19/00210/APP and 19/00211/ALB, The Crown

The Council requested permission to speak at the Planning and Development Committee but this was turned down. Cllr Chilver said he had appealed but there had been no response as yet. He stated that the new process of 'calling in' applications has been met with concern around the Parishes. There will be a full Council meeting on Wednesday (15th July) when this matter will be discussed.

# 11. Other Planning Matters

To discuss street naming of Land North of Little Horwood Road

After a further discussion it was decided that Plots 1-4 would be addressed as Liden Way, Plots 5-8 would be addressed as Little Horwood Road and Plots 9-15 would be addressed as Cherry Leas. The Clerk will write to Avani Patel at BC Street Naming and Numbering and Graham Kinnear at High Street Home with the Council's decision. (Action Clerk)

# 12. To receive a report from any meetings attended none

#### 13. Parish Maintenance

To confirm the completion of fence repairs at Willow Road Allotments

Mr Spittles has completed the works satisfactorily and the invoice has been paid.

# 14. **LED Lighting**

The Clerk had circulated details in Dropbox including the cost of the lamps, maintenance charges, energy saving and new LED lamp details. E.on informed the Clerk that they had recently completed a swap out for Whaddon Parish. The Clerk has written to Whaddon Parish seeking advice and is awaiting a reply. Cllr Cousin offered to contact E.on to get more data to enable a cost benefit analysis to be done. This will remain an agenda item for the next meeting. (Action Cllr Cousin).

## 15. **Defibrillator maintenance**

Richard Watkins of the AEG Project in Buckingham has offered to train our volunteers who will now check the defibrillator every three weeks. It was agreed that ClIrs Davies and Mayne and Sarah and Nick Biswell should email the Clerk with a few dates and times that they would be available and the Clerk will liaise with Richard on their behalf to agree a suitable time for everyone. The Council are grateful to the volunteers for stepping forward to take on this important role. ClIr Cousin reminded the Clerk that the Council would need to budget for the charges in the future. (Action Clerk)

#### 16. Fox Covert Solar Farm

Cllr Gilbey expressed his disappointment so far with Low Carbon, in particular with the distribution of consultation packs. The Clerk has requested that the packs be sent to Nash Road, Spring Lane and Townsend Cottages as it would appear that those households did not receive one. In view of this oversight, the deadline for comments has been extended to 22<sup>nd</sup> July. The Council will wait for the planning application and at that stage, will decide how they will respond. Cllr Gilbey did however express his concern that there were proposals for three large solar farms in a small area, namely Great Horwood, Little Horwood and Winslow.

# 17. Vegetation on The Green

Cllr Taylor has yet to get a Plan of Action together and so this item will be discussed at the next PC meeting.

## 18. To consider whether to proceed with an updated parish Welcome Pack

Cllr John Gilbey, Mrs Monica Gilbey and Mr David Saunders have all offered to update the Welcome Pack. Useful information that could be included might be bin dates, footpath maps/guides and the details of the defibrillator at the Village Hall. Cllr Mayne suggested that such details could also be published in Focus in the future so all details were easily accessible. (Action Cllr Gilbey, Mrs Gilbey and Mr Saunders)

# 19. To consider whether to proceed with updating, completing and publishing the Parish Plan 2016 or to develop an Emergency Response Plan

This item will be carried over to the September meeting.

#### 20. To consider the future management of the LEAP

In accordance with the Neighbourhood Plan, there is to be a Locally Equipped Area for Play (LEAP) as part of the development north of Little Horwood Road. Cllr Cousin explained that the S106 stipulates that the land and the management of it and the LEAP should either be transferred to the Parish Council or to a Management company. The S106 further stipulates that before any work on the site commences, an offer in principle to make this transfer should be made to the Parish Council. High Street Homes has said that they expect to start work in the Autumn, so this offer is expected soon. Cllr Cousin did not think that acceptance of the offer in principle would bind the Parish Council to accepting the formal offer that would come in due course, so it was agreed that the offer in principle should be accepted.

#### 21. Worthy Causes

A discussion took place regarding how to publicise the Worthy Causes this year. The Clerk informed the Council that the publication of Focus would resume in September. It was decided that 1). A notice should be posted on the noticeboard; 2). The Clerk should send a list of organisations and recent recipients to the Council; 3) Once the list is approved, the Clerk should write to the organisations and attach a copy of the application form to be used if necessary. (Action Clerk)

## 22. To receive and note correspondence

The School had sent a letter to the Council requesting a donation as they had missed out on many fundraising opportunities this year. It was decided that the best course of action would be for them to apply to the Worthy Causes in the usual way.

Mr Rod Moulding informed the Council that he had not yet received a response from the Lord of the Manor's daughter following her father's passing. He has also contacted the funeral director's but again, no contact has been made in order to find out what has happened to the title. Mr Moulding does not intend writing again, but if a response is received, he will inform the Council. If on the other hand, the Council should wish to take this matter up, he would be happy to supply any copies of correspondence.

#### 23. Finance

a). To review the bank reconciliation, note invoices which have been paid and to note funds received.

Payments	Payee	Type	Payment £	
GH 20.019	Talk Talk – June	DD	26.93	
GH 20.020	Cllr Cousin	FPO	20.30	
GH 20.021	Walker Grounds Care	FPO	430.50	
GH 20.022	Jane Holland – Plants	FPO	52.50	
GH 20.023	Marie Curie – donation	FPO	50.00	
GH 20.024	E.on street lighting	FPO	124.43	
GH 20.025	Jenny Groom – internal audit fee	FPO	300.00	
GH 20.026	Clerk's Salary	SO	558.57	
GH 20.027	P A Spittles Landscapes – fencing	FPO	1029.60	
GH 20.028	Barclaycard	DD	69.99	
GH 20.029	Talk Talk – July	DD	24.95	

Receipts		
GHR 20.03	Transfer from Horwode Pece Account	832.81
	for Insurance	
GHR 20.04	Western Power Wayleave	70.06
GHR 20.05	Allotment CL Plot 1 Lindsell	5.00
GHR 20.06	Buckinghamshire Council BACS –	
	Survey for village hall floor	150.00

### **Horwode Pece**

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HP 20.02	RoSPA Play Safety inspection	FPO	132.60
HP 20.03	Transfer to Treasurer's Account	TR	832.81
	for Insurance		

#### **Business Instant Access**

Receipts	June Interest	25.52
-	July Interest	21.02

b). To agree payments that require authorising The Council duly authorised the following payments:

From Treasurer's Account –
123 Reg annual renewal - £100.66
Cllr Cousin – Zoom subscription - £14.39
Jenny Groom – internal audit fee - £300.00
P A Spittles – fence repairs - £1029.60
Walker Grounds Care - £430.50
E.on street lighting maintenance –£110.70
BMKALC – Cllr training -£83.10

From Horwode Pece Account – Cllr Cousin – Posters, fixings, cable ties - £87.27 Walker Grounds Care – March to June mowing - £525.00

## 24. Items for the next meeting

Finance: to present statement of receipts and payments to date under each head of budget; Worthy Causes; Vegetation on The Green; LED Lighting; Cricket Club rent; To consider whether to proceed with updating, completing and publishing the Parish Plan 2016 or to develop an Emergency Response Plan.

Cllr Davies wished to mention two points that were not on the agenda:

Dog fouling signs: The dog fouling sign next to the Church Lane sign had faded. He asked if another could be purchased and maybe put in a more prominent position. Cllr Cousin asked if a sign could be provided for the public footpath that runs through her property. The Clerk will write to Street scene and obtain a price in the first instance. It may be that more signs need replacing too.

#### (Action Clerk)

Tree trimming at the Allotments in Church Lane. Cllr Davies wondered if the trees over hanging Plots 3 and 15 could be trimmed as they were blocking out the light from the plots. The Clerk will chase up Cartwright Landscapes who she had written to for a quote before lockdown. Cllr Gilbey will also supply the Clerk with another recommendation in order to obtain a further quote. (Action Clerk)

# 25. Confirmation of the date and time of the next meeting

Monday 14th September at 7.30pm

Signed	Date 14th September 2020
Chairman	

The meeting closed at 9.00pm

# Horwode Pece Management Committee - Report to Parish Council July 2020

This month we have seen the re-opening of Horwode Pece play areas. With COVID-19, the Rec. was first closed to all visitors, from 25<sup>th</sup> March to 14<sup>th</sup> May, then re-opened under 'social distancing' rules for exercise, with the play areas remaining closed.

With the Rec. re-opened, Rec. checks began again from 19th May, as reported last month. It is pleasing to see that users have respected the work trustees and Rec. check volunteers have done; they have followed 'social distancing' rules and respected the lockdown of play areas, There has been no damage to the Rec., nor problems with the temporary fences, reported by volunteers undertaking these Rec. checks. Although last month, I must thank the trustees, Dave Taylor and Steve Brigden, for all their hard work installing the orange fencing and signs during this lockdown period.

Through all of June the Rec. was in lockdown. Rec. checks continued, but no checks of restricted play-areas were undertaken because of the risk from Covid-19.

Then on the 4th July the Government announced that Recreation grounds could open, provided they complied with government recommendation. An intense 4 days for some members of the Parish Council, Horwode Pece Trustees and the Rec. management committee. First we had to draft a Risk Assessment aimed at keeping users safe – this is a live document that has to be kept up-to-date with government guidelines -, then prepare safety notices, install them down the Rec., remove the temporary fencing, check all equipment is still safe and fully functional, restrict access to some equipment to comply with 'social distancing' rules; all of which needed to be complete before the Rec. could fully reopen. The Rec. then re-opened on the 9<sup>th</sup> July.

Along with the Rec. re-opening, the maintenance committee and Rec. volunteers started again the weekly checks. Here, a further Risk Assessment had to be prepared to ensure Rec. volunteers were safe - this too is now complete and a live safety document, describing best recommended practice when undertaking Rec. checks while risks of Covid-19 exist.

So, after a further month of lockdown, the Rec. is now fully open. My thanks must go to all who helped with the reopening of the Rec.; Dave Taylor for making and installing a new noticeboard, Caroline Cousins, John Gilbey, Dave Taylor, Steve Brigden and Cathy Holland in preparing the Risk Assessments, getting them printed and then installing them down the Rec. The Rec. volunteers for continuing to check the Rec. condition and safety in these Covid-19 difficult times. And our village community as a whole for living with the lockdown and respecting the work undertaken for their safety.

John Nicholls - Chairman 10/07/2020

# Planning Committee Report - for meeting on 13th July 2020 (as at 11th July 2020)

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

# **CURRENT PLANNING APPLICATIONS**

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	AVDC Decision
Determined 23/07/2019 (Updated application dated 18/12/2019)	<b>19/02372/ALB</b> Alice Culver 19/08/2019	Mrs S Terkelsen	Tudor Cottage, 12 Little Horwood Road, Great Horwood MK17 0QE	Addition of a bedroom and bathroom above the garage/workshop/utility room (retrospective)	Objection	Listed planning consent granted 23/06/2020
29/01/2020	<b>20/00286/APP</b> Adam Thomas 26/02/2020	Mrs P Hamlen	17 The Green, Great Horwood MK17 0RH	Taking down and rebuilding of existing street boundary wall between 17 The Green and the Chapel House	Support	House holder approval 03/07/2020
29/01/2020	<b>20/00287/ALB</b> Adam Thomas 26/02/2020	Mrs P Hamlen	17 The Green, Great Horwood MK17 0RH	Demolish and rebuild boundary wall	Support	Listed building consent granted 03/07/2020
13/05/2020	<b>20/01500/APP</b> Megan Wright 10/06/2020	Mr B Reddrop	Sunninghill Farm, Little Horwood Road, Great Horwood MK17 0NZ	Building operations new doors, windows, other glazing, balconies and laying out of curtilage	No objection	Approved 08/07/2020
22/04/2020	<b>20/01210/APP</b> Kitty Leigh 20/05/2020	Mrs J Wainwright	Ash Corner, 3 Horwood Mill, Great Horwood MK17 0FQ	Conversion of loft space above garage to a fourth bedroom. Addition of two dormer windows to front elevation and two roof windows (velux) to the rear	No objection	Application withdrawn 10/07/2020
Pending			1	(	1	
03/05/2018	<b>18/01455/APP</b> Colm McKee 31/05/2018	Mr T Reilly & Ruston Planning Ltd	Nash Park Nash Road Great Horwood Buckinghamshire	Change of use of land to 13 Gypsy / Traveller pitches with associated works including, 13 no. mobile homes, 13 no. touring caravans, 13 no. day rooms, and 13 no. cesspits	Objection Appeal lodged 19/00061/NON DET	Awaiting decision
08/10/2018	18/03422/AOP Nicola Wheatcroft	Gladman Develop- ments	Land Off Great Horwood Rd Winslow Buckinghamshire	Outline planning application for the erection of up to 235 (215) dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access points from Great Horwood Road. All matters reserved except for means of access	Not statutory consultees but objected	Awaiting decision
<b>21/01/2019</b> revised	19/00210/APP 19/00211/ALB Rebecca Jarratt 28 May 2019	Mr G Grant	The Crown PH 1 The Green Great Horwood Bucks MK17 0RH	Change of use of Public House and ancillary buildings to 1 x 4 bed and 1 x 2 bed dwelling	Objection to latest application	Pending decision
04/07/2019	<b>19/02438/APP</b> Not advised 01/08/2019	Mr C Mongan Green Planning Studio Limited	1 Nash Park Nash Road Great Horwood Buckinghamshire	Variation of condition 2 on application 15/02233/APP dated 11 August 2016 to increase the number of pitches of the site from 11 to 12. "There shall be no more than 12 pitches on the site and on each of the 12 pitches hereby approved except Pitch 10, no more than 2 caravans, as defined in the Caravan Sites and Control of Development Act 1960 and the Caravan Sites Act 1968, shall be stationed at any time, of which only 1 caravan shall be a static caravan. On Pitch 10 no more than 4 caravans shall be stationed at any time, of which no more than 2 shall be static caravans."	Objection	Awaiting decision
07/11/2019 (updated Application	19/03990/APP Alice Culver	Mr R Margerrison	PCC of St James' Church, 5 Wigwell Gardens, Great	Replacement of lead roof material to zinc to the Nave and South and North porch roofs	GHPC supports the application but note with	Awaiting decision

dated 18/12/2019)	05/12/2019		Horwood MK17 0QX		regret that the proposals include the replacement of the lead roof on the South Porch which dates back to the George Gilbert Scott restoration in 1872-1874	
20/11/2019	<b>19/04060/APP</b> David Wood 18/12/2019	Mr B Reddrop	Sunnyhill Farm, Little Horwood Road, Great Horwood MK17 0NZ	Temporary stationing of storage container, site welfare static home and accommoda- tion home, associated with the permission 19/00780/COUSR	No objection	Awaiting decision
09/01/2020	19/04272/APP Scott Hackner 06/02/2020	Ms J Smith, Smith Jenkins Ltd (Agent)	Land between Nash Road and Cross Roads Kennels, Nash Road, Great Horwood	Demolition of existing barns and replace- ment with office buildings and storage (B1/B8 use) with associated parking and landscaping	No objection	Awaiting decision
05/02/2020	<b>20/00409/APP</b> Alice Culver 05/03/2020	Ms M McCarthy	Land off Little Horwood Road, Nash MK17 0EJ	Variation of condition 2 – change condition to permanent planning permission/consent relating to application 14/00107/APP (allowed on appeal)	Objection	Awaiting decision
19/02/2020	<b>20/00601/ACL</b> Megan Wright 18/03/2020	Mr & Mrs Lewis-Evans	Barns adjacent to Cakeford, Little Horwood Road, Great Horwood MK17 0NZ	Application for a lawful development certifi- cate for an existing use of B1 light industrial – Barns A and B having been used as a mechanical/engineers workshop for vehicle repairs uninterrupted since Dec 2006	No objection	Awaiting decision
20/02/2020	<b>20/00600/APP</b> David Wood 19/03/2020	Mr T Harris (Agent)	Land to the South of Great Horwood Road, Winslow	Erection of an alternative temporary construction access road to construct works in association with East West Rail Phase 2	GHPC has no objection subject to sight of the Construction Traffic Management Plan, which has yet to be agreed.	Awaiting decision
09/04/2020	<b>20/01212/APP</b> Alice Culver 07/05/2020	Mr Dablin c/o Steeple Industries Ltd	Old Chapel, Little Horwood Road, Great Horwood MK17 0QE	Conversion and change of use to form residential dwelling including single storey rear extension and new car parking	Support Application	Awaiting decision
22/06/2020	<b>20/01997/APP</b> Alice Culver 20/07/2020	Mr & Mrs N Hawes	Greenway Farm, Winslow Road, Great Horwood MK17 0NY	Change of use from agriculture to B1/B8 use class		
29/06/2020	CM/0033/20 20/07/2020	Churchill Waste Management Ltd	Park Hill Farm, Bletchley Road, Great Horwood MK17 0NT	Recontouring of agricultural land using inert clays and soils	Not consultees (Whaddon Parish)	

Key – Colours

Pink = applications received in 2018 Green = applications received in 2019 Orange = applications received in 2020

Names are those of the AVDC application case officer
Dates are when the application was received (column 1) and by when comments must be made (column 2).